

# EXECUTIVE BOARD REGULAR MEETING AGENDA

*Local Governments and Citizens Working Together*

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## EXECUTIVE BOARD

Regular Meeting

Thursday, August 22, 2024  
3:30 P.M.

The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

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## YMPO EXECUTIVE BOARD

Chair	Cecilia McCollough, Vice-Mayor, Town of Wellton
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe
Member	(Vacant), Councilmember, City of Yuma
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Martin Porchas, Board of Supervisors, Yuma County
Member	Sam Elters, State Transportation Board, ADOT
Member	Michael Shelton, Councilmember, City of Yuma
Member	Art Morales, Councilmember, City of Yuma
Member	Luis Galindo, Vice-Mayor, City of Somerton

In the event the GoTo Meeting platform has a service outage, the meeting will be held using the following dial-in conferencing information: Dial-In telephone number: (605) 313-5852, Access Code: 5852215#

1. Call to Order and the Pledge of Allegiance  
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes  
Lourdes Lopez, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.
3. Title VI Declaration and Call to the Public  
Jesus Aguilar, Jr., YMPO Mobility Manager, will read a brief message reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda
  - A. Approval of the July 25, 2024, Board Meeting Minutes
  - B. YMPO Income/Expenditure Report for July 2024

A copy of the draft minutes of the Regular Board meeting from July 25, 2024, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve minutes. The July financial report is also expected to accompany this agenda and will be available for comment at this meeting.

**This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for July 25, 2024, and the financial report for July 2024 are attached as Items A and B, respectively.**

6. Possible Regional Project Priority List for 2025

During the August 8, 2024, TAC meeting, the TAC members agreed and recommended keeping the same three projects from last year with the 20% inflation adjustment and updating the fact sheets for the Regional Priority Projects included in the packet. Revised project fact sheets will be submitted to the Rural Transportation Advocacy Council by September 16, 2024, for presentation during the Arizona Rural Transportation Summit happening mid-October.

**This item is on the agenda for information, discussion, and possible action to approve the 2025 Regional Priority Projects. Senior Transportation Planner Mr. Villegas will present this item. Further information is available in the information summary in Item 6.**

7. SMART Program - Possible Regional Letter of Support

YMPO received a regional letter of support request from the City of Yuma for the U.S. Department of Transportation Strengthening Mobility and Revolutionizing Transportation (SMART) grant program. The proposed Automated Traffic Signal Performance Measure (ATSPM) project would synchronize traffic signals in the City of Yuma to promote better traffic flow and improved safety.

The SMART grant program funding would improve traffic signal synchronization on the 4th Avenue and 16th Street Corridors, resulting in efficient signal timing and corridor travel progression.

**This item is on the agenda for information, discussion, and possible action to approve the letter of support for the SMART program and ATSPM project. Ms. Figueroa will present this item; the letter of support is included in the packet for your review.**

8. FY 2024 Defense Community Infrastructure Program (DCIP) Grant & FY 25 Congressionally Directed Spending (CDS) – Status

YMPO, in collaboration with ADOT and YPG, pursued a 2024 DCIP Grant for potential US 95 widening improvements with a proposal submittal on June 13<sup>th</sup>. The U.S. Department of Defense Office of Local Defense Community Cooperation (OLDCC) has announced 14 DCIP invitation selections for 2024. YMPO Staff will provide further details on the DCIP and update on CDS Senate Appropriations efforts previously applied for the regional priority project US 95.

**The item is on the agenda for information and comments only. Ms. Figueroa and Associate Planner Jeff Heinrichs will present this item; further information is included in an information summary as item 8.**

9. YMPO Rebranding: Logo, Vision, and Values Statements

During the May 26, 2022, meeting, the Board approved a revised YMPO mission statement, which was the first step to a rebranding vision project. YMPO staff presented the need to update the YMPO logo and establish a vision and values statements that can be included in a future updated YMPO website, including other resource materials such as brochures to provide updated information and a fresh look. Last month, YMPO Board members were presented with a few opinions and provided feedback to YMPO staff. TAC members also had the opportunity to review the various options during their August 2024 meeting, including preferred logo options and statement comments. The items are being presented for final consideration and possible approval.

**This item is on the agenda for information, discussion, and possible approval of the preferred logo and vision and values statements. Ms. Figueroa and Mr. Heinrichs will present this item; further information is available in an information summary as Item 9.**

10. Resolution in Support of Renaming U.S. Route 95 in Honor of the Late Gary Knight

At the July 2024 Board meeting, Ms. Figueroa briefly discussed the renaming process for State Route 95, and the Board approved the initiation of the process. This is regarding a proposal in coordination with ADOT to officially rename State Route 95 or a portion of it as the Gary Knight Memorial Highway, a proposed YMPO resolution is enclosed for consideration and support. YMPO anticipates submitting a resolution with naming proposal to the Arizona State Board on Geographic and Historic Names.

**This item is on the agenda for information discussion and possible action to adopt YMPO Resolution 156, in honor of Gary Knight. Ms. Figueroa will present this agenda item; further information is included in an information summary as item 10.**

11. Staff Hiring Update

YMPO is hiring for its bookkeeper position as Lourdes (Lulu) Lopez has transitioned into the Accountant II/ Executive Assistant role due to the departure of Blenda Dale. The position has been posted on the Yuma County website and various other web platforms. Interviews for the position occurred this month and a decision will be made shortly. Also, based on the Board's direction last month, the Executive Director anticipates contracting with Consultant Paul Ward to assist YMPO staff during the Executive Director's maternity leave.

**This item is on the agenda for information and comment, only at this stage. YMPO Executive Director Ms. Figueroa will present this item.**

12. FY 2024-25 YMPO Unified Planning Work Program (UPWP) Amendment #6

The FY 2024-2025 YMPO UPWP was initially approved on May 25, 2023, and since then, it has been amended five times, most recently on May 30, 2024, with a minor administrative change in June. Per the Executive Board's direction, Amendment #6 is presented to direct funding for the hiring of Paul Ward to assist in providing short-term leadership during the Executive Director's maternity leave. A future amendment is anticipated to identify FY 2024 carried forward and verify FY 2025 new funding.

**This item is on the agenda for information, discussion, and possible action to approve the FY 2024-25 YMPO UPWP Amendment #6. YMPO Executive Director Crystal Figueroa will present this item.**

13. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation
- G. Status Report on AZ Smart Fund

**This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.**

14. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. Complete Streets Study
- B. ADOT Southwest District Yuma Region Presentation
- C. TA Program
- D. YMPO Accounting Manual, Employee Manual, and Procurement Updates
- E. Roads of Regional Significance Study

15. Progress Reports

Members are encouraged to suggest topics for discussion at a future Board meeting:

- a. Jul 29 – CTS Meeting (FV)
- b. Jul 29 – YMPO Accounting Services, Audit & ACFR (LL, BD)
- c. Jul 30 – Yuma PM10 Roads and Open Lots (FV)
- d. Jul 31 – ATSAP TAC Meeting (JH, FV)
- e. Jul 31 – Yuma Joint Land Use Plan Update (FV)
- f. Aug 2 – PASS Training (JR)
- g. Aug 6 – What it means to be a cycling educator (JR)
- h. Aug 6 – Yuma JLUP WG Meeting (FV)
- i. Aug 7 – Yuma Resource Guide Advisory Committee (JR)
- j. Aug 7 – Yuma Resource Guide Advisory Committee Follow Up (JR)
- k. Aug 7 – Yuma MPO LRTP Update (FV, JH)
- l. Aug 8 – YMPO TAC Meeting (LL, FV, JH)
- m. Aug 8 – Yuma TMPO Biweekly Meeting (JH, FV)
- n. Aug 8 – AZ Mobility Managers Coordination (JR)
- o. Aug 8 – YRBC Meeting (JH)
- p. Aug 9 – AZ Planners Meeting (JR)
- q. Aug 12 – YMPO Staff Meeting (LL, JH, FV, CF)
- r. Aug 12 – ADOT/YMPO Monthly Coordination Meeting (CF, FV, JH)
- s. Aug 14 – MPO/COG Directors Meeting (CF)
- t. Aug 15 – WACOG Questions Sharing Session (JH, JR, FV)
- u. Aug 16 – AZ State Transportation Board Meeting (CF)
- v. Aug 16 – Dry Run W/SMEs and Facilitators (CF)
- w. Aug 19 – RTAC Advisory Committee Meeting (CF, FV)
- x. Aug 20 – AZ Transportation Conformity Meeting (CF, FV)
- y. Aug 20 – Yuma PM10 SIP Meeting (CF, FV)
- z. Aug 21 – JLUP Fact-Finding Exercise (CF)
- aa. Aug 22 – JLUP Working Group Meeting (CF)
- bb. Aug 22 – Yuma TMP Biweekly check-in (JH, FV, CF)
- cc. Aug 22 – JLUP Public Workshop (CF)
- dd. Aug 22 – YMPO Executive Board Meeting (CF, LL, FV, JH, JR)

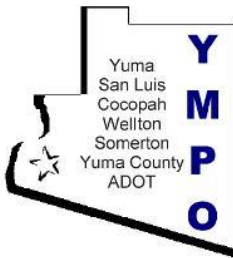
16. Adjournment

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its*

*programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.*

Anticipated Future 2024 Meeting Locations.

All future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, September 26, 2024, and Thursday, October 31, 2024.



# EXECUTIVE BOARD MEETING MINUTES

*Local Governments and Citizens Working Together*

EXECUTIVE BOARD  
Regular Meeting  
Thursday, July 25, 2024  
3:30 P.M.

The Meeting was held In-Person or using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance

The Yuma Metropolitan Planning Organization (YMPO) Vice Chair, Councilmember Maria Cecilia Cruz, called the YMPO Executive Board (the Board) meeting to order at 3:34 p.m. and asked the Board to join her in reciting the Pledge of Allegiance.

2. Roll Call Attendance

The YMPO Accountant II/Executive Assistant, Blenda Dale, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Cecilia McCollough, Vice-Mayor, Town of Wellton ~
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis ^
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe ~
Member	Lynne Pancrazi, Board of Supervisors, Yuma County ^
Member	Art Morales, Councilmember, City of Yuma ^
Member	Martin Porchas, Board of Supervisors, Yuma County ~
Member	Paul Patane for Sam Elters, State Transportation Board, ADOT^

^                    Attended in person.  
~                    Participated by teleconference.

As six of the member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent

Member	Luis Galindo, Vice-Mayor, City of Somerton *
Member	Michael Shelton, Councilmember, City of Yuma #
Member	Sam Elters, State Transportation Board, ADOT#

\*                    Not present, and not represented by proxy by another member.  
#                    Not present but were represented by proxy by another member.

YMPO Staff Present:

Crystal Figueroa	Executive Director
Blenda Dale	Accountant II/ Executive Assistant
Lourdes Lopez	Bookkeeper/Administrative Assistant
Jeff Heinrichs	IT Manager/ Associate Planner
Fernando Villegas	Senior Transportation Planner
Jesus Aguilar, Jr.	Mobility Manager

Declaration of Votes

Councilmember Art Morales declared he would exercise all five votes for the City of Yuma.

3. Title VI Declaration and Call to the Public

YMPO Mobility Manager Jesus Aguilar Jr. read Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda

- A. Approval of the June 27, 2024, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for June 2024

MOTION: Supervisor Lynne Pancrazi motioned to approve the consent agenda and the June income expenditure report. Councilmember Art Morales seconded, and the motion was unanimously approved.

5. Complete Streets Concept Study RFP

YMPO Executive Director, Crystal Figueroa informed the Board that on June 10th, 2024, YMPO released the request for proposal (RFP) to develop a Complete Streets Concept Study for road improvements and to design cross-sections for roadways in the YMPO region.

The RFP was emailed to a list of consultants, published in the local newspaper, and posted on the YMPO website. Any questions received from prospective consultants were answered via a posting on the YMPO Website.

YMPO Senior Transportation Planner, Fernando Villegas added that the TAC members were asked to review, score, and rank the two submitted proposals. Two proposals were submitted to YMPO, one from Wilson & Company and the second from Kimley-Horn and Associates.

YMPO received seven scoring sheets from the TAC committee members who evaluated the two RFPs. These scoring sheets were tabulated and found that Kimley-Horn received a average score of 88.6 and Wilson & Company scored 83.1.



During the July 18, 2024 TAC meeting, committee members recommended Kimley-Horn as the preferred consultant to the Executive Board, to be awarded the Complete Streets Concept Study project.

Ms. Figueroa added that the Complete Streets Study will provide standardized guidance to the member jurisdictions when establishing new policies related to complete streets concept standards. It will also provide sample roadway bus pullout designs to include and recommended locations that would help reduce congestion. She explained that this concept is used in larger urban areas when making design choices.

Mr. Villegas said that Complete Streets is identified as a best practice concept that describes roads that are designed and operated to enable safe access for all users in the ongoing Long-Range Transportation Plan.

MOTION: ADOT Southwest District Administrator Patane motioned to approve awarding the contract to Kimley-Horn. Supervisor Pancrazi seconded, and the motion was unanimously approved.

6. FY 2022-26 Transportation Improvement Program (TIP) Amendment #16

Mr. Villegas explained that the City of Yuma needed to change the project name of one project and add two additional transit projects. The City of Yuma Off-System Bridge (OSB) scoping project in FY 2025 was changing the project name to "B" Canal Bridge Structure No. 08517.

The second change included two new FY 2024/2025 5310 transit projects funded as part of the appeal process: the Yuma and Foothills Fleet Preventative Maintenance capital project and the Cutaway with Lift-14 Passenger Replacement 3673 project.

MOTION: Supervisor Pancrazi moved to approve the FY 2022-2026 YMPO TIP Amendment #16. Councilmember Morales seconded, and the motion was unanimously approved.

7. YMPO FY 2025 Title VI Non-Discrimination in Federally Assisted Programs, Accomplishments & Goals Report

YMPO Mobility Manager Jesus Aguilar Jr. said that federal regulations required YMPO to submit an updated Title VI Plan and Accomplishments and Goals Report annually that includes a public participation plan, limited English proficiency, and environmental justice components. In addition to these items, annual changes were needed, such as updating the YMPO Executive Board Chair/Title VI Chief Officer. The report also includes the accomplishments and goals report, which advises what the YMPO has done and plans to do with Title VI in the future.

Further, the Accomplishments and Goals report for the Title VI program at YMPO highlights the achievements in promoting nondiscrimination and equal access to transportation services over the past year. The document included new items such

as the languages spoken at home chart and documented successful public outreach efforts and improvements in public participation processes.

Mr. Aguilar mentioned that YMPO submitted the Title VI Plan to the Civil Rights Office (CRO) office at ADOT. They reviewed and recommended a few corrections or changes, which have since been completed. The next step would be to submit the Title VI plan with the changes to ADOT by August 1, 2024. Mr. Aguilar requested the approval of the FY 2025 YMPO Title VI Plan and Accomplishments and Goals Report by the Executive Board.

He said the YMPO Bookkeeper, Lourdes Lopez, was instrumental in updating and creating the refreshed look of both the Title VI and Accomplishments and Goals reports.

MOTION: Supervisor Pancrazi moved to approve the 2025 YMPO Title VI Plan and Accomplishments and Goals Report. Southwest District Administrator Patane seconded, and the motion was unanimously approved.

8. 25<sup>th</sup> Annual Arizona Rural Transportation Summit (RTS) - Prescott

Ms. Figueroa explained that the Rural Transportation Summit was scheduled for October 16-18, 2024, in Prescott, AZ, and the Central Yavapai MPO was this year's host. The summit is an opportunity for Arizona legislators, elected officials, transportation professionals, and other guests to engage in conversation on how to improve Greater Arizona. This year's theme is "On the Road Again." The program would feature four concurrent session tracks on various topics related to transportation, including transportation funding, sessions with state and federal representatives, tribal, international trade, and leadership.

A big highlight of the conference is showcasing the Regional Priority Project List. Due to the State Budget deficit this year, the RTAC Board approved the direction to support the preparation of the 2024 HB2412 again for next year with an inflation adjustment of 20%, totaling \$480 million. The list includes projects across the Greater Arizona Region and the Yuma region had three regional priority projects for consideration from the previous round.

Ms. Figueroa informed the board that to celebrate the 25th RTS anniversary, the host of the conference incorporated a recognition element into the summit. She introduced a form allowing the opportunity to nominate transportation champions in the region. She suggested late Councilmember Gary Knight as an example, and indicated that the host anticipates honoring his memory with an award to his wife, Bonnie Knight. She recommended nominating District 25 Legislative Representative Tim Dunn as he has secured millions of dollars for the region and sponsored Bills such as the RTAC Regional Priority Project Legislation and AZ SMART Fund. The deadline to submit nomination forms were recently extended until August 15<sup>th</sup>.

Supervisor Pancrazi suggested the nomination of State Senator Brian Fernandez and Councilmember Cruz suggested City of San Luis Councilmember Matias Rosales as potential nominees.

Ms. Figueroa offered to complete the nomination forms for all of the mentioned nominees on behalf of the Executive Board.

YMPO Bookkeeper Lourdes Lopez provided an update on the Executive Board members who have advised they would be in attendance at the RTS conference.

9. YMPO Rebranding Update

YMPO IT Manager/ Associate Planner Jeff Heinrichs said that in May of 2022, the Executive Board approved the revised YMPO Mission Statement. The YMPO now wishes to update its logo, vision, and values statements. These statements would be used to populate the new YMPO website, letterhead, brochures, and flyers in the future.

He provided visuals of the Mission, Vision, and Values statements, as well as two suggested logos. It was discussed that there should only be one logo used for all printed and electronic materials. The “seal” logo was the preferred by the majority of the Board. Various Board members suggested edits to the preferred logo.

Ms. Figueroa then asked the Board to review the Vision and Value statements. The Board suggested changing the Vision statement to replace the verbiage “pollution-free” with “environmentally conscious,” since the region is in a non-attainment zone.

Ms. Figueroa said the logo and statements would be presented to the TAC during the upcoming August meeting for comments and be brought back again at the next Executive Board meeting in August for possible approval.

10. Proposed Memorial Highway Naming - US Highway 95 in Honor of the Late Gary Knight

Ms. Figueroa said the late City of Yuma Councilmember and Arizona State Transportation Board member Gary Knight was a champion for transportation improvements in the region, especially the ongoing progress on the US Highway 95 project leading to the Yuma Proving Grounds. She stated that the effort to honor him by naming a section of US 95 would require coordination with ADOT staff. The process would include consultation with the Arizona State Board on Geographic and Historic Names, which has a statutory responsibility for reviewing application proposals and determining the most appropriate names for places in Arizona. it

was learned that the five-year waiting period only applied to geographic features and not to “Places of historical significance” like US 95.

As an example, she renamed the I-10 Deck Park Tunnel in Phoenix for deceased ADOT engineer Dean Lindsey to the “Dean Lindsey Memorial Tunnel. Dean Lindsay passed away in 2023, but the Board voted to approve the proposal the same year. Ms. Figueroa reported that she had started to work with ADOT Southwest District Engineer Paul Patane to review the state guidelines for the designation of US 95 in his name. She said the initiative would be presented in the future to the Board for possible adoption of a YMPO Resolution supporting the renaming of a portion of US 95 in honor of Gary Knight.

MOTION: Supervisor Pancrazi motioned to initiate the memorial highway naming of US 95 in honor of Gary Knight. Councilmember Morales seconded, and the motion unanimously passed.

11. Personnel: Executive Director’s Evaluation

Ms. Figueroa said that during the February 2024 Executive Board meeting, the Executive Director’s Performance Evaluation subcommittee was established and agreed that YMPO staff evaluations would be conducted in June and implementation of raised would be effective at the start of the new fiscal year: July 1, 2024. The subcommittee met on July 19, 2024, and completed the evaluation of her performance. Ms. Figueroa stated that a few months ago, she shared the exciting news about her pregnancy and provided a due date of September 23<sup>rd</sup> and further anticipated discussing the details of maternity leave and absence planning.

She requested the Boards motion to go into Executive Session to discuss and evaluate the Director’s performance and the short-term leadership of the YMPO during the Director’s maternity leave.

MOTION: Councilmember Morales moved to go into Executive Session to discuss item. Supervisor Pancrazi seconded, and the motion unanimously approved. The Board met in Executive Session for the Directors evaluation and short-term leadership. There are no minutes available for this period.

12. Reconvene to Public Meeting

MOTION: Supervisor Pancrazi motioned to reconvene the Executive Board meeting into a regular session. Councilmember Morales seconded, and the motion unanimously approved.

13. Executive Director’s Evaluation and Maternity Leave (Short-Term Leadership) – Open Discussion

Ms. Figueroa mentioned that the Board has the opportunity to discuss or comment on the Director's evaluation and short-term leadership during the Director's maternity leave in open session.

MOTION: Supervisor Pancrazi moved to approve the Executive Director's evaluation and total pay raise by 5.6% to include pay scale adjustment increase and pay for performance including the direction for contractual onboarding of consultant Paul Ward to provide short-term leadership during the directors maternity leave as early as mid-September to December. ADOT Southwest District Administrator Patane seconded, and the motion unanimously approved.

14. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation
- G. Status Report on AZ Smart Fund

Ms. Figueroa said the State Legislature passed the AZ Smart Fund bill, and the changes would go into effect ninety days after the legislative session ended, which should be on September 14th. ADOT has started updating the guidance for eligible entities that could apply. Once updated, entities such as tribes and MPOs would be able to apply for the AZ Smart Fund.

15. Possible Future Agenda Items

- 1. Complete Streets Study
- 2. Possible Regional Project Priority List for 2025 Legislation
- 3. ADOT Southwest District Yuma Region Presentation
- 4. Transportation Alternatives Program
- 5. YMPO Accounting Manual, Employee Manual, and Procurement Updates
- 6. Roads of Regional Significance Study

Ms. Figueroa said the Complete Streets Study would soon commence, and the consulting firm would be onboarded in August. A new call for projects to apply for the Transportation Alternatives (TA) Program was projected for early fall.

16. Progress Reports

- a. Jul 1 – Website Review (CF)
- b. Jul 1 – Traffic Count Lead Discussion (CF, JH)
- c. Jul 1 – Yuma Region (I-8 Traffic Interchange on Exit 9 (CF, JH)

- d. Jul 2 – Yuma MPO LRTP Update – PMT Meetings (CF, JH)
- e. Jul 3 – 5310 Update w/RISE Services (LL, JR)
- f. Jul 3 – 2024 Mid-Year Traffic Count Meeting (CF, JR)
- g. Jul 8 – YMPO Staff Meeting (BD, JH, FV, JR, CF)
- h. Jul 8 – Regional Mobility Committee Meeting (JR)
- i. Jul 8 – Rekors Portable Data Collection Demo (JR, JH)
- j. Jul 8 – MPO Institute Touch Base Meeting (CF)
- k. Jul 10 – JLUP Working Group Meeting (CF)
- l. Jul 10 – ADOT Electric Vehicle Charging Infrastructure Plan (JH, CF, FV)
- m. Jul 11 – UPWP Review (BD, CF)
- n. Jul 11 – Traffic Counter Interview (JH, JR)
- o. Jul 11 – Yuma TMP Bi-Weekly Meeting (JH, CF, FV)
- p. Jul 11 – Traffic Counter Interview (JF, JH)
- q. Jul 11 – YRBC Board Meeting (JH, CF)
- r. Jul 15 – RTAC Advisory Committee Meeting (CF, FV)
- s. Jul 15 – YMPO Title VI Annual Report Update (LL, CF, JR)
- t. Jul 16 – Yuma PM10 SIP Update Meeting (CF, FV)
- u. Jul 17 – YMPO LRTP Focus Group (JH, CF, FV)
- v. Jul 17 – YMPO Arizona/Mexico Commission Intro (CF)
- w. Jul 18 – YMPO TAC Meeting (CF, JH, BD, CF, FV, JR)
- x. Jul 19 – AZ State Transportation Board Meeting (CF)
- y. Jul 19 – YMPO Directors Evaluation (CF)
- z. Jul 22 – YMPO LRTP Focus Group (JH, CF, FV)
- aa. Jul 22 – RTAC Board Meeting (CF, FV)
- bb. Jul 24 – Presentation to Sunrise Optimist Club (CF)
- cc. Jul 25 – Yuma TMP Bi-Weekly Check-In (CF, FV)
- dd. Jul 25 – YMPO Executive Board Meeting (CF, LL, BD, JR, JH, FV)

Ms. Figueroa said as stated and reminded the Board that the August meeting would be held one week in advance, August 22, 2024, due to the League of Cities conference.

16. Adjournment

Having no further business to discuss, Councilmember Cruz adjourned the meeting at 4:30 p.m.

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Anticipated Future 2024 Meeting Locations.

All future meetings would continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, August 22, 2024, and Thursday, September 26, 2024.

Preparation and Approval of Minutes:      Minutes prepared by:

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Blenda Dale, Accountant II/  
Executive Assistant

Minutes reviewed to form by:

Minutes approved in regular session on  
August 22, 2024

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Crystal Figueroa, Executive Director,  
Yuma Metropolitan Planning Organization

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Vice-Mayor Cecilia McCollough,  
Chairwoman, YMPO Executive Board

**Yuma Metropolitan Planning Organization  
Revenue & Expense Budget Performance  
July 2024**

	Jul 24	YTD Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>4000 · ADOT Grant</b>			
4001 · PL	42,119.34	583,758.00	7.22%
4002 · SPR	29,263.25	278,106.00	10.52%
4004 · STBG	31,069.22	104,359.00	29.77%
4005 · 5305d (CPG)	19,425.32	181,745.00	10.69%
<b>Total 4000 · ADOT Grant</b>	<b>121,877.13</b>	<b>1,147,968.00</b>	<b>10.62%</b>
4007 · PL ISATO	0.00	9,842.00	0.0%
4050 · ADEQ Grant	0.00	10,000.00	0.0%
4055 · 5310 Funds - Other	17,949.24	93,750.00	19.15%
<b>Total 4055 · 5310 Funds</b>	<b>17,949.24</b>	<b>93,750.00</b>	<b>19.15%</b>
4200 · YMPO UPWP Dues	0.00	88,139.53	0.0%
4400 · Interest Income	1,942.12	23,020.10	8.44%
4600 · Charges for Services			
4904 · Traffic Count Revenue	0.00	15,176.52	0.0%
<b>Total 4600 · Charges for Services</b>	<b>0.00</b>	<b>15,176.52</b>	<b>0.0%</b>
4700 · Other Revenue			
4907 · Misc Revenue	25,571.21		
<b>Total 4700 · Other Revenue</b>	<b>25,571.21</b>		
<b>Total Income</b>	<b>167,339.70</b>	<b>1,387,896.15</b>	<b>12.06%</b>
<b>Gross Profit</b>	<b>167,339.70</b>	<b>1,387,896.15</b>	<b>12.06%</b>
<b>Expense</b>			
<b>5110 · Payroll Expenses</b>			
5111 · Fringe Benefits	2,001.67	35,329.00	5.67%
5112 · Part Time Staff-Salaries			
5133 · Part Time Staff-Salaries- Local	1,103.77	12,647.10	8.73%
5112 · Part Time Staff-Salaries - Other	3,148.03	79,454.00	3.96%
<b>Total 5112 · Part Time Staff-Salaries</b>	<b>4,251.80</b>	<b>92,101.10</b>	<b>4.62%</b>
5113 · Full Time Staff-Salaries	21,910.75	382,360.00	5.73%
5115 · Health Insurance-ER Portion	0.00	83,922.00	0.0%
5116 · ASRS	2,688.44	45,883.00	5.86%
5117 · Workman's Comp Insurance	1,229.00	1,384.00	88.8%
5118 · FUTA Payroll Expense	18.97	546.00	3.47%
5120 · Life Insurance	156.00	1,872.00	8.33%
5141 · Health Insurance-EE Portion	0.00	0.00	0.0%
<b>Total 5110 · Payroll Expenses</b>	<b>32,256.63</b>	<b>643,397.10</b>	<b>5.01%</b>
5123 · Consulting Services			
5134 · Contractual-Local	1,151.95	75,192.00	1.53%
5123 · Consulting Services - Other	21,887.05	471,627.00	4.64%
<b>Total 5123 · Consulting Services</b>	<b>23,039.00</b>	<b>546,819.00</b>	<b>4.21%</b>
5124 · Staff Training/Education			
5137 · Staff Training/Edu Reimb-Local	0.00	5,000.00	0.0%
5124 · Staff Training/Education - Other	0.00	6,000.00	0.0%
<b>Total 5124 · Staff Training/Education</b>	<b>0.00</b>	<b>11,000.00</b>	<b>0.0%</b>
5125 · Audit Services	0.00	23,500.00	0.0%
5126 · Payroll Processing Fees	0.00	4,500.00	0.0%
5128 · Accounting Services	0.00	25,000.00	0.0%
5129 · Public Participation	0.00	750.00	0.0%
5131 · Data Process, Software, Hardwar	0.00	12,000.00	0.0%
5132 · Furniture and Equipment	0.00	12,000.00	0.0%
5140 · Legal	0.00	7,000.00	0.0%
5150 · IT Support	0.00	1,500.00	0.0%
5151 · Building Ins, property tax	4,668.00	7,400.00	63.08%
5152 · Equipment Maintenance	95.49	900.00	10.61%
5153 · Office Supplies	196.21	3,000.00	6.54%
5154 · Postage	0.00	300.00	0.0%



**Yuma Metropolitan Planning Organization  
 Revenue & Expense Budget Performance  
 July 2024**

	Jul 24	YTD Budget	% of Budget
5155 · Printing	0.00	2,000.00	0.0%
5157 · Publications, Subscriptions	318.00	600.00	53.0%
5158 · Registration Fees	3,750.00	10,000.00	37.5%
5159 · Special Meetings	0.00	3,000.00	0.0%
5160 · Telecommunications	1,193.32	11,500.00	10.38%
5161 · Vehicle Purchase	0.00	31,616.00	0.0%
5162 · Vehicle Insurance	7,532.00	7,000.00	107.6%
5163 · Vehicle Maint., Repairs, Parts	0.00	2,000.00	0.0%
5164 · YMPO Memberships & Dues	0.00	3,000.00	0.0%
5165 · Finance Charges and Interest	0.00	200.00	0.0%
5166 · Website Maintenance	173.00	10,000.00	1.73%
5167 · Miscellaneous Consumables	0.00	3,500.00	0.0%
5168 · Employee Recruitment	0.00	500.00	0.0%
5169 · Miscellaneous-Expense	0.00	7,000.00	0.0%
5171 · Alarm System	120.00	750.00	16.0%
5173 · Electric Bill	1,221.60	7,500.00	16.29%
5174 · Grounds Maintenance	250.00	16,510.00	1.51%
5175 · Janitorial	720.00	9,360.00	7.69%
5179 · Office Building Repairs			
5181 · Pest Control	75.00	500.00	15.0%
5179 · Office Building Repairs - Other	131.62	20,000.00	0.66%
<b>Total 5179 · Office Building Repairs</b>	<b>206.62</b>	<b>20,500.00</b>	<b>1.01%</b>
5182 · Sewer & Water	112.84	3,500.00	3.22%
5190 · Travel - Local & Outside County	1,250.90	11,000.00	11.37%
5191 · T530- Traffic Count Fuel	502.98	2,700.00	18.63%
5630 · T530 Traffic Count Equipment			
5631 · T530-Local COY Materials	0.00	2,508.00	0.0%
5630 · T530 Traffic Count Equipment - Other	825.83	4,500.00	18.35%
<b>Total 5630 · T530 Traffic Count Equipment</b>	<b>825.83</b>	<b>7,008.00</b>	<b>11.78%</b>
<b>Total Expense</b>	<b>78,432.42</b>	<b>1,469,810.10</b>	<b>5.34%</b>
<b>Net Ordinary Income</b>	<b>88,907.28</b>	<b>-81,913.95</b>	<b>-108.54%</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
4900 · In-Kind Match Revenue	7,854.45	145,543.00	5.4%
<b>Total Other Income</b>	<b>7,854.45</b>	<b>145,543.00</b>	<b>5.4%</b>
<b>Other Expense</b>			
9200 · In-Kind Match Expenses	7,854.45	145,543.00	5.4%
<b>Total Other Expense</b>	<b>7,854.45</b>	<b>145,543.00</b>	<b>5.4%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>88,907.28</b>	<b>-81,913.95</b>	<b>-108.54%</b>

10000 - Wells Fargo - YMPO General Account	\$143,792.77
10009 - Wells Fargo - YMPO Payroll Account	\$69,994.65
10100 - Yuma County Treasurer - YMPO Account	\$854,631.26
	<u>\$1,068,418.68</u>

# YMPO TAC INFORMATION SUMMARY for Agenda Item 06

## Regional Project Priority List for 2025

**DATE:** August 22, 2024

**SUBJECT:** Regional Project Priority List for 2025

**SUMMARY:**

The Rural Transportation Advocacy Council (RTAC) continues to work to provide State funding for local transportation projects in rural Arizona. However, due to the state deficit, funds were unavailable for the Regional Priority Projects in the FY 2025 State budget adoption. Although unsuccessful, the effort elevated awareness of transportation infrastructure needs and prevented a raid on the Highway User Revenue Funds.

RTAC Board has recommended using the same Regional Priority Project list with a 20% inflation adjustment for the next fiscal year and introducing the bill again next year. Fact sheets must be submitted to RTAC on September 16, 2024, to be included in the materials and presentations at the Rural Transportation Summit this year in October.

The population-based division of that amount estimated the possible allocation of funds to the YMPO region at about \$48 million.

The table below shows the allocation of funds with the 20% funding increase for 2025.

REGION	HB2412 - 2024 ALLOCATIONS	20% INCREASE	ADJUSTED TOTAL
CAG	\$20,031,935	\$4,006,387	\$24,038,322
CYMPO	\$33,607,944	\$6,721,589	\$40,329,533
LHMPO	\$14,283,158	\$2,856,632	\$17,139,790
MAG (Pinal)	\$66,364,430	\$13,272,886	\$79,637,316
METROPLAN	\$22,434,763	\$4,486,953	\$26,921,716
NACOG	\$75,287,112	\$15,057,422	\$90,344,534
SVMPO	\$16,333,263	\$3,266,653	\$19,599,916
SEAGO	\$36,102,142	\$7,220,428	\$43,322,570
SCMPO	\$27,034,324	\$5,406,865	\$32,441,189
WACOG	\$40,193,609	\$8,038,722	\$48,232,331
YMPO	\$48,327,320	\$9,665,464	\$57,992,784
<b>TOTAL</b>	<b>\$400,000,000</b>	<b>\$80,000,001</b>	<b>\$480,000,001</b>

Last year, YMPO submitted three projects for consideration, including regional priority US-95: Wellton-Mohawk Canal to Aberdeen Road widening (\$40M), US-95 pavement rehabilitation (Phase 2) between County 17th St to Avenue D (\$6.95M), and the Somerton Main Street Improvements (\$1.37M).

Project Name	Allocation	20% Increase
US-95 Wellton-Mohawk Canal to Aberdeen Road	\$40,000,000	\$48,000,000
US-95 Pavement Rehabilitation (Phase 2) between County 17th St to Avenue D	\$6,950,000	\$8,340,000
Somerton Main Street Improvements	\$1,377,320	\$1,652,784
<b>Total</b>	<b>\$48,327,320</b>	<b>\$57,992,784</b>

TAC members agreed to review and update the fact sheets for the Regional Priority Projects in FY 2025. The TAC recommendation is to approve the same Regional Priority Projects for FY 2025 with a 20% inflation adjustment to the Executive Board.

**POSSIBLE ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action to approve the 2025 Regional Priority Projects.

**CONTACT PERSON:** Fernando Villegas, Senior Transportation Planner

# US 95: Wellton-Mohawk Canal to Aberdeen Road



## Project Overview

This project is located on US 95 in southwestern Arizona, close to the Arizona-California state line and the U.S.- Mexico border. It is east of the City of Yuma, in Yuma County, within the jurisdiction of the Yuma Metropolitan Planning Organization (YMPO). US 95 begins (milepost 0) at the US-Mexico International Port of Entry I (POE I) in San Luis and proceeds northward and eastward through the City of Yuma before heading northward through Arizona and California, ultimately reaching the Canadian border. Regionally, US 95 connects east-west Interstate 8 in Yuma to east-west Interstate 10 in Quartzsite (milepost 109), making it a logical connection for heavy truck traffic, including cargo going into or out of Mexico. Unfortunately, it is a two-lane highway not well suited for this important function. Locally, US 95 is the main route providing access to Yuma's largest employer of civilians, the U.S. Army YPG.

US 95 east of Yuma, Arizona is a rural two-lane undivided highway with very few passing and left-turn lanes and is the busiest two-lane highway in the State. It has long been identified as a safety concern, and sadly, there have been fatal and serious injury crashes on just the three-mile stretch of US 95. It is the main route providing access to YPG (Yuma's top employer of civilians), so crashes that close this highway for hours at a time are highly detrimental to the region.

This 3.8-mile section of US 95 from Imperial Dam Road to Aberdeen Road and the remaining segments, funded with the recent 2023 RAISE Grant award for anticipated final design, will make the entire US 95 project shovel-ready for construction. In FY 24, \$33M was appropriated from the State general fund. There is an additional \$11.7M request based on an inflationary increase to complete the construction of the 3.8-mile section. In addition, a request of \$36.3M for FY 25 to partially fund construction of the next 2.3-mile segment of US 95, for a total request of \$48M. The US 95 project was voted a Regional Priority by YMPO Executive Board and supported by the Technical Advisory Committee (TAC).



## Project Lead

Arizona Department of Transportation



## Project Schedule

Construction in 2025



## Project Cost

Total Project Cost: \$129,000,000

State Funding Request: \$48,000,000



## Contact Info

Paul Patane

SW District Administrator,  
Yuma 928-317-2115

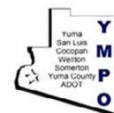
[ppatane@azdot.gov](mailto:ppatane@azdot.gov)



## Location

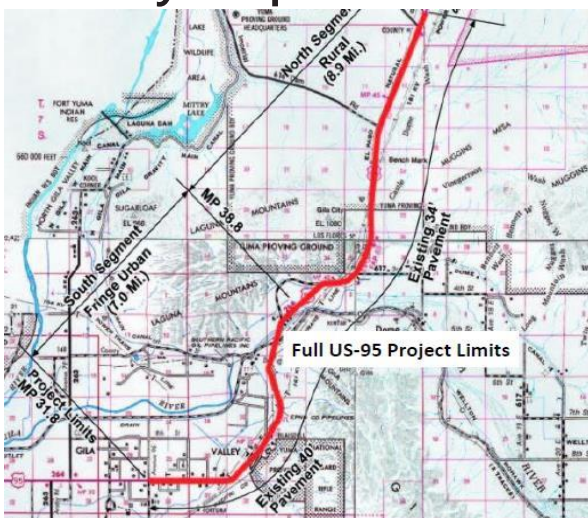


ADOT  
Yuma County  
AZ Legislative District 25  
YMPO Region



"Local Governments and Citizens Working Together"

## Vicinity Map & Site Photo



# US-95 Corridor: 3 Segments

## County 22nd Street (San Luis) to County 11th Street (Yuma)

### Phase II (Co. 17<sup>th</sup> to Avenue D)



## Project Overview

This project is located in Yuma County in southwestern Arizona, close to the Arizona-California state line and the U.S.- Mexico border. It is South and West of the City of Yuma, in Yuma County, within the jurisdiction of the Yuma Metropolitan Planning Organization (YMPO). This roadway, US-95, is a major arterial roadway on the NHS, is the highest Yuma County Project being submitted for consideration. The roadway serves as the Western Canamex corridor and connects the Ports of Entry I and II, through San Luis, Somerton, Cocopah, City of Yuma and Yuma County.

This project limit is 18 miles. Project will mill and overlay three inches along the whole corridor, in three phases of approx. equal lengths and costs. The project serves five local agencies in the Yuma region. Phase I was funded in FY24 for approx. \$5.9M and construction is currently scheduled to start in September 2024. This request is to fund Phase II which is estimated to cost \$6.95M.

This roadway upon completion will serve the five communities will consist of a new pavement layer that will serve Regional and International traffic for future conditions. This roadway is characteristically challenged due to high concentrations of agriculture and winter visitors and is an established corridor of Regional Significance for the Yuma Metropolitan Planning Region for International Commerce and Agriculture.

Phase 2 of 3 of the entire project will be constructed with the \$8.34M State Surplus request and a local contribution of Highway Users Revenue Fund (HURF). This project was nominated by the Yuma County staff as the highest priority project. Local Partnering agencies are Cities of Yuma Somerton and San Luis, Cocopah Indian Tribe, and Yuma County.



## Project Lead

Yuma County



## Project Schedule

Design in 2025

Construction in 2026



## Project Cost

Total Project Cost: \$20,270,000

State Funding Request: \$8,040,000

Local Contribution: \$300,000

Phase II: \$8,340,000



## Contact Info

Frank Sanchez, PE

County Engineer

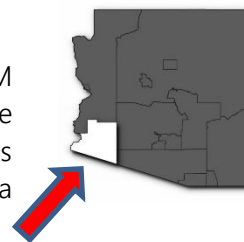
Yuma 928-817-5120

[francisco.sanchez@yumacounty](mailto:francisco.sanchez@yumacounty)



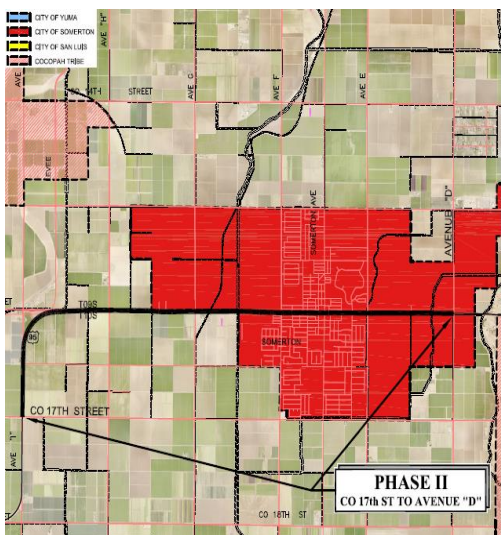
## Location

Yuma County  
AZ Legislative District 23  
YMPO Region

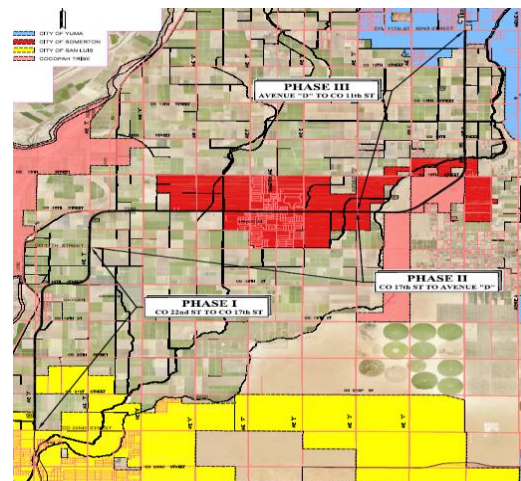


\*Local Governments and Citizens Working Together

## Vicinity Map



## PHASE II



# Main Street (SR 95) Improvements Downtown Redevelopment Phase 1



## Project Overview

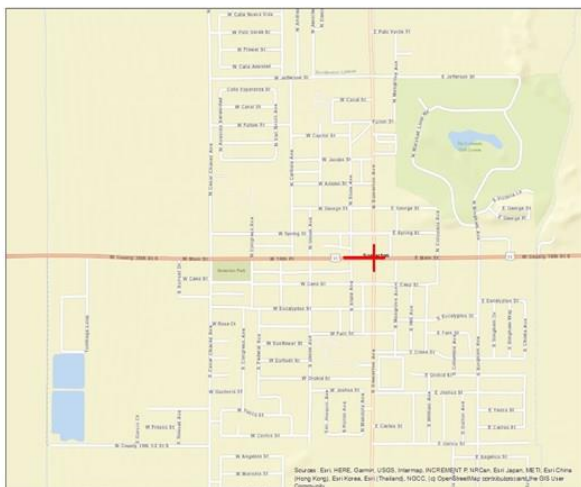
This project is in the City of Somerton in Southwestern Arizona, near the Arizona-California state line and the U.S.-Mexico border. It is southwest of the City of Yuma in Yuma County and falls within the jurisdiction of the Yuma Metropolitan Planning Organization (YMPO). The focus is on Main Street (SR 95), a crucial East-West corridor, and the surrounding Somerton Avenue/Sanguinetti Park area, a key North-South route.

This project is a top priority for the City of Somerton, addressing essential upgrades and replacements. The traffic signal at the intersection of Main Street (SR 95) and Somerton Avenue will be replaced and upgraded to improve traffic flow and safety. Existing sidewalks and ramps will be replaced and widened to meet ADA standards, ensuring accessibility for all pedestrians. Additionally, the project will address traffic congestion and enhance the Level of Service at the intersection by improving circulation and replacing old, damaged asphalt.

This project is a significant benefit to the local and regional community by creating ADA accessible pedestrian sidewalks and ramps, reduce traffic congestion, and improve the Level of Service at the intersection.

This project will be designed and constructed in phases with \$1,652,784 requested from State Surplus local contribution of \$52,000. This project was nominated by city staff as the high priority project. Design is anticipated 2025 and construction expected in 2026.

## Vicinity Map & Site Photo



### Project Lead

City of Somerton



### Project Schedule

Design in 2025

Construction in 2026



### Project Cost

Total Project Cost: \$1,704,784

State Surplus Request: \$1,652,784

Local Contribution: \$52,000



### Contact Info

Charles Gutierrez

Public Works Director

Somerton 928-722-7371

[Charlesgutierrez@somertonaz.gov](mailto:Charlesgutierrez@somertonaz.gov)



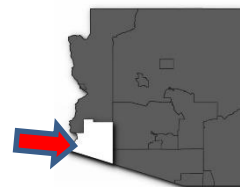
### Location

City of Somerton

Yuma County

AZ Legislative District 23

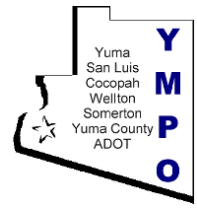
YMPO Region



"Local Governments and Citizens Working Together"

# Yuma Metropolitan Planning Organization

230 W. Morrison St. Phone: (928) 783-8911  
Yuma, Arizona 85364 Fax: (928) 329-1674  
[www.ympo.org](http://www.ympo.org)



*Local Governments and  
Citizens Working*

August 22, 2024

The Honorable Pete Buttigieg  
Secretary of Transportation  
U.S. Department of Transportation  
Washington DC 20528

Dear Secretary Buttigieg,

On behalf of the Yuma Metropolitan Planning Organization (YMPO), we are pleased to express our enthusiastic support for the City of Yuma's application to the U.S. Department of Transportation Strengthening Mobility and Revolutionizing Transportation (SMART) program. The proposed Automated Traffic Signal Performance Measure (ATSPM) project would synchronize traffic signals in the City of Yuma to promote better traffic flow and improved safety. ATSPM would be an enabling technology that leverages data collection and analysis for proactive traffic signal system management using performance measures.

The Stage 1 activities would improve traffic signal synchronization on the 4<sup>th</sup> Avenue and 16<sup>th</sup> Street Corridors resulting in efficient signal timings and corridor travel progression. The traffic signals would be connected to a Transportation Management Center (TMC) that the City of Yuma is currently designing. Over a 10-year period, the project would reduce crashes by 25% (1231 crashes), reduce travel time significantly (over 25 years total), and save an estimated 109,000 gallons of fuel.

Enhanced traffic flow would attract businesses and investment, leading to increased job opportunities and stimulate the local economy, which would greatly benefit the disadvantaged communities in the area. This initiative enhances urban resilience through improved transportation coordination and responsiveness. Approximately 46% of the total population along the project live in disadvantaged communities based on the USDOT Equitable Transportation Community (ETC) Explorer tool. Optimized traffic signal timing will provide smoother traffic flow and reduced congestion, thus making it easier for public transit vehicles, cyclists, and pedestrians to navigate through corridors of the 4<sup>th</sup> Avenue and 16<sup>th</sup> Street Corridors.

YMPO recognizes the importance of this project in facilitating safer, more efficient mobility options for residents and visitors and supports the ATSPM project. As we work to advance and improve the quality of life within the Yuma region, these efforts will support a more livable and sustainable community and improve the quality of life for the citizens of Yuma.

Please consider this letter of formal endorsement of the City of Yuma Automated Traffic Signal Performance Measure (ATSPM) project. We look forward to seeing the positive changes this project will bring to our region and are proud to support its implementation.

At their meeting on August 22, 2024, the YMPO Executive Board, the YMPO policy-making body, unanimously approved this letter of support for the City of Yuma's application for SMART Program funding.

Thank you for considering this application.

Yours Sincerely,

---

Cecilia McCollough, Vice-Mayor  
Town of Wellton, and YMPO Chairwoman

---

Crystal Figueroa,  
YMPO Executive Director



# **YMPO INFORMATION SUMMARY for Agenda Item 8**

## **Defense Community Infrastructure Program (DCIP) Grant & FY 25**

### **Congressionally Directed Spending (CDS) - Status**

**DATE:** August 22, 2024

**SUBJECT:** FY 24 DCIP Grant and FY 25 CDS - Status.

#### **SUMMARY:**

The DCIP Program is a Department of Defense effort administered by the Office of Local Defense Community Cooperation (OLDCC). The program is a competitive grant program to enable State and Local projects to address deficiencies in community infrastructure in support of Local military installations. In FY22 YMPO, working with YPG and ADOT, submitted a successful grant application. The grant agreement was executed for just over \$13M by ADOT at the end of September 2022 for US95.

YMPO together with YPG and Wilson and Company submitted a FY24 DCIP grant proposal for \$15M to go towards US95 improvements on June 13<sup>th</sup>, 2024. Unfortunately, on August 8, 2024, YMPO was notified that US95 was not one of the 14 selected projects for FY24. We are waiting to hear back from the OLDCC regarding our request for a debrief to better understand what the contributing factors were between selection and not being selected.

The DCIP grant was targeted for partial construction funding for US-95 between Imperial Dam Rd and Aberdeen Rd. It included two roundabouts, one at Imperial Dam Road and another at Aberdeen Road, as well as a modified left-turn on US95 at Martinez Lake Road.

On a separate note, YMPO, in collaboration with ADOT, submitted a FY 25 Congressionally Directed Spending application on April 5, 2024, to the offices of Senator Kelly and Sinema for possible 2025 State Appropriations funding (earmark of 2.5M) to supplement possible construction cost of a possible DCIP Grant funding. Although the project was considered in the first round, unfortunately, on August 6th, YMPO was informed that the U.S. 95 Road Widening Project was not included in the Senate Appropriations Committee's draft of the Transportation, Housing and Urban appropriations bill.

**PUBLIC INPUT:** No members of the public have commented on this request, to date.

**ACTION NEEDED:** This item is on the agenda for information and comments only.

**CONTACT PERSON:** Jeff Heinrichs, IT Manager/Associate Planner, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item 9**

## **YMPO Rebranding Update**

**DATE:** August 22, 2024

**SUBJECT:** YMPO Rebranding Update

### **SUMMARY:**

YMPO staff has recognized the need to update the YMPO logo and establish a vision and values statement that can be included in a future updated YMPO website, including other resource materials, such as brochures, to provide updated information and a fresh look.

YMPO staff brainstormed input and ideas and previously presented the Executive Board and TAC with two new logo options as well as the current logo. The goal was to create a logo that characterizes the region's features and transportation elements, including the previously adopted slogan "Citizens and Governments Working Together." In this effort, YMPO staff are also incorporating a vision and values statement on what YMPO hopes to achieve or become in the future including the organization's suggested core principles and ethics. The feedback from both the Executive Board and TAC was to go with the new more "traditional" logo design. Included is the current YMPO logo and the new traditional logo design below for comparison and we want to present these items to the Board for possible approval.

If approved YMPO staff will continue to review options for a website refresh that can incorporate a new logo. The goal of this effort will be to create a modern dynamic web presence that incorporates a visually appealing and easy to navigate user experience.

This item is on the agenda for possible action to approve and incorporate a new logo, as well as value and vision statements. After the Executive Board approves a new logo design, we will begin our efforts to review and update resource materials, brochures and pursue a website refresh.

### **POSSIBLE ACTION NEEDED:**

This item is on the agenda for information, discussion and possible action to approve the preferred logo, vision and values statements.

### **CONTACT PERSON:**

Crystal Figueroa or Jeff Heinrichs 928-783-8911.



# MISSION STATEMENT

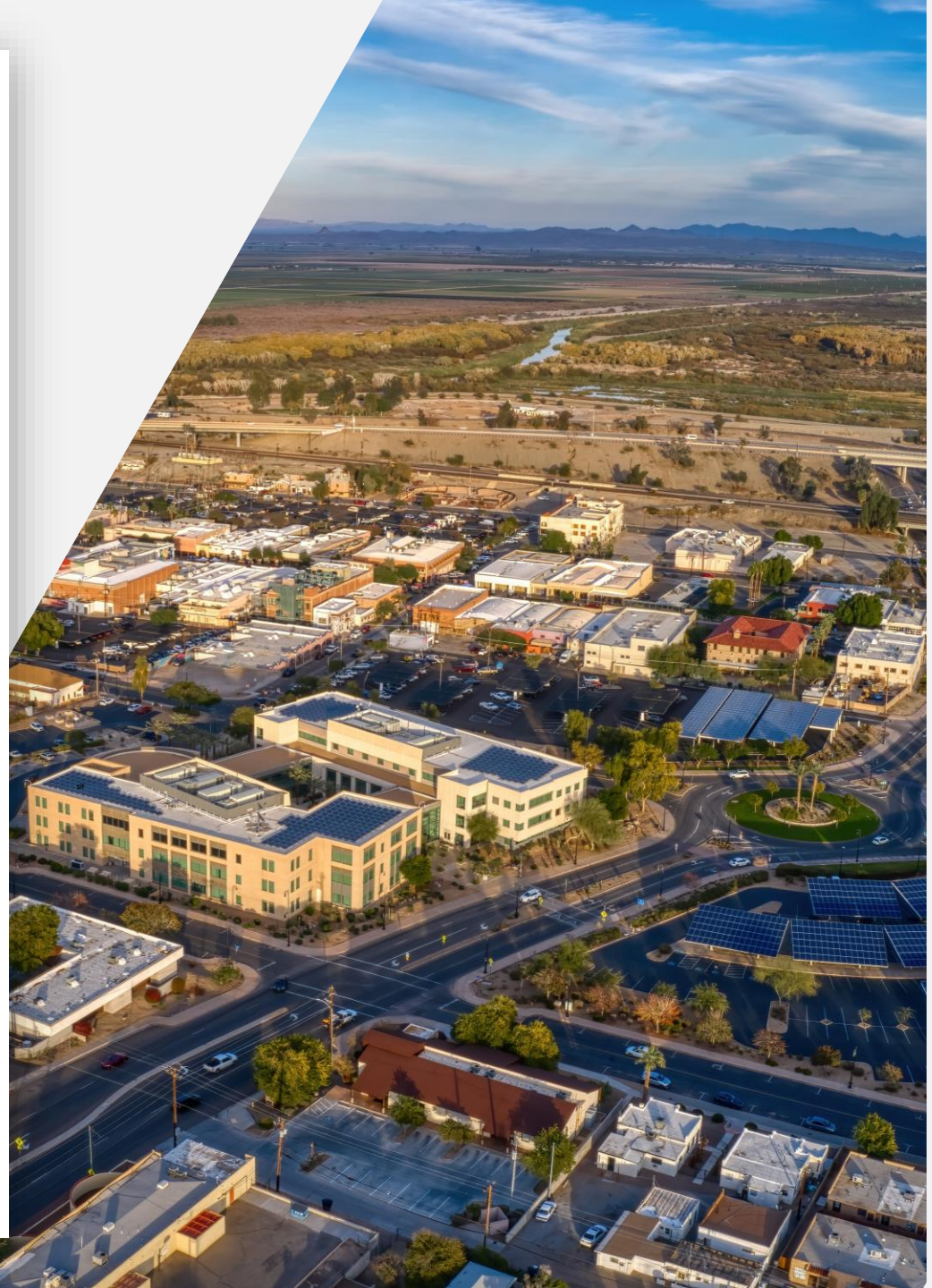
**Our mission is to balance multimodal transportation related needs in the formally designated Yuma regional transportation planning area, while promoting a safe environment and enhancing the quality of life in our community. YMPO planning includes collecting data, coordinating and integrating sustainable solutions, and maintaining a continued Long-Range, multi-agency, comprehensive transportation plan, to incorporate all stakeholders and members of the public**

# OUR VISION

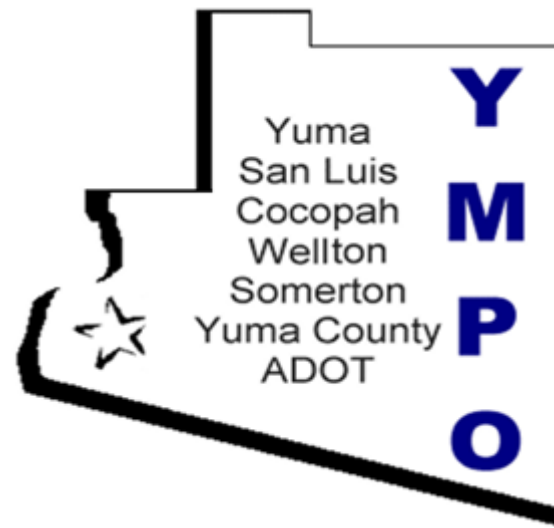
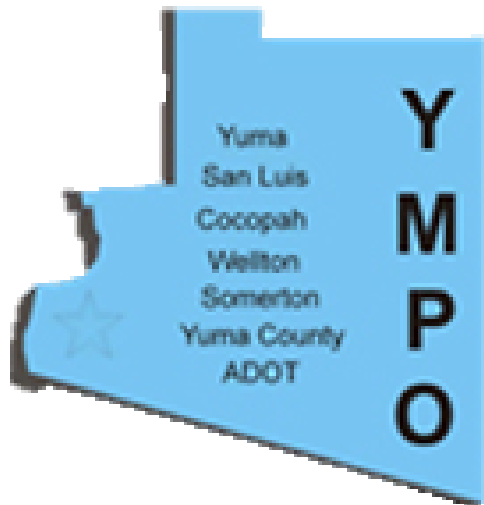
To support an inclusive, resilient, healthy, and economically vibrant Yuma region. We envision an equitable, environmentally consciousness and modern regional transportation system that gets people where they need to go quickly, safely, and reliably.

# OUR VALUES

WE PLEDGE TO UPHOLD THE HIGHEST  
STANDARDS OF MORAL INTEGRITY,  
OPENNESS AND HONESTY IN ALL THAT  
WE DO, AND COMMITMENT TO EQUITY  
AND INCLUSIVITY



# Current YMPO Logos



# Proposed YMPO logo for approval



# **YMPO INFORMATION SUMMARY for Agenda Item 10**

## **Resolution in Support of Renaming – U.S. Route 95 in Honor of the Late Gary Knight**

**DATE:** August 22, 2024

**SUBJECT:** Resolution in Support of Renaming – U.S. Route 95 in Honor of the Late Gary Knight

### **SUMMARY:**

As a distinguished Yuma resident, the late City of Yuma Councilmember, and Arizona State Transportation Board member, Gary Knight was a tireless champion for transportation improvements in his region, particularly US Highway 95. Board members and staff believe the greater Yuma Community would be very interested in designating a portion of US 95 in his memory and honor for such a deserving tribute. This will require coordination with ADOT staff and consultation with the AZ State Board on Geographic and Historic Names.

The AZ State Board on Geographic and Historic Names is statutory responsible for reviewing application proposals and determining the most appropriate names for places in Arizona.

In statute, commemorative names are subject to a five-year waiting period; however, this only applies to geographic features such as mountains and streams. “Places of historical significance” like US 95 are exempt from this waiting period. Earlier this year there was the renaming of the I-10 Deck Park Tunnel in Phoenix for deceased ADOT engineer Dean Lindsey to the “Dean Lindsey Memorial Tunnel”. Dean passed away in 2023, but the Board voted to approve the proposal the same year.

YMPO Staff anticipates coordination with ADOT Southwest District Administrator about State guidelines for the designation of Highway Names for this effort. This initiative is being presented to Board members for information and open discussion. Future action will likely include the possible adoption of a YMPO Resolution supporting the renaming of a portion of US Highway 95 in honor of Gary Knight.

### **PUBLIC INPUT:**

No members of the public have provided any input on this item.

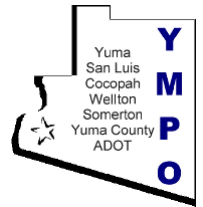
### **ACTION NEEDED:**

This item is on the agenda for information and discussion and possible action to initiate the Memorial Highway Naming in honor of Gary Knight. Future action will likely include the possible adoption of a YMPO Resolution, similar to Resolution 128, supporting the renaming of State Route 195 in honor of Robert A. Vaughan.

### **CONTACT PERSON:**



Crystal Figueroa, Executive Director, 928-783-8911



*Local Governments and Citizens Working Together*

## YUMA METROPOLITAN PLANNING ORGANIZATION RESOLUTION NO. 156

**A RESOLUTION OF THE YUMA METROPOLITAN PLANNING ORGANIZATION SUPPORTING THE NAMING OF STATE ROUTE 95 AS THE GARY KNIGHT MEMORIAL HIGHWAY IN HONOR OF THE LATE GARY KNIGHT, WHO WAS INSTRUMENTAL IN SECURING FUNDING FOR THE SAFETY, MOBILITY, AND WIDENING IMPROVEMENTS OF HIGHWAY 95 LEADING TO THE U.S. ARMY YUMA PROVING GROUNDS (YPG).**

**WHEREAS:** The Arizona Legislature has given responsibility for determining the most appropriate names for geographic and historic features to the Arizona State Board on Geographic and Historic Names; and

**WHEREAS:** The Arizona State Board on Geographic and Historic Names has implemented a formal application, recommendation and review process for consideration of requests for naming of geographic and historic features; and

**WHEREAS:** As a City of Yuma Councilmember, Board Member of Arizona State Transportation Board, Rural Transportation Advocacy Council Board, Yuma Metropolitan Planning Organization Board, Greater Yuma Port Authority, Gary Knight was a tireless champion for US 95 corridor safety improvement project; and

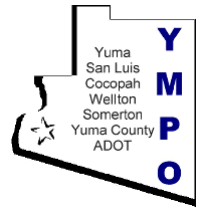
**WHEREAS:** Gary Knight was an instrumental advocate for securing funding at the local, state, and federal levels for the much-needed safety and mobility widening improvements along U.S. Route 95; and

**WHEREAS:** Gary Knight was passionate about his community and wanted to improve the safety of residents traveling along US Route 95 to YPG and Martinez Lake Road.

# Yuma Metropolitan Planning Organization

230 West Morrison St.  
Yuma, Arizona 85364  
[www.ympo.org](http://www.ympo.org)

Phone: (928) 783-8911  
Fax: (928) 329-1674



## *Local Governments and Citizens Working Together*

**NOW, THEREFORE, IT IS RESOLVED** that the Yuma Metropolitan Planning Organization formally recommends that the Arizona State Board on Geographic and Historic Names consider the permanent, posthumous, designation of State Route 95 as the Gary Knight Memorial Highway.

**PASSED, ADOPTED, AND APPROVED** this 22nd day of August, 2024.

YMPO Resolution Signature Page:

Cecilia McCollough, Chairwoman  
Vice-Mayor, Town of Wellton

Maria Cecilia Cruz, Vice-Chair  
City of San Luis, City of San Luis

Winnie Ortega, Secretary/Treasurer  
Councilmember, Cocopah Indian Tribe

Martin Porchas, Member  
Yuma County Board of Supervisors

Lynne Pancrazi, Member  
Yuma County Board of Supervisors

Sam Elters, Member  
Arizona State Transportation Board

Michael Shelton, Member  
Councilmember, City of Yuma

Arturo Morales, Member  
Councilmember, City of Yuma

Luis Galindo, Member  
Vice-Mayor, City of Somerton

**YMPO INFORMATION SUMMARY for Agenda Item 12**  
**FY 2024-25 YMPO Unified Planning Work Program (UPWP)**  
**Amendment #6**

**DATE:** June 23, 2022

**SUBJECT:** FY 2024-25 YMPO UPWP Amendment #6, FY 2025 Only

**SUMMARY:**

The FY 2024-2025 YMPO UPWP was initially approved on May 25, 2023, and since then, it has been amended five times, most recently on May 30, 2024, with a minor administrative change in June. Per the Executive Board's direction, Amendment #6 is presented to direct funding for the hiring of Paul Ward to assist in providing short-term leadership during the Executive Director's maternity leave. A staff is included with main change for the Boards consideration.

A future amendment is anticipated to identify FY 2024 carried forward and verify FY 2025 new funding. Other changes include studies brought forward funds of studies initiated in FY 2024 to finish the study in FY 2025 or those completely deferred to commence in FY 2025.

**PUBLIC INPUT:**

No members of the public have commented on this request, to date.

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action to approve the FY 2024-25 YMPO UPWP Amendment #6.

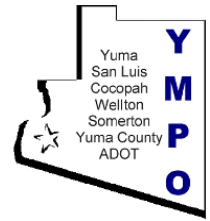
**CONTACT PERSON:**

Crystal Figueroa, Executive Director, 928-783-8911

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*Local Governments and  
Citizens Working Together*

TO: Crystal Figueroa, Executive Director

FROM: Lourdes Lopez, Accountant II/Executive Assistant

Date: August 22, 2024

RE: Amendment #6 to the Fiscal Year 2024-25 YMPO Unified Planning Work Program (UPWP) and Annual Budget, changes pertain to FY 2025.

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The following is a list of the changes being requested to the FY 2024-25 YMPO UPWP under Amendment # 6:

1. Reallocate FY25 PL Funds of \$16,472 and SPR \$24,528 a total of \$41,000 from the Safety Plan Update Project to Contractual – Special Project for the hiring of Paul Ward for consulting services to assist with short term leadership during Executive Director's maternity leave.

The amount of the total (Federal & State funds) budgeted for FY 2025 of the FY 2024-2025 UPWP is \$1,389,999.

**FY 2024-25 YMPO Unified Planning Work Program**

**Amendment #6, Financial Tables (FY 2025)**

<b>Table One - Detail of Federal, State and Local Funding Sources</b>	
<b>State Funds</b>	
<b>Agency</b>	
ADEQ	\$10,000
<b>FY 2024 Brought Forward (BF) Federal Funds</b>	
SPR	\$173,865
PL (CPG)	\$184,629
PL (ISATO)	\$9,842
5305d (CPG)	\$53,585
5310	\$16,628
<b>FY 2025 New Federal Funds</b>	
ADOT/SPR	\$175,000
ADOT/PL (CPG)	\$461,775
ADOT/PL (ISATO)	\$9,842
STBG	\$104,359
5310	\$71,000
5305d (CPG) Oct 1, 2024-Sept 30, 2025	\$119,475
<b>Sub Total Federal &amp; State</b>	<b>\$1,389,999</b>
<b>Local Area Funds (YMPO Funds)</b>	
YMPO Local Contributions	\$83,652
City of Yuma Traffic Counts	\$14,040
<b>Sub Total Local</b>	<b>\$97,692</b>
<b>In-Kind 2025 (Match for SPR/PL/FTA)</b>	
Agency: Yuma County Services/TAC/Regional Mobility Meetings/ Other YMPO planning by TAC Members	\$164,964
<b>Sub Total In-Kind</b>	<b>\$164,964</b>
<b>Total Available</b>	<b>\$1,652,656</b>

## Tables Two and Three: Expenses by Work Elements and Categories

	WORK ELEMENT	EXPENSES				TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	Local	
I.	ADMINISTRATION	\$174,456	\$255,270	\$52,461	\$22,500	\$504,686
II.	DATA COLLECTION / AIR QUALITY	\$10,000	\$0	\$0	\$0	\$10,000
III.	TRANSPORTATION IMPROVEMENT PROGRAM	\$164,700	\$27,473	\$31,548		\$223,721
IV.	REGIONAL PLANNING	\$57,590	\$210,427	\$25,260	\$0	\$293,277
V.	SPECIAL PROJECT PLANNING	\$142,034	\$107,728	\$39,577	\$74,040	\$363,379
VI.	LONG RANGE TRANSPORTATION PLANNING	\$28,360	\$179,575	\$12,463	\$1,152	\$221,550
VII.	PUBLIC PARTICIPATION PLAN	\$10,163	\$0	\$1,481		\$11,644
VIII.	PUBLIC TRANSPORTATION	\$12,380	\$0	\$1,218		\$13,597
IX.	ENVIRONMENTAL OVERVIEW	\$2,712	\$0	\$164		\$2,876
X.	CAPITAL EXPENDITURES	\$4,246	\$2,887	\$793	\$0	\$7,926
<b>TOTAL</b>		\$606,640	\$783,360	\$164,964	\$97,692	\$1,652,656

	WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Membership	TOTAL
I.	ADMINISTRATION	\$17,000	\$48,500	\$6,300	\$156,970	\$23,500	\$3,000	\$255,270
II.	DATA COLLECTION / AIR QUALITY	\$0	\$0	\$0	\$0		\$0	\$0
III.	TRANSPORTATION PROGRAM	\$0	\$27,473	\$0	\$0	\$0	\$0	\$27,473
IV.	REGIONAL TRANSPORTATION PLANNING	\$0	\$210,427	0	\$0	\$0	\$0	\$210,427
V.	SPECIAL PROJECT PLANNING	\$0	\$100,528	\$7,200	\$0	\$0	\$0	\$107,728
VI.	LONG RANGE PLANNING	\$0	\$179,575	\$0	\$0	\$0	\$0	\$179,575
VII.	PUBLIC PARTICIPATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0
VIII.	PUBLIC TRANSPORTATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IX.	ENVIRONMENTAL OVERVIEW	\$0	\$0	\$0	\$0	\$0	\$0	\$0
X.	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$2,887	\$0	\$0	\$2,887
<b>TOTAL</b>		\$17,000	\$566,503	\$13,500	\$159,857	\$23,500	\$3,000	\$783,360

**Table 2A: FY 2024-2025 YMPO UPWP; Budget Detail - Work Task by Fund Type**

#	TITLE	CONSOLIDATED PLANNING GRANT (CPG)					FHWA				FTA		ADEQ	YMPO	FY 2025
		PL	*ISATO 2.5%	MATCH	5305d	MATCH	SPR	MATCH	STBG	MATCH	5310	MATCH	FUNDS	Local	TOTAL
100	Administration & Management	\$249,875		\$15,104	\$40,125	\$2,425	\$139,726	\$34,932						\$22,500	\$504,686
200	Air Quality Conformity												\$10,000		\$10,000
300	2022-2026 TIP	\$36,114		\$2,183	\$11,522	\$696	\$8,641	\$2,160							\$61,318
302	Transportation Enhancement - AZ	\$3,572		\$216			\$893	\$223							\$4,903
304	Intelligent Transportation Systems (ITS)	\$3,548		\$214	\$4,280	\$259	\$2,208	\$552							\$11,060
305	Goods/Freight/ Rail Planning	\$5,018		\$303	\$3,512	\$212	\$1,505	\$376							\$10,927
307	Cross Border/Trade Corridor Planning	\$3,237		\$196	\$4,046	\$245	\$4,278	\$1,069							\$13,071
308	HPMS	\$12,171		\$736											\$12,907
309	Transportation Coordination										\$87,628	\$21,907			\$109,535
400	Regional Planning	\$59,896	\$9,842	\$3,620	\$13,047	\$789	\$39,115	\$9,779	\$104,359	\$6,308					\$246,756
401	Review/Update Socio-Econ. File	\$5,145		\$311			\$1,286	\$322							\$7,064
404	Port of Entry Planning				\$4,044	\$244	\$4,044	\$1,011							\$9,342
405	Linking Trans/Land Use/ED/Tourism	\$9,784		\$591			\$5,268	\$1,317							\$16,961
406	Coordination w/ADOT Studies	\$8,531		\$516	\$2,437	\$147	\$1,219	\$305							\$13,154
500	Special Projects Planning	\$18,454		\$1,115			\$26,150	\$6,537						\$60,000	\$112,257
520	Traffic Count Program	\$45,961		\$2,778	\$28,725	\$1,736	\$28,515	\$7,129						\$11,700	\$126,544
530	Traffic Count Equipment	\$5,962		\$360			\$7,862	\$1,966						\$2,340	\$18,490
540	Traffic Engin./Planning Assistance	\$4,586		\$277			\$1,146	\$287							\$6,296
560	Traffic Safety	\$7,365		\$445			\$61,369	\$15,342							\$84,521
570	GIS/Transportation Planning	\$9,567		\$578			\$4,100	\$1,025							\$15,270
600	Long-Range Transportation Planning	\$109,335	\$9,842	\$6,609	\$54,116	\$3,271									\$183,173
601	Federal/State/Local Legislation	\$28,910		\$1,747										\$1,152	\$31,809
602	Small Community Assistance	\$3,153		\$191			\$2,579	\$645							\$6,567
700	Public Participation Plan	\$4,573		\$276	\$1,016	\$61	\$4,573	\$1,143							\$11,644
800	Public Transportation Planning (Transit)	\$3,714		\$224	\$6,190	\$374	\$2,476	\$619							\$13,597
900	Environmental Overview	\$2,712		\$164											\$2,876
1000	Capital Expenditures	\$5,222		\$316			\$1,911	\$478							\$7,926
	<b>TOTAL</b>	<b>\$646,403</b>	<b>\$19,684</b>	<b>\$39,072</b>	<b>\$173,060</b>	<b>\$10,461</b>	<b>\$348,865</b>	<b>\$87,216</b>	<b>\$104,359</b>	<b>\$6,308</b>	<b>\$87,628</b>	<b>\$21,907</b>	<b>\$10,000</b>	<b>\$97,692</b>	<b>\$1,652,657</b>

\*ISATO - Identified 2.5 % required of PL annual apportionment for increasing safe and accessible transportation options