

REVISED

**EXECUTIVE BOARD
REGULAR MEETING MINUTES**

Local Governments & Citizens Working Together

**EXECUTIVE BOARD & Executive Session
Regular Meeting
Thursday, December 3, 2015
1:30 PM**

**City of Yuma
City One Plaza
Yuma, Arizona 85364
Room 190**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Executive Board Meeting called to order at 1:30 p.m. by Supervisor Russ Clark, and Mayor Martin Porchas led the Pledge of Allegiance.

**II. ROLL CALL ATTENDANCE
YMPO EXECUTIVE BOARD**

Chairwoman	Maria Ramos, Councilmember, City of San Luis
Treasurer	Russell "Russ" Clark, Board of Supervisors, Yuma County
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	Martin Porchas, Mayor, City of Somerton
Member	Greg Ferguson, Board of Supervisors, Yuma County
Member	Gary Knight, Councilmember, City of Yuma
Member	J. Deal Begay, Vice Chairman, Cocopah Indian Tribe
Member	Michael Jones for Paul Patane, Yuma District Engineer, ADOT

YMPO EXECUTIVE BOARD MEMBERS ABSENT

Vice-Chairman	Cody Beeson, Councilmember, City of Yuma
Member	Edward Thomas, Deputy Mayor, City of Yuma

YMPO STAFF PRESENT

Executive Director	Charlene FitzGerald
Senior Planning Manager	Charles Gutierrez
Accountant II	Vivian Hunter

ADDITIONAL ATTENDEES

Ivan Velasco	ACHIEVE
Manuel Zozueta	ACHIEVE
Gene Dalbey	YRBC
Tim Eisenmann	NEI- (Retired)

III. DECLARATION OF VOTES:

Proxies submitted for City of Yuma Councilmember Cody Beeson and Deputy Mayor Edward Thomas. Councilmember Gary Knight declares five votes for the City of Yuma.

IV. CALL TO THE PUBLIC:

Gene Dalby wished the Executive Board and the Yuma community a happy and safe Christmas on behalf of the Yuma Regional Bicycle Coalition (YRBC).

V. CONSENT AGENDA

- A. EXECUTIVE BOARD MINUTES FOR SEPTEMBER 24, 2015 REGULAR MEETING**
- B. EXPENDITURE REPORT SEPTEMBER 2015**

MOTION:

Supervisor Greg Ferguson motioned to approve consent agenda items as presented. Councilmember Gary Knight seconded the motion.

VOTE:

The vote on motion was unanimous.

VI. YMPO REGIONAL STRATEGIC TRANSPORTATION SAFETY PLAN (YRSTSP)

Executive Director Charlene FitzGerald introduced Michael Blankenship of AMECFW who is conducting the Regional Strategic Transportation Safety Plan. Mr. Blankenship explained that phase II/completion of the Safety Plan has begun and solicited feedback from the board members. Supervisor Greg Ferguson asked why Avenue C was not included as part of the Corridor. Mr. Blankenship stated the corridor should extend to include this area. The top 15 regional areas of accidents are located in the City of Yuma, Somerton, and San Luis. Mr. Blankenship suggested that other agencies, such as the Town of Wellton, submit their top areas of accidents. Federal Safety Funds will be extremely hard to obtain starting fiscal year 2019. Safety Funds will no longer come to the COG/MPOs. All agencies will compete with one another to include ADOT. Funds will be disbursed on fatal/incapacitating accidents throughout Arizona.

Mr. Blankenship stated the next step is to discuss possible safety projects at future TAC meetings and vote on by the Executive Board. At that time, the selected project/s will be submitted for eligibility safety funds. Draft reports are scheduled for TAC in January with final reports to follow in February 2016.

VII. RESCHEDULE JANUARY 2016 YMPO EXECUTIVE BOARD MEETING TO WEDNESDAY JANUARY 27, 2016 @ 1:30 P.M.

Charlene FitzGerald stated that the Executive Board meeting has to be moved to a prior date other than Thursday, January 28, 2016 due to limited Executive Board attendance. Ms. FitzGerald recommended either Wednesday, January 27, 2016 or Tuesday, January 26, 2016.

MOTION:

Supervisor Greg Ferguson motioned to reschedule January's Executive Board meeting to Tuesday, January 26, 2016 at the City of Yuma Room 190 at 1:30 P.M. Councilmember Gary Knight seconded the motion.

VOTE:

The vote on motion was unanimous.

VIII. 2014 - 2018 TRANSPORTATION IMPROVEMENT PROJECT AMENDMENT #8

Senior Planning Manager Charles Gutierrez requested that the Executive Board approve the Transportation Improvement Project (TIP) Amendment #8. Amendment #8 included YCIPTA TIP for FY'16 and four Yuma County Bridges (See Staff Report Attachment). The designs of the bridges' projected total costs are \$212,089 for each bridge. Designs scheduled for FY'16. The projected construction costs of the same four bridges discussed above are \$530,223 for each bridge. Construction scheduled for FY'18.

MOTION:

Supervisor Russ Clark motioned to approve consent agenda items as presented. Councilmember Gary Knight seconded the motion.

VOTE:

The vote on motion was unanimous.

IX. MEMORANDUM OF AGREEMENT: LOWER RIO GRAND VALLEY DEVELOPMENT COUNCIL (LRGVDC) AND HIDALGO COUNTY METROPOLITAN PLANNING ORGANIZATION (HCMPO)

Executive Director Charlene FitzGerald explained that YMPO was asked to host the Bi-Annual Border to **Border** Conference in November 2016. YMPO and HCMPO would work together and utilize HCMPO's membership dues to help pay for the conference. The conference includes Federal Highway, Canada, and Mexico.

Chairwoman Maria Ramos added that this is a great opportunity to bring other organizations to YMPO region. Supervisor Russ Clark asked what the associated costs are for YMPO. Ms. FitzGerald explained that the funds are raised from registration fees, and HCMPO will use their membership dues to help cover costs. The event is usually a two or three day event.

MOTION:

Councilmember Gary Knight motioned for YMPO to enter into the draft Memorandum of agreement as stated.

Supervisor Russ Clark seconded the motion.

VOTE:

The vote on motion was unanimous.

Mayor Martin Porchas exits the meeting at 2:00 P.M.

X. EXECUTIVE SESSION

No Items presented

XI. RECONVENE TO PUBLIC MEETING

No Items presented

XII. EXECUTIVE DIRECTOR'S REPORT / SUMMARY OF CURRENT EVENTS / BOARD MEMBER REPORTS & COMMENTS

- A. MEMBERSHIP**
- B. CHANGES TO BYLAW**
- C. STAFF REPORTS**
- D. TAC MINUTES**
- E. CONFERENCE UPDATES**
- F. MPO/COG DIRECTOR/PLANNER MEETINGS**
- G. RTAC**
- H. PROJECTS-ECONOMIC DEVELOPMENT AND TRANSPORTATION**
- I. STRATEGIC REGIONAL SAFETY PLAN**
- J. RURAL TRANSPORTATION SUMMIT 2016**

Executive Director Charlene FitzGerald stated sponsors, speakers, sessions, entertainment, and employee roles are lined up. Chairwoman Maria Ramos requested that all YMPO board members register and support the event as each board member is scheduled to moderate within the conference.

XIII. POSSIBLE FUTURE AGENDA ITEMS

- A. ELECTION OF OFFICERS-JANUARY – TWO PART - TO REPLACE OUTGOING VC AND VOTE FOR TREASURER (BYLAWS STATE THAT EACH POSITION ROTATES TO NEXT POSITION-TREASURER TO VICE CHAIR)**
- B. ELECTION OF OFFICERS FEBRUARY- INCOMING CHAIR AND VICE CHAIR BY ROTATION-VOTE IN TREASURER**
- C. ELECTION OF STATE TRANSPORTATION BOARD REPRESENTATIVE**
- D. ELECTION OF RTAC REPRESENTATIVE**
- E. ELECTION OF AUDIT COMMITTEE**
- F. SAN LUIS TRAFFIC GPS STUDY – MAIN STREET-ADOT**
- G. ELECTION OF OFFICER – 2016 CALENDAR YEAR – JAN/FEB**
- H. AUDIT FY 2015 – JAN/FEB**
- I. UPWP FY 2017- MAR/APR**

XIV. PROGRESS REPORTS

- A. TAC Meeting, November 12, Charlene FitzGerald, Charles Gutierrez and Melissa Ramos participated**
- B. AZ House Transportation Committee, November 12-13, Charlene FitzGerald, Charles Gutierrez, Melissa Ramos, and Robert Aguilar attended**
- C. YMPO Long Range Transportation Plan – Charlene FitzGerald participated**
- D. SEAGO Training 5310 Workshop, November 17, Charles Gutierrez attended**
- E. YMPO Regional Mobility Committee Quarterly Meeting, November 18, Charles Gutierrez attended**
- F. ADOT Statewide Long Range Transportation Plan – November 18, Charlene FitzGerald attended**
- G. RAAC, November 19, Charlene FitzGerald attended**
- H. Executive Board Meeting, December 3, Charlene FitzGerald, Charles Gutierrez and Vivian Hunter attended**

XV. ADJOURNMENT

MOTION:

Supervisor Russ Clark motioned to adjourn the meeting.
Supervisor Greg Ferguson seconded the motion.

VOTE:

The vote on motion was unanimous.
Meeting adjourned at 2:22 P.M.

Future meeting locations:

See attachment for dates:

Minutes prepared by:

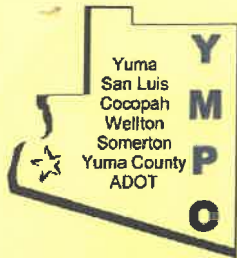
Vivian R. Hunter
Accountant II

Minutes reviewed to form by:

Charlene FitzGerald, Executive Director
Yuma Metropolitan Planning Organization

**Minutes adopted in regular session
On January 26, 2016**

Maria Ramos, Chairwoman
YMPO Executive Board



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Supervisor Greg ^{Clark} ~~Clark~~ seconded the motion.

Ferguson

VOTE:

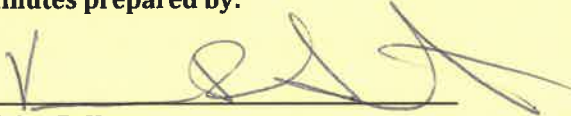
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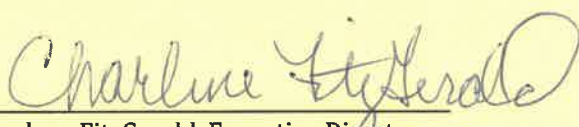
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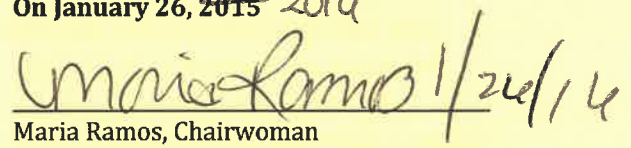
Vivian R. Hunter
Accountant II

Minutes reviewed to form by:



Charlene FitzGerald, Executive Director
Yuma Metropolitan Planning Organization

**Minutes adopted in regular session
On January 26, 2015 ²⁰¹⁴**



Maria Ramos, Chairwoman
YMPO Executive Board