

**EXECUTIVE BOARD  
REGULAR MEETING MINUTES**

*Local Governments & Citizens Working Together*

**EXECUTIVE BOARD & Executive Session  
Regular Meeting  
Thursday, March 31, 2016  
1:30 PM**

**Yuma County - Aldrich Auditorium  
2351 W. 26<sup>th</sup> Street  
Yuma, Arizona 85364**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Executive Board Meeting called to order at 1:30 p.m. Deputy Mayor Bill Craft led the Pledge of Allegiance.

**II. ROLL CALL ATTENDANCE  
YMPO EXECUTIVE BOARD**

Chairman	Russell "Russ" Clark, Board of Supervisors, Yuma County
Vice Chair	Gary Knight, Councilmember, City of Yuma
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	Greg Ferguson, Board of Supervisors, Yuma County
Member	William "Bill" Craft, Deputy Mayor, City of Yuma
Member	Michael Jones for Paul Patane, Yuma District Engineer, ADOT
Member	Maria Ramos, Councilmember, City of San Luis

**YMPO EXECUTIVE BOARD MEMBERS ABSENT**

Member	J. Deal Begay Jr., Vice Chairman, Cocopah Indian Tribe
Member	Martin Porchas, Mayor, City of Somerton
Member	Jacob Miller, Councilmember, City of Yuma

**YMPO STAFF PRESENT**

Executive Director	Charlene FitzGerald
Senior Planning Manager	Charles Gutierrez
Accountant II	Vivian Hunter

**ADDITIONAL ATTENDEES**

Kim Hamersley	Yuma Regional Bike Coalition
Ivan Velasco	Achieve Human Services
Mike Blankenship	Amec Foster Wheeler
Marty Hoganson	ACHIEVE
Tim Eisenmann	NFI (retired)
Jon Fell	City of Yuma

**III. DECLARATION OF VOTES:**

Councilmember Jacob Miller submitted a proxy, and Vice Chair Gary Knight declared Mr. Miller's one vote for a total of 3 votes.

**IV. CALL TO THE PUBLIC:**

None

**V. YUMA REGIONAL STRATEGIC TRANSPORTATION SAFETY PLAN (YRSTSP) PRESENTATION**

Michael Blankenship, of Amec Foster Wheeler, presented an update on the Regional Strategic Transportation Safety Plan and asked the Executive Board members and public to fill out a survey to help prioritize funding projects that best meet regional needs and reflect the community's perspectives (*see attachments*).

The plan included information from the ADOT Crash Data System over the past 10 years; however, for the project selection, the data covered years 2010 - 2014. Nine Corridors displayed areas with high incidents that range from fatal to non-injury crashes. The plan highlighted a Benefit/Cost Analysis to include HAWK signals, pork chop medians, traffic signals, extension and widening of lanes, rumble strips and delineators, and flasher stops.

Mr. Blankenship asked for comments or concerns the board may have before moving to the next step. The report will be finalized approximately on April 21, 2016, and a draft Final Report is at the Technical Advisory Committee (TAC).

Vice Chair Gary Knight stated his concerns regarding the location of corridors, HAWK Beacon Signals, and the reduction of speed limits. Mr. Knight asked, if the accidents are located at intersections, can the cross streets be used to increase crash data on corridors to improve the application for Highway Safety Improvement Program (HSIP) funding? Mr. Blankenship will look into this scenario. Mr. Knight stated that HAWK Signals are too expensive and thought that kids may end up playing with the signals messing with the traffic just for fun and possibly cause an accident. Finally, Mr. Knight did not agree with reducing the speeds from 45 mph to 35 mph to accommodate bike lanes that would make lanes narrower and potentially cause more problems. Mr. Knight and Supervisor Greg Ferguson strongly disagree with decreasing the speed on Avenue B.

**MOTION:**

Vice Chair Gary Knight motioned to approve the YRSTSP with the deletion of decreasing the speed limit on Avenue B from 45 mph to 35 mph.  
Supervisor Greg Ferguson seconded the motion.

**VOTE:**

The vote on motion was unanimous

**VI. CONSENT AGENDA**

**MOTION:**

Vice Chair Gary Knight motioned to approve consent agenda.  
Councilmember Maria Ramos seconded the motion.

**VOTE:**

The vote on motion was unanimous.

**VII. APPOINTMENT OF STATE TRANSPORTATION BOARD (STB) ALTERNATE REPRESENTATIVE-2016**

**MOTION:**

Vice Chair Gary Knight motioned to elect Councilmember Gary Knight (himself) as STB Alternative Representative.

Supervisor Greg Ferguson seconded the motion.

**VOTE:**

The vote on motion was unanimous.

**VIII. APPOINTMENT OF RURAL TRANSPORTATION ADVISORY COUNCIL (RTAC) ALTERNATE REPRESENTATIVE-2016**

**MOTION:**

Supervisor Greg Ferguson motioned to elect Vice Chair Gary Knight as RTAC Alternate Representative.

Deputy Mayor Bill Craft seconded the motion.

**VOTE:**

The vote on motion was unanimous.

**IX. FY 2016 UPWP / BUDGET AMENDMENT #4**

Executive Director Charlene FitzGerald explained that ADOT notified YMPO that the PL funds increased for FY 2016. Therefore, YMPO staff presented a revised Staff Report and Revised FY 2016 Amendment #4, which included those changes, (*see attachment*).

The UPWP, page 9, omitted Councilmember Maria Ramos' name under the heading Executive Board. Executive Director Charlene FitzGerald stated the name will be added.

YMPO staff requested approval of the FY 2016 UPWP/Budget as presented.

**MOTION:**

Supervisor Greg Ferguson motioned to approve FY 2016 UPWP / Budget as presented. Councilmember Maria Ramos seconded the motion.

**VOTE:**

The vote on motion was unanimous.

Chairman Russ Clark stated that the remaining agenda items, XIV – XV, would be discussed prior to item X.

**X. DISCUSSION AND CONSULTATION ON THE EXECUTIVE DIRECTOR'S PERFORMANCE TRANSGRESSIONS AND BEHAVIOR**

Discussed in Executive Session

**XI. EXECUTIVE SESSION**

**MOTION:**

Supervisor Greg Ferguson motioned to enter into closed session to conduct the discussion and consultation on the Executive Director's performance transgressions and behavior. Vice Chair Gary Knight seconded the motion

**VOTE:**

The vote on motion was unanimous

Executive Session began at 2:28 P.M. after a five minute break.

**XII. RECONVENE TO PUBLIC MEETING**

Regular Session reconvened at 2:42 P.M. by Chair Russ Clark

**XIII. DISCUSSION AND CONSULTATION ON THE EXECUTIVE DIRECTOR'S PERFORMANCE TRANSGRESSION AND BEHAVIOR**

No action taken

**XIV. EXECUTIVE DIRECTOR'S REPORT/SUMMARY OF CURRENT EVENTS/BOARD MEMBER REPORTS & COMMENT – *discussed prior to Item X***

- A. STAFF REPORTS
- B. TAC MINUTES
- C. CONFERENCE UPDATES
- D. MPO/COG DIRECTOR/PLANNER MEETINGS
- E. RTAC

Executive Director Charlene FitzGerald stated the RTAC meeting discussed the HURF budget of \$108 million, and Prescott will host the next Rural Transportation Summit in Prescott in January 2017.

- F. PROJECTS-ECONOMIC DEVELOPMENT AND TRANSPORTATION
- G. MPO BORDER TO BORDER CONFERENCE
- H. LONG RANGE TRANSPORTATION PLAN 2018 – 2041

**XV. POSSIBLE FUTURE AGENDA ITEMS – *discussed prior to Item X***

- A. UPWP FY 2017 –APR
- B. SAN LUIS TRANSIT CIRCULATOR STUDY  
YMPO will present optional routes to the San Luis City Council on April 13, 2016
- C. SAN LUIS WIFI PENETRATION STUDY
- D. SAN LUIS TRAFFIC GPS STUDY – MAIN STREET-ADOT

**XVI. PROGRESS REPORTS– *discussed prior to Item X***

- A. **5310 Workshop**, February 29, Charles Gutierrez attended
- B. **RTP Project Management Meeting**, February 29 28, Charlene FitzGerald participated
- C. **ADOT Statewide Freight Plan**, March 2, Charlene FitzGerald attended
- D. **Mobility Management Meeting**, March 3, Charles Gutierrez attended
- E. **MPO/COG Planners Meeting**, March 4, Charles Gutierrez attended
- F. **YMPO RTP Public Outreach**, March 5, Charlene FitzGerald and Charles Gutierrez attended
- G. **Corridor Profile Studies Update**, March 7, Charlene FitzGerald participated

- H. **AzTA Board Meeting**, March 21, Charlene FitzGerald participated
- I. **GSA Environmental Assessment**, March 22, Charlene FitzGerald attended
- J. **Roads and Streets**, March 23 - 25, Charlene FitzGerald and Charles Gutierrez attended
- K. **UPWP'17 Work Plan Review**, March 29, Charlene FitzGerald, Charles Gutierrez and Vivian Hunter attended
- L. **Executive Board Meeting**, March 31, Charlene FitzGerald, Charles Gutierrez and Vivian Hunter attended

## **XVII. ADJOURNMENT**

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Charlene FitzGerald at 928-783-8911.

### **MOTION:**

Supervisor Greg Ferguson motioned to adjourn the meeting.  
Yuma District Engineer Michael Jones seconded the motion.

### **VOTE:**

The vote on motion was unanimous.  
Meeting adjourned at 2:42p.m.

**IV. CALL TO THE PUBLIC:**

None

**V. YUMA REGIONAL STRATEGIC TRANSPORTATION SAFETY PLAN (YRSTSP) PRESENTATION**

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**VOTE:**

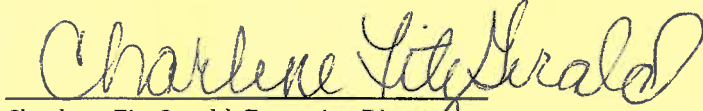
The vote on motion was unanimous.

**Minutes prepared by:**



Vivian R. Hunter  
Accountant II

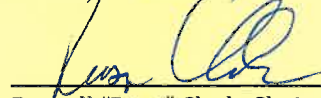
**Minutes reviewed to form by:**



Charlene FitzGerald, Executive Director  
Yuma Metropolitan Planning Organization

**Minutes adopted in regular session**

**On April 28, 2016,**



Russell "Russ" Clark, Chairman  
YMPO Executive Board