

# EXECUTIVE BOARD REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

EXECUTIVE BOARD  
Regular Meeting  
Thursday, May 30, 2024  
3:30 P.M.

The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

## YMPO EXECUTIVE BOARD

Chair	Cecilia McCollough, Vice-Mayor, Town of Wellton
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe
Member	Gary Knight (Vacant), Councilmember, City of Yuma
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Martin Porchas, Board of Supervisors, Yuma County
Member	Jon Fell, Acting Southwest District Administrator, ADOT
Member	Michael Shelton, Councilmember, City of Yuma
Member	Art Morales, Councilmember, City of Yuma
Member	Luis Galindo, Vice-Mayor, City of Somerton

In the event the GoTo Meeting platform has a service outage the meeting will be held using the following dial-in conferencing information: Dial-In telephone number: (605) 313-5852, Access Code: 5852215#

1. Call to Order and the Pledge of Allegiance  
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes  
Blenda Dale, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.
3. Title VI Declaration and Call to the Public  
Jesus Aguilar, Jr., YMPO Mobility Manager, will read a brief message reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda  
A. Approval of the April 25, 2024, Board Meeting Minutes  
B. YMPO Income/Expenditure Report for April 2024

A copy of the draft minutes of the Regular Board meeting from April 25, 2024, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve minutes. The April financial report is also expected to accompany this agenda and will be available for comment at this meeting.

**Motion:\_\_\_\_\_ This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for April 25, 2024, and the financial report for April 2024 are attached as Items A and B respectively.**  
**Second:\_\_\_\_\_**

5. Identification of Officials to attend AZSTB and RTAC meetings – Remainder for calendar year 2024

There are two Statewide Boards/Councils: the Arizona State Transportation Board (AZSTB) and the Rural Transportation Advisory Council (RTAC). AZSTB and RTAC representatives are usually appointed by the YMPO Chair. Elections are only held if more than one member volunteers their services.

The current STB Representatives are:

- A. Late Councilmember Gary Knight  
B. Councilmember Art Morales (Alternate)

The current RTAC Representatives are:

- A. Late Councilmember Gary Knight  
B. Vice-Mayor, Cecilia McCollough (Alternate)

If any members are interested in taking on one of the responsibilities outlined above, they are encouraged to have someone nominate them and/or self-nominate.

**Motion:\_\_\_\_\_ This item is on the agenda for information, discussion, and possible action to elect representatives for the AZSTB and RTAC. Ms. Figueroa will present this item; further, information is available in an information summary as Item 5.**  
**Second:\_\_\_\_\_**

6. 2024 MPDG and ATIIP GRANTS- Possible Regional Letters of Support

At the beginning of May, YMPO received two regional letters of support requests, one from the City of Yuma for a Multimodal Project Discretionary Grant (MPDG) opportunity application request for the 40<sup>th</sup> Street Improvement Project from Avenue 6E to Fortuna Road by the deadline of May 6, 2024, due to the limited time Chairwoman McCollough consented the letter of support approval. The City

of San Luis intends to apply for the Active Transportation Infrastructure Investment Program (ATIIP) for the construction of pedestrian and non-motorized trails along the East Main Canal, plus a network of sidewalks and bike lanes throughout the city. The project was identified in the city's Parks and Trails Masterplan and part of the YMPO's Long-Range Transportation Plan. Letters of support are provided within the packet for review.

**Motion:** \_\_\_\_\_ **This item is on the agenda for information, discussion, and possible action to approve letters of support for MPDG and ATIIP efforts. Ms. Figueroa will present this item; letters of support are included in the packet for your review.**

**Second:** \_\_\_\_\_

7. FY 2024-25 YMPO Unified Planning Work Program (UPWP) Amendment #5

The FY 2024-25 YMPO UPWP and Annual Budget (UPWP/B) was approved by the Board on May 25, 2023, and has since been amended four times, most recently on April 25, 2024. An amendment is needed to add additional 5305d CPG funds to the FY 2024 UPWP.

**Motion:** \_\_\_\_\_ **This item is on the agenda for information, discussion, and possible action to approve the FY2024-25 YMPO UPWP Amendment #5, changes that pertain to FY 24 only. YMPO Accountant Blenda Dale will present this item; further information is available in an information summary as Item 7.**

**Second:** \_\_\_\_\_

8. FY 2024 Defense Community Infrastructure Program (DCIP) – Update

YMPO in collaboration with ADOT, is pursuing a DCIP Grant to continue the widening improvements of US 95, leading to YPG. The grant focuses on addressing deficiencies in community infrastructure that support military installations. The proposal deadline is June 17, and YMPO staff will provide an update on the latest efforts.

**This item is on the agenda for information and comments only. YMPO Associate Planner Jeff Heinrichs will present this item; further information is included in an information summary as item 8.**

9. Safe Streets and Roads for All (SS4A) Grant

The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. Following recent Board approval, consultant firm Greenlight Traffic Engineering was contracted to pursue the SS4A Grant for \$500,000 to develop a regional Comprehensive Safety Action Plan and demonstration activities for traffic signal and pedestrian hybrid beacon warrant studies to aid in pursuing future HSIP funds. The application was submitted on May 16, 2024, and YMPO staff will provide an update.

**This item is on the agenda for information and comments only. YMPO**

**Senior Planner Fernando Villegas will present this item; further information is included in an information summary as item 9.**

10. Possible Regional Project Priority List for 2025 Legislation

The Rural Transportation Advocacy Council (RTAC) Committee discussed, and the Board approved the direction to support the preparation of this year's bill again next year. This is due to the Legislature Finance Advisory Committee's forecasted deficits for the current and next year's budget. The total funding level and allocations to each region would stay the same with a potential inflationary factor. Each region will have the opportunity to make adjustments within the overall total allocation.

**This item is on the agenda for information and comments only. Ms. Figueroa will present this item; further information is included in an information summary as item 10.**

11. YMPO FY 2025 Title VI Update, Training and Guidance

YMPO Title VI Coordinator will update the Executive Board with the latest update regarding Title VI of the Civil Rights Act of 1964, Limited English Proficiency (LEP), and the Public Participation Plan.

**Motion: \_\_\_\_\_ This item is on the agenda for discussion, comment, and possible action to recommend detailed changes to the 2025 YMPO Title VI Report, contingent on no major comments or objections. YMPO Title VI Coordinator, Mr. Aguilar, will present the Title VI Package; further details are contained in an information summary included with this agenda packet, as Item 11.**

**Second: \_\_\_\_\_**

12. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation
- G. Status Report on AZ Smart Fund

**This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.**

13. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. DCIP Grant
- B. Complete Streets Study
- C. TA Program

14. Progress Reports

Members are encouraged to suggest topics for discussion at a future Board meeting:

- a. Apr 25 – ADP Webinar OT & Time Rounding Updates (LL)
- b. Apr 25 – Executive Board Meeting (CF, LL, JH, FV, JR)
- c. Apr 25 – 5310 YMPO Site Visit w/HOPE Inc. (JR)
- d. Apr 25 – YMPO Complete Streets Discussion (CF, FV)
- e. Apr 29 – 5310 YMPO Site Visit w/Crossroads (JR)
- f. Apr 29 – YMPO Air Quality Questions Follow Up (JF, CF, FV)
- g. Apr 30 – US95 – DCIP Grant Proposal – Meeting #2 (JH, CF, JR, FV)
- h. Apr 30 – US Census Webinar (BD)
- i. Apr 30 – 5310 YMPO Site Visit /Rise Services Inc (JR)
- j. Apr 30 – JR/LL Title VI Annual Report Kick Off Meeting (JR, LL)
- k. May 1 – YMPO FY25 Insurance Premeeting (BD, CF)
- l. May 1 – 5310 YMPO Site Visit w/Achieve (JR)
- m. May 1 – NHI Training (2 CFR 200) (LL)
- n. May 2 – HSIP Applications Meeting (JH, CF, FV)
- o. May 2 - Yuma TMP Bi-Weekly Meeting (JH, CF, FV)
- p. May 2 – FY 25-29 ADOT 5 Year Program Review (CF)
- q. May 6-8 – Grant Management Training Tucson (BD, LL)
- r. May 7 – Air quality Division Stakeholder Meeting (JH, CF, FV)
- s. May 7 – Yuma MPO LRTP Update (JH, CF, FV)
- t. May 7 – ACHIEVE Recycling Bin (JR)
- u. May 8 – YUMA 2024 Joint Land Use Plan (FV)
- v. May 9 – TAC Meeting (CF, LL, JR, JH, FV)
- w. May 9 – YRBC Meeting (CF, JH)
- x. May 10 – Yuma County Public Works Meeting (JR)
- y. May 13 – Regional Mobility Committee (5310) (JR)
- z. May 13 – RTAC Advisory Committee Meeting (CF, FV)
- aa. May 13 – ADOT/YMPO Monthly Coordination Meeting (CF, FV, JH)
- bb. May 13 – Insurance Renewal Meeting (BD)
- cc. May 14 - Staff Meeting (CF, BD, LL, JR, JH, FV)
- dd. May 14 – US 95 DCIP Grant Proposal – Meeting #3 (CF, JR, JH, FV)
- ee. May 14 – SS4A Application Review (CF, JR, JH)
- ff. May 14 – Complete Streets Concept Scope Overview (CF)
- gg. May 14 – ADOT SHSP/ATSAP Safety Workshop (FV)

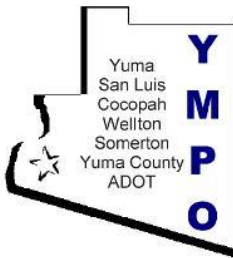
- hh. May 15 Creating Financials for EB Meeting (LL, BD)
- ii. May 15 – Refine Complete Streets Scope of Work (CF)
- jj. May 16 – Federal Reimbursement Training Pt 3 (BD, LL)
- kk. May 16 – Title VI Audit Debriefing (JR, FV)
- ll. May 16 – Yuma TMP Bi-Weekly Meeting (CF, JH, FV)
- mm. May 17 – AZ State Transportation Meeting (CF)
- nn. May 20 – RTAC Board Meeting (CF, FV)
- oo. May 21 – Yuma PM10 SIP Update Meeting (CF, FV)
- pp. May 21 – COG/MPO Directors Meeting (CF, FV)
- qq. May 22 – ADOT and COG/MPO Finance Workshop (BD, FV, CF)
- rr. May 22 – Crystal’s Birthday!
- ss. May 22 – ADEQ Yuma PM10 Control Measures (JH)
- tt. May 22 – Equity in Roadway Safety Webinar (FV)
- uu. May 30 – Executive Board Meeting (CF, BD, LL, JR, JH, FV)
- vv. May 30 – Yuma TMP Bi-Weekly Check-In (JH, CF, FV)

15.. Adjournment

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.*

Anticipated Future 2024 Meeting Locations.

All future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, May 30, 2024, and Thursday, June 27, 2024.



# EXECUTIVE BOARD MEETING MINUTES

*Local Governments and Citizens Working Together*

EXECUTIVE BOARD  
Regular Meeting  
Thursday, April 25, 2024  
3:30 P.M.

The Meeting was held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance

The Yuma Metropolitan Planning Organization (YMPO) Vice-Chair, Councilmember Maria Cruz, called the YMPO Executive Board (the Board) meeting to order at 3:33 p.m. as the Chair, Vice-Mayor Cecilia McCollough was attending virtually. Vice-Chair Cruz then asked the Board to join her in reciting the Pledge of Allegiance.

2. Roll Call Attendance

The YMPO Bookkeeper/Administrative Assistant, Lourdes Lopez, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Cecilia McCollough, Vice-Mayor, Town of Wellton ~
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis ^
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe ~
Member	Lynne Pancrazi, Board of Supervisors, Yuma County ^
Member	Martin Porchas, Board of Supervisors, Yuma County ^
Member	Jon Fell, Acting Southwest District Administrator, ADOT ^
Member	Art Morales, Councilmember, City of Yuma ^

^ Attended in person.  
~ Participated by teleconference.

As six of the seven-member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent

Member	Michael Shelton, Councilmember, City of Yuma #
Member	Luis Galindo, Vice-Mayor, City of Somerton *

# Not present but was represented by proxy by another member.

\* Not present, and not represented by proxy by another member.

YMPO Staff Present:

Crystal Figueroa	Executive Director
Lourdes Lopez	Bookkeeper/Administrative Assistant
Jesus R. Aguilar, Jr.	Mobility Manager
Jeff Heinrichs	IT Manager/ Associate Planner
Fernando Villegas	Senior Transportation Planner

Declaration of Votes

Councilmember Art Morales declared he would exercise all proxy votes, for a total of five votes for the City of Yuma.

3. Title VI Declaration and Call to the Public

YMPO Mobility Manager Jesus R. Aguilar, Jr. read Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda

- A. Approval of the March 28, 2024, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for March 2024

MOTION: Councilmember Art Morales motioned to approve the consent agenda as presented. Supervisor Martin Porchas seconded, and the motion was unanimously approved.

5. In memory of YMPO Board Member Gary Knight (Councilman City of Yuma)

YMPO Executive Director, Crystal Figueroa said that everyone was saddened by the news that Councilmember Gary Knight passed away on April 14, 2024. Condolences were sent to his wife, Bonnie Knight, and plans for his services were underway. In honor of Mr. Knight, a presentation was made to recognize his accomplishments over the past ten years.

Supervisor Lynne Pancrazi, Yuma County arrived at the meeting at 3:35 p.m.

Ms. Figueroa reviewed Councilmember Knight's personal and professional accomplishments as a City of Yuma Councilmember, member of the YMPO Executive Board, State Transportation Board (STB) representing various counties, and the Rural Transportation Advocacy Council (RTAC).

He was elected to the City of Yuma's City Council in 2013 for a four-year term and re-elected in 2017 and 2021. He served as Deputy Mayor from 2017-2019. He was selected to the YMPO Executive Board in 2014 where he served for ten years. During this time, he was the YMPO Executive Board chairman in 2017 and 2023. Mr. Kight was involved in the Highway Safety Improvement Program, which yielded



millions of dollars for the region. Ms. Figueroa mentioned he was passionate about his community and wanted to see things done.

She highlighted key projects he promoted, such as the City of San Luis Cesar Chavez Boulevard, the Yuma County extension of Avenue E and D, and the planned transportation hub at Hotel Del Sol in the City of Yuma. He supported the widening of US 95 up to Yuma Proving Grounds (YPG), where he was instrumental in acquiring funding through the AZ SMART fund and DCIP Grant. He worked with Representative Tim Dunn to improve the safety of residents traveling around the YPG and Martinez Lake area by advocating for funding.

Governor Ducey appointed him to the State Transportation Board (STB) for a six-year term in 2018, and in 2023, he served as Chairman of the STB. As an STB member, he supported and voted on AZ SMART funding for Yuma region projects. As a result of his support, more than \$10 million was awarded.

As an RTAC Board member, he supported and advocated for the Regional Transportation Advocacy Council (RTAC) led Regional Priority Projects for state funds, recommended by the Greater Arizona Metropolitan Planning Organizations and Councils of Governments. He served as the RTAC Board Chair in 2023.

In FY 2024, House Bill 2543 awarded \$33.3 million for US 95 construction funds and \$5.9 million for US-95 corridor pavement Phase One. House Bill 2412, currently in process at the State Legislature, could provide another \$49 million for the Greater Arizona region.

In closing, she mentioned that Councilmember Knight made a huge difference in the region with his 10-year involvement with YMPO, but also his involvement with other organizations such as the Greater Yuma Port Authority. To honor him, YMPO Staff presented a heartfelt memorial slideshow that shared memories of his time with YMPO.

Councilmember Art Morales suggested a plaque be created and presented to Bonnie Knight, honoring his service to the community.

Councilmember Cruz added he was an amazing man and mentor. He was dedicated and fought for Yuma County and the State.

Ms. Figueroa said a ceremony would be held in his honor on May 3, 2024, at the Yuma Historic Theater at 11 a.m., with a reception to follow.

6. FY 2022-26 Transportation Improvement Program (TIP) Amendment #14  
YMPO Senior Transportation Planner, Fernando Villegas presented the FY 2022-26 TIP Amendment #14. He reviewed three changes: The first change was for FY 2024, for the US 95 County 20 1/2 to County 22<sup>nd</sup> Street's project total amount. It should be \$476,700 with \$449,528 in federal funding and \$27,172 in local match. The second change was to move Yuma County's project, Avenue 3E Bridge over "A" Canal construction phase from FY2025 to FY2024 and change the HURF exchange amount from \$1,031,194 to \$1,015,863, for a total project amount of \$1,215,863. The last change was to add a construction project for US 95: Imperial Dam Road to Aberdeen Road in FY 2025. He concluded his presentation and offered to answer any questions.

MOTION: Supervisor Martin Porchas motioned to approve FY 2022-26 Transportation Improvement Program (TIP) Amendment #14 as presented. Supervisor Lynne Pancrazi seconded, and the motion was unanimously approved.

7. FY 2024-25 YMPO Unified Planning Work Program (UPWP) Amendment #4  
Ms. Figueroa explained that the FY 2024-25 UPWP had been amended three times, and additional changes were needed. She said that the change was necessary as the Complete Streets Study (CSS) funding was needed to advance the Yuma County construction project Avenue 3E Bridge over "A" Canal from FY 2025 to FY 2024, using the Obligation Authority available apportionment.

She mentioned that the type of change presented is not the norm; however, it would allow Yuma County to purchase materials needed for construction during the fall. If the construction materials were ordered before the scheduled funding, the cost of these materials would not be federally reimbursable.

She said the YMPO recommended using the \$10,000 allocated for the GIS Traffic County Map and the \$25,799 for the Safety Plan Update to replace some of the funds currently being used for the Yuma County project for the Complete Streets Study.

She explained that the GIS Traffic Count Map would be completed as part of the Longe-Range Transportation Plan, so the funds were no longer needed there. Since YMPO was highly likely to be successful with a Safe Streets for All (SS4A) Grant, these funds could be used to replace the Complete Streets funds.

To supplement the remainder of costs for the CSS in FY 2025, an existing STBG loan of \$104,356, initially designated for the same Yuma County project, would be allocated to the CSS, basically switching the funds from the Yuma County project to the CSS.

She mentioned that since the change needed was noticed after the last meeting of the Technical Advisory Committee (TAC), the TAC would be advised of the change during its May meeting.

MOTION: Supervisor Lynne Pancrazi motioned to approve FY 2024-25 YMPO Unified Planning Work Program (UPWP) Amendment #4. Councilmember Art Morales seconded, and the motion was unanimously approved.

8. Transportation Alternatives (TA) Program Update

YMPO IT Manager and Associate Transportation Planner, Jeff Heinrichs explained that the next round of applications/call for projects was expected to be released at the end of May or the beginning of June. The TAC had been made aware of the upcoming opportunity, and its members were looking for potential projects.

He explained the types of projects eligible for TA programming funds. These included: Pedestrian and bicycle facilities, Safe routes to school projects, Recreational trails, Environmental mitigation related to stormwater and habitat connectivity, Vulnerable road user safety assessments, Historic preservation and vegetation management, and Construction of turnouts, overlooks, and viewing areas.

He said the types of activities eligible for the TA Program included: Planning/Scoping, Design & Construction (Requires 30% plans), Educational Programming.

He reviewed that the local match requirement was 5.7%. Projects that require right-of-way acquisition are not eligible. The project's total duration, including all phases, should be no more than four years. He concluded by saying that all thirty of the past TA applications were awarded funds, and last year's available funds statewide totaled \$18 million for Greater Arizona.

9. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation
- G. Status Report on AZ Smart Fund

Ms. Figueroa announced she was expecting a child in September of this year. She mentioned that she was developing an operations plan for her absence and would be presenting it to the board in a future meeting.

She reported that YMPO staff had attended the Arizona Transit Association conference earlier in the month. The Rural Transportation Summit's 25<sup>th</sup> annual conference will be held in Prescott, on October 16-18, 2024. This conference was hosted by the YMPO last year. She invited Executive Board members to attend the conference as YMPO's guests and explained the YMPO would pay for the costs associated with attending the conference.

She reported that Governor Hobbs signed Arizona House Bill 2318: Arizona State Match Advantage for Rural Transportation (SMART) Fund reform bill into law on April 19, 2024. This bill assists greater Arizona communities in pursuing and using federal transportation competitive grant funding. The reform now allows tribes, Council of Governments, Metropolitan Planning Organizations, and Regional Transit Organizations to compete for this funding opportunity. It allows ADOT to rebalance the funds periodically between the different funding buckets. She thanked Yuma Representative Tim Dunn for sponsoring the bill. YMPO intends to apply for this fund to help provide the local match needed for the Safe Streets and Roads For All (SS4A) Grant.

Supervisor Pancrazi added that Tim Dunn is running for the Senate and has a primary coming soon. She urged residents in his district to get out and vote.

10. Possible Future Agenda Items

- A. Title VI Plan
- B. DCIP Grant
- C. Complete Streets Study

Ms. Figueroa stated in addition to the items listed above, there would need to be an agenda item to address the appointment of an Executive Board representative for the Arizona State Transportation Board (STB) and Regional Transportation Advocacy Council (RTAC) as the primary Executive Board member assigned was Councilman Gary Knight. In addition, the City of Yuma would be appointing a replacement for Councilman Knight on the YMPO Executive Board.

Councilmember Morales said the City of Yuma was in the process of appointing a replacement for Councilmember Knight on the City Council, as Councilmember Knight had two years left of his term. This replacement would serve the remainder of the term.

Ms. Figueroa informed the Board that Bruce Fenske, Southwest District Administrator, ADOT, officially retired on April 19, 2024, after eighteen years of service. The State Transportation Board will soon advise YMPO who will be the new representative for District 6. This representative will serve a six-year term.

11. Progress Reports

- a. Apr 1 – Staff Meeting (CF, JH, FV, BD, JR, LL)
- b. Apr 1 – YMPO-ADOT MPO Audit Chat (BD, CF)
- c. Apr 2 – Technical Working Group YMPO LRPT (JH, CF, FV)
- d. Apr 2 – Yuma MPO LRTP Update – PMT Meetings (JH, CF, FV)
- e. Apr 4 – YC New Hire Workplace Harassment (LL)
- f. Apr 4 – Yuma TMP Bi-Weekly Check-in (JH, CF, FV)
- g. Apr 8 – Arizona Mobility Managers Meeting (JR, LL)
- h. Apr 8-10 – AZTA Meeting Phoenix (CF, BD, LL, FV, JH, JR)
- i. Apr 11 – ATSAP TAC Meeting 3 (JH, CF, FV)
- j. Apr 11 – YMPO TAC Meeting (CF, BD, LL, JH, FV, JR)
- k. Apr 12 – COG/MPO Planners Meeting (JR, JH, CF, FV)
- l. Apr 15 – ADOT/YMPO Monthly Coordination Meeting (JH, CF, FV)
- m. Apr 15 – RTAC Advisory Committee Meeting (CF, FV)
- n. Apr 16 – Yuma PM10 SIP Update Meeting (CF, FV)
- o. Apr 17 – Training Federal Reimbursement (LL, BD)
- p. Apr 18 – YUMA TMP Bi-Weekly Check-in (JH, CF, FV)
- q. Apr 19 – AZ State Transportation Board Meeting (CF)
- r. Apr 22 – RTAC Board Meeting (CF, FV)
- s. Apr 22 – 5310 YMPO Site Visit w/Rise Services (JR)
- t. Apr 23 – 5310 YMPO Site Visit w/Saguaro Foundation (JR)
- u. Apr 24 – YC Colors Class (LL)
- v. Apr 24 – 5310 YMPO Site Visit w/Horizon Health (JR)
- w. Apr 25 - 5310 YMPO Site Visit w/HOPE Inc. (JR)
- x. Apr 25 – Executive Board Meeting (CF, LL, JH, FV, JR)

Ms. Figueroa said as presented.

12. Adjournment

Having no further business to discuss, Vice-Chairwoman Cruz adjourned the meeting at 4:18 p.m.

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Anticipated Future 2024 Meeting Locations.

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the GoToMeeting portal. The next two meetings will occur on Thursday, May 30, 2024, and Thursday, June 27, 2024.

Preparation and Approval of Minutes:      Minutes prepared by:

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Blenda Dale, Accountant II/  
Executive Assistant

Minutes reviewed to form by:

Minutes approved in regular session on  
May 30, 2024

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Crystal Figueroa, Executive Director,  
Yuma Metropolitan Planning Organization

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Vice-Mayor Cecilia McCollough,  
Chairwoman, YMPO Executive Board

**Yuma Metropolitan Planning Organization  
Revenue & Expense Budget Performance  
April 2024**

	Apr 24	Jul '23 - Apr 24	YTD Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · ADOT Grant</b>				
<b>4001 · PL</b>				
4007 · PL ISATO	8,043.78	8,043.78	19,684.00	40.87%
4001 · PL - Other	29,919.15	297,382.39	646,403.83	46.01%
<b>Total 4001 · PL</b>	<b>37,962.93</b>	<b>305,426.17</b>	<b>666,087.83</b>	<b>45.85%</b>
4002 · SPR	18,337.54	136,105.63	348,865.00	39.01%
4004 · STBG	0.00	0.00	44,154.00	0.0%
4005 · 5305d (CPG)	7,984.63	66,994.75	167,771.00	39.93%
<b>Total 4000 · ADOT Grant</b>	<b>64,285.10</b>	<b>508,526.55</b>	<b>1,329,035.83</b>	<b>38.26%</b>
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%
<b>4055 · 5310 Funds</b>				
4056 · RTAP	0.00	900.00	900.00	100.0%
4055 · 5310 Funds - Other	16,515.64	52,231.27	87,628.00	59.61%
<b>Total 4055 · 5310 Funds</b>	<b>16,515.64</b>	<b>53,131.27</b>	<b>88,528.00</b>	<b>60.02%</b>
4200 · YMPO UPWP Dues	0.00	87,441.85	87,442.00	100.0%
4400 · Interest Income	3,520.60	22,076.99	13,000.00	169.82%
<b>4600 · Charges for Services</b>				
4904 · Traffic Count Revenue	908.00	19,859.29	14,104.87	140.8%
<b>Total 4600 · Charges for Services</b>	<b>908.00</b>	<b>19,859.29</b>	<b>14,104.87</b>	<b>140.8%</b>
<b>Total Income</b>	<b>85,229.34</b>	<b>691,035.95</b>	<b>1,542,110.70</b>	<b>44.81%</b>
<b>Gross Profit</b>	<b>85,229.34</b>	<b>691,035.95</b>	<b>1,542,110.70</b>	<b>44.81%</b>
<b>Expense</b>				
<b>5110 · Payroll Expenses</b>				
5111 · Fringe Benefits	2,529.10	26,319.54	33,519.78	78.52%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	0.00	11,481.71	10,510.54	109.24%
5112 · Part Time Staff-Salaries - Other	3,845.88	46,095.63	74,954.30	61.5%
<b>Total 5112 · Part Time Staff-Salaries</b>	<b>3,845.88</b>	<b>57,577.34</b>	<b>85,464.84</b>	<b>67.37%</b>
5113 · Full Time Staff-Salaries	29,214.35	286,734.50	380,014.70	75.45%
5115 · Health Insurance-ER Portion	6,255.50	53,088.50	76,994.00	68.95%
5116 · ASRS	3,590.46	35,746.37	47,896.12	74.63%
5117 · Workman's Comp Insurance	0.00	1,367.00	1,366.88	100.01%
5118 · FUTA Payroll Expense	23.07	501.45	588.00	85.28%
5120 · Life Insurance	0.00	1,430.00	1,928.16	74.16%
<b>Total 5110 · Payroll Expenses</b>	<b>45,458.36</b>	<b>462,764.70</b>	<b>627,772.48</b>	<b>73.72%</b>
<b>5123 · Consulting Services</b>				
5134 · Contractual-Local	0.00	12,850.69	75,192.00	17.09%
5123 · Consulting Services - Other	988.67	30,919.50	471,627.00	6.56%
<b>Total 5123 · Consulting Services</b>	<b>988.67</b>	<b>43,770.19</b>	<b>546,819.00</b>	<b>8.01%</b>
<b>5124 · Staff Training/Education</b>				
5137 · Staff Training/Edu Reimb-Local	0.00	0.00	5,000.00	0.0%
5124 · Staff Training/Education - Other	0.00	1,218.96	6,000.00	20.32%
<b>Total 5124 · Staff Training/Education</b>	<b>0.00</b>	<b>1,218.96</b>	<b>11,000.00</b>	<b>11.08%</b>
5125 · Audit Services	8,000.00	23,000.00	23,500.00	97.87%
5126 · Payroll Processing Fees	369.45	3,883.41	4,500.00	86.3%
5128 · Accounting Services	0.00	22,975.50	25,000.00	91.9%
5129 · Public Participation	0.00	266.60	750.00	35.55%
5130 · Reimbursement of Expenses	-200.00	-2,760.54	7,000.00	-39.44%
5131 · Data Process, Software, Hardware	0.00	12,124.36	12,500.00	97.0%
5132 · Furniture and Equipment	0.00	0.00	11,500.00	0.0%
5139 · PASS Training	0.00	900.00	900.00	100.0%
5140 · Legal	1,750.00	4,850.00	7,000.00	69.29%
5150 · IT Support	0.00	0.00	600.00	0.0%

**Yuma Metropolitan Planning Organization  
Revenue & Expense Budget Performance  
April 2024**

	Apr 24	Jul '23 - Apr 24	YTD Budget	% of Budget
5151 · Building Ins, property tax	0.00	4,550.93	7,400.00	61.5%
5152 · Equipment Maintenance	286.24	939.24	1,400.00	67.09%
5153 · Office Supplies	115.73	1,533.01	2,500.00	61.32%
5154 · Postage	70.35	70.35	300.00	23.45%
5155 · Printing	514.92	1,026.52	2,000.00	51.33%
5157 · Publications, Subscriptions	0.00	440.90	500.00	88.18%
5158 · Registration Fees	0.00	8,895.00	10,000.00	88.95%
5159 · Special Meetings	0.00	0.00	2,192.00	0.0%
5160 · Telecommunications	262.58	9,403.80	11,500.00	81.77%
5161 · Vehicle Purchase	32,626.56	32,626.56	35,000.00	93.22%
5162 · Vehicle Insurance	399.39	2,863.09	4,500.00	63.62%
5163 · Vehicle Maint., Repairs, Parts	88.28	177.27	2,000.00	8.86%
5164 · YMPO Memberships & Dues	577.32	3,972.68	4,000.00	99.32%
5165 · Finance Charges and Interest	0.00	78.00	200.00	39.0%
5166 · Website Maintenance	173.00	650.00	9,641.00	6.74%
5167 · Miscellenous Consumables	0.00	2,093.86	3,500.00	59.83%
5168 · Employee Recruitment	0.00	80.00	500.00	16.0%
5169 · Miscellaneous-Expense	-82.13	2,814.21	7,000.00	40.2%
5171 · Alarm System	120.00	523.35	750.00	69.78%
5173 · Electric Bill	864.78	6,169.98	7,500.00	82.27%
5174 · Grounds Maintenance	750.00	14,110.00	16,500.00	85.52%
5175 · Janitorial	720.00	7,920.00	9,360.00	84.62%
5179 · Office Building Repairs				
5181 · Pest Control	75.00	708.08	708.00	100.01%
5179 · Office Building Repairs - Other	0.00	841.62	20,000.00	4.21%
<b>Total 5179 · Office Building Repairs</b>	<b>75.00</b>	<b>1,549.70</b>	<b>20,708.00</b>	<b>7.48%</b>
5182 · Sewer & Water	414.12	1,974.99	3,500.00	56.43%
5190 · Travel - Local & Outside County	3,367.21	8,222.24	11,000.00	74.75%
5191 · T530- Traffic Count Fuel	198.92	2,431.95	2,700.00	90.07%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	1,400.73	1,400.73	2,350.74	59.59%
5630 · T530 Traffic Count Equipment - Other	29.15	5,078.04	5,200.00	97.66%
<b>Total 5630 · T530 Traffic Count Equipment</b>	<b>1,429.88</b>	<b>6,478.77</b>	<b>7,550.74</b>	<b>85.8%</b>
<b>Total Expense</b>	<b>99,338.63</b>	<b>694,589.58</b>	<b>1,462,543.22</b>	<b>47.49%</b>
<b>Net Ordinary Income</b>	<b>-14,109.29</b>	<b>-3,553.63</b>	<b>79,567.48</b>	<b>-4.47%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4900 · In-Kind Match Revenue	8,122.25	82,732.72	158,894.00	52.07%
<b>Total Other Income</b>	<b>8,122.25</b>	<b>82,732.72</b>	<b>158,894.00</b>	<b>52.07%</b>
<b>Other Expense</b>				
9200 · In-Kind Match Expenses	8,122.25	82,732.72	158,894.00	52.07%
<b>Total Other Expense</b>	<b>8,122.25</b>	<b>82,732.72</b>	<b>158,894.00</b>	<b>52.07%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-14,109.29</b>	<b>-3,553.63</b>	<b>79,567.48</b>	<b>-4.47%</b>

10000 - Wells Fargo - YMPO General Account	\$50,887.03
10009 - Wells Fargo - YMPO Payroll Account	\$49,826.12
10100 - Yuma County Treasurer - YMPO Account	\$977,996.02
	<u>\$1,078,709.17</u>



# YMPO INFORMATION SUMMARY for Agenda Item #5

## YMPO Subcommittee Members and Other Representatives for 2024

**DATE:** May 30, 2024

**SUBJECT:** AZ STB and RTAC Representatives for CY 2024

### **SUMMARY:**

There are two Statewide Boards/Councils: the Arizona State Transportation Board (AZSTB) and the Rural Transportation Advisory Council (RTAC). In February, YMPO customarily appoints members (and alternates) to attend these meetings to represent the region. Late Councilmember Gary Knight was the primary representative for both the STB and the RTA. Upon his passing, a different representative will need to be nominated. Currently, Councilmember Art Morales is the STB alternate, and Vice-Mayor Cecilia McCollough is the RTAC alternate.

The Arizona State Transportation Board (AZSTB): The AZSTB comprises appointed officials from six districts around the State. These officials serve six-year terms, are appointed by the Governor, and are confirmed by the State Senate. The AZSTB holds approximately 12-15 meetings each year throughout the State, customarily, the 3rd Friday of every month, including two or three study sessions. This month, Governor Katie Hobbs appointed Sam Elters, the Mohave County Manager and transportation engineer with decades of experience to serve on the AZSTB. Pending confirmation by the state Senate, Elters will represent District 6, which includes the western Arizona counties of La Paz, Mohave, Yavapai, and Yuma. He succeeds the late Gary Knight, who served for 6-years, and his term ended in January. Mr. Elters will serve a term that ends January 21, 2030.

As indicated, the **official** position for District 6 represents four Counties, so YMPO MAY choose to identify a representative, and an alternate, who have expressed an interest in attending some of the AZSTB meetings to specifically lobby the AZSTB on behalf of the Yuma region's needs. The Director invariably attends these meetings, as well as reports back to the Executive Board regarding changes that pertain to the region.

Rural Transportation Advisory Council (RTAC): In the mid-90s, when the Casa Grande Resolves were being developed and implemented (benefitting mainly the substantially urban Maricopa and Pima Counties) a group of predominantly rural Arizona Counties decided to form a separate group to look after the transportation interests of the rural areas, which covers the majority of the area of the State. That agency is RTAC.

A legislative liaison person was appointed, whose main role is to track transportation legislation mainly at both the federal and state levels. This position is administered through the Northern Arizona Council of Governments (NACOG). It is funded by all the rural Councils of Government and the Metropolitan Planning Organizations, excluding the Maricopa and Pima Association of Governments (MAG and PAG). Funding is split on a population basis, and YMPO currently pays just over \$23,039 each year to fund this effort. The current Liaison person is Kevin Adam. YMPO is a full voting member of the RTAC and usually appoints an official representative, plus an alternate.

AZSTB and RTAC representatives are usually appointed by the YMPO Chair, although elections may be held if more than one member volunteers their services.

**PUBLIC INPUT:** No public comments have been made on this subject to date.

**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: The late City of Yuma Councilmember Gary Knight was the representative for AZSTB and RTAC, a different representative will need to be nominated.

Mr. Sam Elters will attend AZSTB meetings as District 6 Representative. The appointed STB member and the alternate will have the opportunity to attend monthly meetings virtually or in person, especially during the Rural Transportation Summit and/or if the STB meets in Yuma. Representatives of the RTAC and the STB are usually selected from volunteers.

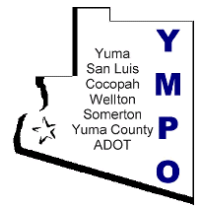
**ACTION NEEDED:**

Action to appoint YMPO representatives to the AZSTB, and RTAC.

**CONTACT PERSON:** Crystal Figueroa, Executive Director, 928-783-8911

# Yuma Metropolitan Planning Organization

230 W. Morrison St. Phone: (928) 783-8911  
Yuma, Arizona 85364 Fax: (928) 329-1674  
[www.ympo.org](http://www.ympo.org)



*Local Governments and  
Citizens Working*

May 2, 2024

The Honorable Pete Buttigieg  
Secretary of Transportation  
U.S. Department of Transportation  
Washington DC 20528

Dear Secretary Buttigieg:

I write to you today as the Executive Director for the Yuma Metropolitan Planning Organization in support of the City of Yuma's application for a \$60.0 Million in Multimodal Project Discretionary Grant Opportunity (MPDG) grant funding for the 40<sup>th</sup> Street Improvement Project from Avenue 6E to Fortuna Road. The proposed 40<sup>th</sup> Street Improvement Project would facilitate east-west travel demand and alleviate congestion on the I-8 Frontage Road system by providing an alternative travel route.

The City of Yuma and Yuma County are currently developing a Design Concept Report (DCR) and Environmental Assessment (EA) for a project to improve 40<sup>th</sup> Street from Avenue 6 E to Fortuna Rd in FY 24-25. The proposed project includes design, right-of-way and construction for a five-lane arterial from Avenue 6E to Fortuna Road, a distance of approximately 5.0 miles. Proposed improvements include a new overpass structure over State Route 195 that would be owned and maintained by the Arizona Department of Transportation (ADOT) in the future.

This project is an excellent candidate for the Multimodal Project Discretionary Grant (MPDG) program because the project will include multimodal facilities for pedestrians, bicyclists, and other nonmotorized users. The investment will enhance regional transportation, help create opportunities for citizens to advance their lives economically, support job creation, enhance job and much needed transportation opportunities for low-income citizens, and stimulate the economic development of one of the nation's most economically distressed areas. These improvements will also assist emergency responders responding to 911 calls from people in need to the subdivisions located east of State Route 195.

I support the 40<sup>th</sup> Street Improvement Project from Avenue 6E to Fortuna Road. As we work to advance and improve the quality of life within the Yuma region, these efforts will support a more livable and sustainable community and improve quality of life for the citizens of Yuma.

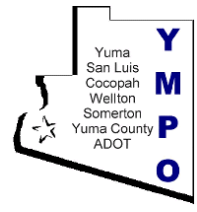
Thank you for your consideration of this application.

Sincerely,

Crystal Figueroa  
YMPO Executive Director

# **Yuma Metropolitan Planning Organization**

230 W. Morrison St. Phone: (928) 783-8911  
Yuma, Arizona 85364 Fax: (928) 329-1674  
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*Local Governments and  
Citizens Working*

May 30, 2024

The Honorable Pete Buttigieg  
Secretary of Transportation  
U.S. Department of Transportation  
Washington DC 20528

Dear Secretary Buttigieg:

On behalf of the Yuma Metropolitan Planning Organization (YMPO), I am pleased to express our enthusiastic support for the San Luis Active Paths Project application to USDOT's Active Transportation Infrastructure Investment Program (ATIIP). This initiative is aligned with our strategic goals and objectives as outlined in the YMPO 2022-2045 Long-Range Transportation Plan, particularly our commitment to enhancing multimodal transportation and improving the safety and accessibility of our transportation network across the region. The initiative also aligns with an anticipated regional Complete Streets Concept Study that YMPO will begin this year.

The San Luis Active Paths Project promises to significantly enhance pedestrian and non-motorized infrastructure in San Luis, Arizona, creating a safer and more connected community. This project not only supports YMPO's objectives of reducing vehicular dependency and congestion but also complements our efforts to promote sustainable transportation modes that benefit both the environment and public health.

Furthermore, the project's focus on integrating key community and economic centers through active transportation corridors is a commendable effort that aligns with our plan's vision for a more interconnected Yuma region. By improving accessibility to essential services, schools, and employment centers, the project directly contributes to our goal of fostering vibrant, livable communities.

YMPO recognizes the importance of this project in facilitating safer, more efficient mobility options for residents and visitors of San Luis. It exemplifies the type of strategic investment in infrastructure that will serve the community well into the future, supporting economic growth and enhancing the quality of life.

Please consider this letter as a formal endorsement of the San Luis Active Paths Project. We look forward to seeing the positive changes that this project will bring to our region and are proud to support its implementation.

At their meeting on May 30, 2024, the YMPO Executive Board, the YMPO policy-making body, unanimously approved this letter of Support for the City of San Luis application for ATIIP Grant Program funding for Active Paths Project.

Thank you for your consideration and commitment to improving our region's transportation landscape. We are excited to collaborate on this vital initiative and are committed to its success.

Yours Sincerely,

---

Cecilia McCollough, Vice-Mayor  
Town of Wellton, and YMPO Chairwoman

---

Crystal Figueroa,  
YMPO Executive Director

# **YMPO INFORMATION SUMMARY for Agenda Item 7**

## **FY 2024-25 YMPO Unified Planning Work Program Amendment #5**

**DATE:** May 30, 2024

**SUBJECT:** FY 2024-25 YMPO Unified Planning Work Program (UPWP) Amendment #5

### **SUMMARY:**

Every two years, the YMPO develops the UPWP and Annual Budget in steps over a several-month timeframe. The Executive Board originally approved the current FY 2024-25 UPWP on May 25, 2023, and since then four amendments have been approved, with the last one on April 25, 2024.

Changes are necessary as funding for 5305d CPG was increased. It is recommended that this additional funding be programmed for the Complete Streets Study.

Further details are shown in the tables attached and explained in a Staff Report Memorandum. This amendment is pertaining to FY 24 only.

### **PUBLIC INPUT:**

No members of the public have commented on this request, to date.

### **ACTION NEEDED:**

This item is on the agenda for review, discussion, and possible action to approve FY2024-25 YMPO UPWP Amendment #5 to the FY 2024.

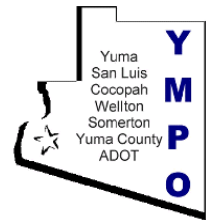
### **CONTACT PERSON:**

Crystal Figueroa, Executive Director, and Blenda Dale, Accountant II and Executive Assistant, 928-783-8911

# Yuma Metropolitan Planning Organization

230 W. Morrison St.  
Yuma, Arizona 85364  
[www.ympo.org](http://www.ympo.org)

Phone: (928) 783-8911  
Fax: (928) 329-1674



*Local Governments and  
Citizens Working Together*

TO: Crystal Figueroa, Executive Director

FROM: Blenda Dale, Accountant II/Executive Assistant

Date: May 30, 2024

RE: Amendment #5 to the Fiscal Year 2024-25 YMPO Unified Planning Work Program (UPWP) and Annual Budget, changes pertain to FY 2024 only.

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The following is a list of the changes being requested to the FY 2024-25 YMPO UPWP under Amendment # 5:

1. Increased 5305d CPG funds to reflect the corrected award amount from \$114,186 to \$119,475 and applied to the Complete Streets Study budget amount for a total of \$50,930 for FY 2024. The overall total project amount is \$155,289 in the two-year work program.

The amount of the total (Federal & State funds) budgeted for FY 2024 of the FY 2024-2025 UPWP was increased from \$1,324,505 to \$1,329,794 which represents a total increase of \$5,289.

**FY 2024-25 YMPO Unified Planning Work Program**

**Amendment #5, Financial Tables (FY 2024 Only)**

<b>Table One - Detail of Federal, State and Local Funding Sources</b>	
<b>State Funds</b>	
<b>Agency</b>	
ADEQ	\$10,000
<b>FY 2023 Brought Forward (BF) Federal Funds</b>	
SPR	\$173,865
PL (CPG)	\$184,629
PL (ISATO)	\$9,842
5305d (CPG)	\$53,585
5310	\$16,628
<b>FY 2024 New Federal Funds</b>	
ADOT/SPR	\$175,000
ADOT/PL (CPG)	\$461,775
ADOT/PL (ISATO)	\$9,842
Carbon Reduction Program	\$0
STBG	\$44,154
5310	\$71,000
5305d (CPG) Oct 1, 2023-Sept 30, 2024	\$119,475
<b>Sub Total Federal &amp; State</b>	<b>\$1,329,794</b>
<b>Local Area Funds (YMPO Funds)</b>	
YMPO Local Contributions	\$83,652
City of Yuma Traffic Counts	\$14,040
<b>Sub Total Local</b>	<b>\$97,692</b>
<b>In-Kind 2024 (Match for SPR/PL/FTA)</b>	
Agency: Yuma County Services/TAC/Regional Mobility Meetings/ Other YMPO planning by TAC Members	\$161,005
<b>Sub Total In-Kind</b>	<b>\$161,005</b>
<b>Total Available</b>	<b>\$1,588,812</b>



## Tables Two and Three: Expenses by Work Elements and Categories

	WORK ELEMENT	EXPENSES				TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	Local	
I.	ADMINISTRATION	\$174,456	\$255,270	\$52,461	\$22,500	\$504,686
II.	DATA COLLECTION / AIR QUALITY	\$10,000	\$0	\$0	\$0	\$10,000
III.	TRANSPORTATION IMPROVEMENT PROGRAM	\$164,700	\$27,473	\$31,548		\$223,721
IV.	REGIONAL PLANNING	\$57,590	\$106,068	\$18,632	\$0	\$182,610
V.	SPECIAL PROJECT PLANNING	\$142,034	\$107,728	\$39,577	\$74,040	\$363,379
VI.	LONG RANGE TRANSPORTATION PLANNING	\$28,360	\$223,729	\$15,132	\$1,152	\$268,373
VII.	PUBLIC PARTICIPATION PLAN	\$10,163	\$0	\$1,481		\$11,644
VIII.	PUBLIC TRANSPORTATION	\$12,380	\$0	\$1,218		\$13,597
IX.	ENVIRONMENTAL OVERVIEW	\$2,712	\$0	\$164		\$2,876
X.	CAPITAL EXPENDITURES	\$4,246	\$2,887	\$793	\$0	\$7,926
<b>TOTAL</b>		<b>\$606,640</b>	<b>\$723,155</b>	<b>\$161,325</b>	<b>\$97,692</b>	<b>\$1,588,812</b>

	WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Memberships	TOTAL
I.	ADMINISTRATION	\$17,000	\$48,500	\$6,300	\$156,970	\$23,500	\$3,000	\$255,270
II.	DATA COLLECTION / AIR QUALITY	\$0	\$0	\$0			\$0	\$0
III.	TRANSPORTATION PROGRAM	\$0	\$27,473	\$0	\$0	\$0	\$0	\$27,473
IV.	REGIONAL TRANSPORTATION PLANNING	\$0	\$106,068		\$0	\$0	\$0	\$106,068
V.	SPECIAL PROJECT PLANNING	\$0	\$100,528	\$7,200	\$0	\$0	\$0	\$107,728
VI.	LONG RANGE PLANNING	\$0	\$223,729		\$0	\$0	\$0	\$223,729
VII.	PUBLIC PARTICIPATION	\$0	\$0		\$0	\$0	\$0	\$0
VIII.	PUBLIC TRANSPORTATION	\$0	\$0		\$0	\$0	\$0	\$0
IX.	ENVIRONMENTAL OVERVIEW	\$0	\$0	\$0	\$0	\$0	\$0	\$0
X.	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$2,887	\$0	\$0	\$2,887
<b>TOTAL</b>		<b>\$17,000</b>	<b>\$506,298</b>	<b>\$13,500</b>	<b>\$159,857</b>	<b>\$23,500</b>	<b>\$3,000</b>	<b>\$723,155</b>

**Table 2A: FY 2024-2025 YMPO UPWP; Budget Detail - Work Task by Fund Type**

#	TITLE	CONSOLIDATED PLANNING GRANT (CPG)					FHWA				FTA		ADEQ	YMPO	FY 2024
		PL	*ISATO 2.5%	MATCH	5305d	MATCH	SPR	MATCH	CRP/STBG	MATCH	5310	MATCH	FUNDS	Local	TOTAL
100	Administration & Management	\$249,875		\$15,104	\$40,125	\$2,425	\$139,726	\$34,932					\$10,000		\$504,686
200	Air Quality Conformity														\$10,000
300	2022-2026 TIP	\$36,114		\$2,183	\$11,522	\$696	\$8,641	\$2,160							\$61,318
302	Transportation Enhancement - AZ	\$3,572		\$216			\$893	\$223							\$4,903
304	Intelligent Transportation Systems (ITS)	\$3,548		\$214	\$4,280	\$259	\$2,208	\$552							\$11,060
305	Goods/Freight/ Rail Planning	\$5,018		\$303	\$3,512	\$212	\$1,505	\$376							\$10,927
307	Cross Border/Trade Corridor Planning	\$3,237		\$196	\$4,046	\$245	\$4,278	\$1,069							\$13,071
308	HPMS	\$12,171		\$736											\$12,907
309	Transportation Coordination										\$87,628	\$21,907			\$109,535
400	Regional Planning	\$59,896	\$9,842	\$3,620	\$13,047	\$789	\$39,115	\$9,779							\$136,089
401	Review/Update Socio-Econ. File	\$5,145		\$311			\$1,286	\$322							\$7,064
404	Port of Entry Planning				\$4,044	\$244	\$4,044	\$1,011							\$9,342
405	Linking Trans/Land Use/ED/Tourism	\$9,784		\$591			\$5,268	\$1,317							\$16,961
406	Coordination w/ADOT Studies	\$8,531		\$516	\$2,437	\$147	\$1,219	\$305							\$13,154
500	Special Projects Planning	\$1,982		\$120	\$0		\$1,622	\$405						\$60,000	\$64,129
520	Traffic Count Program	\$45,961		\$2,778	\$28,725	\$1,736	\$28,515	\$7,129						\$11,700	\$126,544
530	Traffic Count Equipment	\$5,962		\$360			\$7,862	\$1,966						\$2,340	\$18,490
540	Traffic Engin./ Planning Assistance	\$4,586		\$277			\$1,146	\$287							\$6,296
560	Traffic Safety	\$23,837		\$1,441			\$85,897	\$21,474							\$132,649
570	GIS/Transportation Planning	\$9,567		\$578			\$4,100	\$1,025							\$15,270
600	Long-Range Transportation Planning	\$109,335	\$9,842	\$6,609	\$54,116	\$3,271			\$44,154	\$2,669					\$229,996
601	Federal/State/Local Legislation	\$28,910		\$1,747										\$1,152	\$31,809
602	Small Community Assistance	\$3,153		\$191			\$2,579	\$645							\$6,567
700	Public Participation Plan	\$4,573		\$276	\$1,016	\$61	\$4,573	\$1,143							\$11,644
800	Public Transportation Planning (Transit)	\$3,714		\$224	\$6,190	\$374	\$2,476	\$619							\$13,597
900	Environmental Overview	\$2,712		\$164											\$2,876
1000	Capital Expenditures	\$5,222		\$316			\$1,911	\$478							\$7,926
	<b>TOTAL</b>	<b>\$646,403</b>	<b>\$19,684</b>	<b>\$39,072</b>	<b>\$173,060</b>	<b>\$10,141</b>	<b>\$348,865</b>	<b>\$87,216</b>	<b>\$44,154</b>	<b>\$2,669</b>	<b>\$87,628</b>	<b>\$21,907</b>	<b>\$10,000</b>	<b>\$97,692</b>	<b>\$1,588,812</b>

\*ISATO - Identified 2.5 % required of PL annual apportionment for increasing safe and accessible transportation options

# **YMPO INFORMATION SUMMARY for Agenda Item 8**

## **Defense Community Infrastructure Pilot (DCIP) Program Grant**

**DATE:** May 30, 2024

**SUBJECT:** Defense Community Infrastructure Program (DCIP) Grant Opportunity.

### **SUMMARY:**

The DCIP Program is a Department of Defense effort administered by the Office of Local Defense Community Cooperation (OLDCC). The program is a competitive grant program to enable State and Local projects to address deficiencies in community infrastructure in support of Local military installations. In FY22 YMPO, working with YPG and ADOT, submitted a successful grant application. The grant agreement was executed for just over \$13M by ADOT at the end of September 2022 for US95.

With authorization from the Executive Board and consent from ADOT, YMPO together with YPG and Wilson and Company are pursuing another DCIP grant proposal in FY24 for US95 improvements. The DCIP grant proposal request amount for FY24 is \$15M

The US95 roadway segment considered for partial construction funding through the DCIP grant is US-95 between Imperial Dam Rd and Aberdeen Rd. This would include two roundabouts, one at Imperial Dam Road and another at Aberdeen Road, the project would also include a modified left-turn on US95 at Martinez Lake Road. The proposed \$15M DCIP grant proposal is scheduled to be submitted before the June 17, 2024 deadline.

**PUBLIC INPUT:** No members of the public have commented on this request, to date.

### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** YMPO through previous Board approval is using funds available in the Unified Planning Work Program to hire Wilson and Company to apply for the DCIP grant.

**POLICY:** In General, Federal funds may not be used to apply for federal Grants.

**ACTION NEEDED:** This item is on the agenda for information, discussion, and possible comment only at this stage.

**CONTACT PERSON:** Jeff Heinrichs, IT Manager/Associate Planner, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item 9**

## **Safe Streets and Roads for All (SS4A) Grant**

**DATE:** May 30, 2024

**SUBJECT:** Safe Streets and Roads for All (SS4A) Grant

### **SUMMARY:**

The US Department of Transportation released the FY 24 Notice of Funding Opportunity (NOFO) on February 21, 2024. The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. The purpose is to improve roadway safety by significantly reducing roadway fatalities and serious injuries through safety action plan development, refinement, and implementation. Over \$3 billion is still available for future funding rounds; however, FY 24 SS4A planning and demonstration activities have over \$656 million available in funding.

During the March 14, 2024, TAC meeting, TAC members supported pursuing the SS4A grant for the rest of the region since the City of Yuma was granted an SS4A. On March 28, 2024, the Executive Board authorized YMPO to apply for the Safe Streets and Roads for All (SS4A) Grant, sought three quotes, and contracted with the lowest bidder, Greenlight Traffic Engineering, to submit an SS4A Planning and Demonstration Grant application for the YMPO Regional Safety Action Plan. This grant will ensure that YMPO and other municipalities have their list of possible safety projects eligible for SS4A design and implementation funding.

Greenlight Traffic Engineering was contracted to pursue the SS4A Grant to develop a Regional Comprehensive Safety Action Plan and Demonstration activities for traffic signal and pedestrian hybrid beacon warrant studies to aid in pursuing future HSIP funds.

The SS4A application was submitted on May 16, 2024. The grant request amount was \$500,000, with a local match of \$100,000. Recipients are required to contribute a local matching share of 20% of the total eligible project cost.

### **PUBLIC INPUT:**

There has been no public input on this subject.

### **TECHNICAL & POLICY IMPLICATIONS:**

There is a 20% match requirement of the total project cost, and the possibility to pursue an AZ SMART for reimbursement of non-federal match for a grant.

**ACTION NEEDED:**

This item is on the agenda for information, and discussion only.

**CONTACT PERSON:**

Fernando Villegas, YMPO Senior Transportation Planner.

# YMPO TAC INFORMATION SUMMARY for Agenda Item 10

## Regional Project Priority List for 2025

**DATE:** May 30, 2024

**SUBJECT:** Regional Project Priority List for 2025

**SUMMARY:**

The Rural Transportation Advocacy Council (RTAC) Committee discussed, and the Board approved the direction to support the preparation of the 2024 HB2412 again for next year. This is due to the Legislature Finance Advisory Committee's forecasted deficits for the current and next year's budget. The total funding level and allocations to each region would stay the same as the year before, with a potential inflationary factor.

The current population-based division of that \$400M Statewide allocation of funds to the YMPO region is approximately \$48 million. Based on the construction cost index trends cited by ADOT, the RTAC Board provided direction for preparing next year's priority project legislation with a 20% funding increase on HB2412 – 2024 allocations. The decision reflects the reality that, in order to deliver the same proposed projects included in this year's bill, more funding will be required to offset the impact of high inflation.

The adjustment's intent is to enable each region to still deliver the projects proposed this year; each region has the discretion to make other adjustments within its new allocation. This includes deleting projects, adding new ones, or adjusting the scope of an existing project. Revised projects will be included in the materials and presentations for October's Rural Transportation Summit and in the project booklet to present to Legislators.

New allocations per region that include inflationary adjustments for the 2025 RTAC Priority Project Legislation:

<b>REGION</b>	<b>HB2412 - 2024 ALLOCATIONS</b>	<b>20% INCREASE</b>	<b>ADJUSTED TOTAL</b>
<b>CAG</b>	\$20,031,935	\$4,006,387	\$24,038,322
<b>CYMPO</b>	\$33,607,944	\$6,721,589	\$40,329,533
<b>LHMPO</b>	\$14,283,158	\$2,856,632	\$17,139,790
<b>MAG (Pinal)</b>	\$66,364,430	\$13,272,886	\$79,637,316
<b>METROPLAN</b>	\$22,434,763	\$4,486,953	\$26,921,716
<b>NACOG</b>	\$75,287,112	\$15,057,422	\$90,344,534
<b>SVMPO</b>	\$16,333,263	\$3,266,653	\$19,599,916
<b>SEAGO</b>	\$36,102,142	\$7,220,428	\$43,322,570
<b>SCMPO</b>	\$27,034,324	\$5,406,865	\$32,441,189
<b>WACOG</b>	\$40,193,609	\$8,038,722	\$48,232,331
<b>YMPO</b>	\$48,327,320	\$9,665,464	\$57,992,784
<b>TOTAL</b>	<b>\$400,000,000</b>	<b>\$80,000,001</b>	<b>\$480,000,001</b>

Last year, YMPO, through the YMPO TAC and Executive Board (the Board), developed a prioritized list of projects that were presented to the RTAC for inclusion in their combined list of projects. The list was then submitted to the Arizona Legislature (HB2412) for consideration for possible funding during the fiscal year 2024-2025 budget process.

YMPO submitted three projects for consideration last year:

#1 Priority - US-95: Wellton-Mohawk Canal to Aberdeen Road widening (\$40M),

#2 Priority - US-95: Pavement rehabilitation (Phase 2) between County 17<sup>th</sup> St to Avenue D (\$6.95M),

#3 Priority - US-95: Somerton Main Street Improvements (\$1.37M).

This item is included for information and to initiate discussion to develop the 2025 Regional Project Priority List.

**POSSIBLE ACTION NEEDED:**

This item is on the agenda for information and discussion only.

**CONTACT PERSON:** Crystal Figueroa, Executive Director

# **YMPO TAC INFORMATION SUMMARY AGENDA ITEM 11**

## **YMPO FY 2024 Title VI Update, Training and Guidance**

**DATE:** May 23,2024

**SUBJECT:** YMPO FY 2024 Title VI Update, Training, Guidance, & Possible Action

### **SUMMARY:**

Under Federal Guidance, YMPO must submit an annual Title VI Plan and report, which includes significant components such as changes in roles, PPP, and LEP.

At YMPO, every meeting will begin with a brief Title VI statement and will serve as a reminder. Survey Cards will be accessible at all meetings. Should there be any changes to YMPO's organizational structure, we are committed to updating the Title VI documentation accordingly. Additionally, our Boards and committees will engage in regular training sessions on Title VI to ensure ongoing compliance and understanding. Changes to the document were made while considering data from the 2018-2022 5-year American Community Survey:

- YMPO Title VI Officer: Madam Chair Cecilia McCullough, Vice Mayor, Town of Wellton
- Demographics tables and Maps for Municipalities
- Limited English Proficiency table

YMPO also has a Limited English Proficiency (LEP) requirement that must be approved according to Executive Order 13166, signed August 11, 2000. YMPO is engaged with individuals from diverse cultures, backgrounds, and businesses throughout its programs and activities. Limited English Proficiency (LEP) describes individuals who do not speak English as their primary language and have limited ability to read, write, or understand English. YMPO's LEP Plan is designed to comply with Title VI of the Civil Rights Act of 1964 and Executive Order 13166, which prohibits recipients of Federal financial assistance from discrimination based on National Origin.

The YMPO's Public Participation Plan is an element of the Title VI Package and is approved at the same time. The purpose of this plan is to ensure the public involvement process is considered in all phases of the MPO decision and opportunities. The MPO has various methods to ensure the public can be engaged in developing transportation plans and programs.

A Title VI training session will be conducted during a meeting twice annually, or as required, to address any significant updates to the document(s).

### **ACTION NEEDED:**

This item is on the agenda for presentation, discussion, and possible action to approve the detailed changes to the 2025 YMPO Title VI Report, contingent on no significant comments or objections received during this comment period.

### **CONTACT PERSON:**

Jesus "JR" Aguilar, Mobility Manager/Title VI Coordinator, 928-783-8911