



YMPO EXECUTIVE BOARD REGULAR MEETING AGENDA

EXECUTIVE BOARD
Regular Meeting
Thursday, January 30, 2025
3:30 P.M.

The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

YMPO EXECUTIVE BOARD

Chair	Cecilia McCollough, Councilmember, Town of Wellton
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe
Member	Martin Porchas, Board of Supervisors, Yuma County
Member	Darren Simmons, Board of Supervisors, Yuma County
Member	Karen Watts, Councilmember, City of Yuma
Member	Art Morales, Councilmember, City of Yuma
Member	Luis Galindo, Vice-Mayor, City of Somerton
Member	Sam Elters, State Transportation Board, ADOT
Member	Carol Smith, Councilmember, City of Yuma

In the event the GoTo Meeting platform has a service outage, the meeting will be held using the following dial-in conferencing information: Dial-In telephone number: (605) 313-5852, Access Code: 5852215#.

1. Call to Order and the Pledge of Allegiance.
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes.
Lourdes (Lulu) Lopez, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.
3. Title VI Declaration and Call to the Public.
Jesus Aguilar, Jr., YMPO Mobility Manager, will read a brief message, reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Annual Declaration of Votes for Calendar Year 2025

Under YMPO By-Laws, the number of votes a voting member carries from his/her jurisdiction must be declared at the first meeting in January. There is only one agency that has more votes than members. The City of Yuma has five votes, but only three members. Yuma County has two votes but also has two members. All other agencies only have one member and one vote. It is presumed that all agencies, other than the City of Yuma, will operate on the basis of one member, one vote, so only action from the City of Yuma is anticipated.

This item is on the agenda for information, discussion, and possible action for representatives of the City of Yuma to declare how the five votes that their agency has been allocated will be divided this year. The Senior Member for the City of Yuma is expected to initiate discussion on this item.

5. Consent Agenda.

- A. Approval of the December 12, 2024, Board Meeting Minutes.
- B. YMPO Income/Expenditure Reports for November and December 2024.

A copy of the draft minutes of the Regular Board meeting from December 12, 2024, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes. The November and December financial reports will accompany this agenda next week and will be available for comment, and possible approval, at this meeting.

This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for December 12, 2024, and the financial reports for November and December 2024 are attached as Items 4A and 4B, respectively.

6. RTAC Legislative Update on Priority Projects and AZ SMART

The 2025 Legislative process at the State capitol is in full swing, and House Transportation Committee Chairman Leo Biasiucci has committed to sponsoring the RTAC bill for possible appropriations for Greater Arizona transportation projects and Committee Vice-Chair Teresa Martinez to sponsor the bill to appropriate another \$10M to the Arizona SMART Fund. YMPO staff will recap what has transcended in the past months with the Regional Project Priority list and review projects for Legislative support.

This item is on the agenda for information, discussion, and possible comment at this stage. The YMPO Executive Director, Ms. Figueroa will present this item, and further information is contained in an Information Summary that is attached to this agenda packet as Item 6.

7. Proposal for the Gary Knight Memorial Highway – Status

On December 30, 2024, a proposal was submitted to the Arizona State Board on Geographic and Historic Names to name U.S. 95 from milepost 31 to 48 the Gary Knight Memorial Highway, including Resolution 156 by the Executive Board supporting the effort. Naming a feature is a collaborative and multi-stage process. Community stakeholders will have the opportunity to support and provide feedback for the Board's consideration at the April 22nd meeting. A draft letter of support is included for your consideration for distribution to community stakeholders..

This item is on the agenda for information, discussion, and possible action to approve draft letter of support to community stakeholders for the naming of U.S. 95 to the Gary Knight Memorial Highway. Ms. Figueroa and Jeff Heinrichs, YMPO IT Manager/Associate Planner will present this item and further information is contained in an Information Summary that is attached to this agenda packet as Item 7.

8. Transportation Alternatives (TA) Program Update

Under the Bipartisan Infrastructure Law (BIL)'s Surface Transportation Block Grant (STBG) Program, the TA Program set-aside provides funding for projects that help States build a variety of smaller-scale alternative transportation projects that achieve safer, connected, and equitable on-road networks for all users. The latest update from the developing program consultant indicates a call for projects will likely occur by early January.

This item is on the agenda for information, and comment only. Jeff Heinrichs, YMPO IT Manager/Associate Planner, will present this item, and further details are contained in information summary 8.

9. Revised 2025 Pavement Target

In 2022, the Arizona Department of Transportation (ADOT) established performance targets for the 2022-2025 performance period as required by the deferral legislation Moving Ahead for Progress in the 21st Century Act of 2012 (MAP-21).

ADOT exceeded the poor condition targets of 2.0% for Interstate pavement and 6.0% for non-interstate NHS pavement. Therefore, ADOT has decided to revise the poor pavement condition targets for the Interstates and the non-interstate NHS to 4.5% and 10%, respectively.

This item is on the agenda for information, discussion, and possible action to recommend approval of the Revised 2025 Pavement Targets to the Executive Board. Mr. Villegas will present this item and further information is contained in an information summary as Item 9.

10. Possible Future Studies for YMPO

During the last two TAC meetings, members were presented with several outlines for possible studies provided by YMPO staff for consideration for possible inclusion in future Unified Planning Work Programs (UPWPs).

The TAC requested that staff send the suggested prioritization matrix to members for further review and that members respond to staff prior to this meeting. This review and prioritization have now occurred, and the information summary attached to this agenda contains the results of each member's responses.

This item is on the agenda for information, discussion, and possible action to recommend future studies to the Executive Board. Paul Ward, Principal Engineer, will present this item, and further information is available in information summary 10.

11. Railroad Crossing Elimination Program and Regional Letter of Support

The Yuma County's Railroad Crossing Elimination grant application, supported by Director Figueroa on behalf of the Board, was selected to examine viable solutions and develop design concepts for eliminating three crossings over the Union Pacific tracks at Avenue 9E, Fortuna Rd, and County 29E. This was a collaborative effort with the City of Yuma and the Town of Wellton; the awarded funding of \$640,000 is expected to improve safety and mobility at railroad crossings.

YMPO recently received a second request from Yuma County staff to provide a regional letter of support for the FY 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant supporting the extension of Avenue E to D, which connects to State Route 195 to US Highway 95. If successful, the proposed project would establish a vital north-south corridor linking the commercial port of entry with Somerton and Yuma communities. The deadline requested is before the Board meeting; as a result, Ms. Figueroa has provided a letter of support on behalf of the Board based on prior Board support.

This item is on the agenda for information, discussion, and comment only at this stage, Ms. Figueroa will present this item and a copy of the letter of support is included in the packet for your review as item 11.

12. Election of Executive Board Officers - Calendar Year 2025

YMPO By-Laws provide that elected officers of YMPO shall serve on a rotation basis. Usually, the Vice-Chairman assumes the position of Chairman, the Secretary/Treasurer assumes the position of Vice-Chairman, and the Board elects a new officer to fill the Secretary/Treasurer position.

This year, the rotation seems reasonably well established, but this item has been placed on the agenda so members may have the opportunity to express their views

and discuss possible options prior to the forthcoming election of officers in February 2025. Although action is not needed at this time or anticipated, this item is open for action by members as desired.

This item is on the agenda for information, discussion, and possible action for members regarding the usual rotation of Board Officers, as indicated in the YMPO By-Laws and to elect a new Secretary/Treasurer. The YMPO Executive Director, Crystal Figueroa, will present this item and further information is provided in an Information Summary 12.

13. Election of YMPO Subcommittee Members and Identification of Officials for Attending AZSTB and RTAC meetings - Calendar Year 2025

YMPO has three possible subcommittees:

- (a) the first is to oversee the annual Audit process;
- (b) the second is to oversee any changes to YMPO By-Laws; and YMPO Personnel Policies and Procedures
- (c) the third carries out a performance evaluation on the Executive Director;

In addition, there are two Statewide Boards/Councils that YMPO normally nominates representatives to attend meetings, when requested:

- (d) the Arizona State Transportation Board (AZSTB); and
- (e) the Rural Transportation Advocacy Council (RTAC);

YMPO generally appoints members (and alternates) to attend and represent the region. The Chair of the Audit Committee will be the incoming YMPO General Secretary/Treasurer, but the other two members have not been identified for 2025. Members of the By-Laws and Personnel Policies and Procedures Subcommittee are usually only selected IF there are any proposed changes to the By-Laws or Personnel Policies and Procedures, and the members of the Evaluation Subcommittee are appointed directly by the Board Chair.

Although subcommittee members follow a nomination/election process, AZSTB and RTAC representatives are usually appointed by the YMPO Chair. Elections are only held if more than one member volunteers their services. If members are interested in taking on any of the responsibilities outlined above, they are encouraged to contact the incoming Board Chair and/or Executive Director, and/or you are welcome to have someone nominate you and/or self-nominate when this item is heard during this the meeting on February 27, 2025.

This item is on the agenda for information and discussion, only at this stage. Ms. Figueroa will present this item and further information is provided in an Information Summary that is included as Item 13.

14. In-Kind Match Forms - Annual Reminder for Executive Board Members

This item is on the agenda as a reminder that all YMPO business that any member or staff that does work for YMPO in any form (i.e., read, comment, attend meetings either in-person OR by teleconference), YMPO is able to capture portions, or all, of your time as 'soft' match for those YMPO programs. This effort is an excellent way to lower the actual 'cash' match that YMPO member agencies need to contribute.

This item is on the agenda for information and discussion only, at this stage. YMPO Accountant Ms. Lulu Lopez will present this item, In-Kind form is attached as item 14.

15. Entity Dues from Member Agencies.

YMPO staff provided a Preliminary Entity Dues notification on February 2024 and will review the updated Non-In-Kind matching funds (Entity Dues) to be collected from member agencies. This update includes changes made as part of FY 2024-25 UPWP Amendment #7 and recently received updated population data on December 13, 2024, for the July 1, 2024, Population Estimates by State Demographer. YMPO will provide the actual FY 2025 Entity Dues to be paid by member agencies as part of the YMPO UPWP. Members will have the opportunity to ask any questions regarding the Entity Dues.

This item is on the agenda for information, discussion, and possible action to approve the FY 2025 Entity Dues. Ms. Lopez will present this item; further information is included as item 15.

16. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached information summary.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (AZRTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.
- G. Status Report on AZ Smart Fund.

This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.

17. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. YMPO Accounting Manual, Employee Manual, and Procurement Updates.
- B. Election of Executive Board Officers – Calendar Year 2025
- C. Election of Subcommittee Members
- D. AZ SMART Fund
- E. Transportation Alternatives Program
- F. FY 2026 and 2027 YMPO Unified Planning Work Program

18. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events:

- a. Dec 13 - COG/MPO Planners Meeting (FV, JR)
- b. Dec 16 - RTAC Board Meeting (CF, FV)
- c. Dec 16 - YMPO Audit Exit Conference with ADOT (CF, LL)
- d. Dec 17 - Yuma PM-10 SIP Update (FV, PW)
- e. Dec 17 - 2024 Traffic Count Labor (JH, CF)
- f. Dec 18 - Transportation Alternatives TAC (JH)
- g. Dec 19 - Yuma Engineering Community Annual Dinner Presentation (CF)
- h. Dec 20 - AZ State Transportation Board Meeting – Virtual Sierra Vista (CF, Supervisor Pancrazi, Councilmember Morales participated)
- i. Dec 23 - Website content/design review (JH, LL, CF, PW)
- j. Dec 24 - AZ SMART Fund Meeting with Town of Wellton (FV, CF, PW)
- k. Dec 24 - Yuma MPO LRTP Update - PMT Meeting (FV, JH)
- l. Dec 26 - Yuma TMP Bi-Weekly Check-in (FV, JH)
- m. Dec 31 - 1099 Training - Virtual (LL)
- n. Jan 6 - Staff Meeting (All)
- o. Jan 6 - YMPO CSCS - Monthly Check-In (CF, PW, FV, JH)
- p. Jan 7 - Yuma MPO LRTP Update - PMT Meetings (CF, PW, FV, JH)
- q. Jan 7 - Psychological Safety: Building Trust and Empowering Teams (CF)
- r. Jan 9 - YMPO TAC Meeting (CF, FV, JH, JR, LL)
- s. Jan 9 - Transportation Sales Tax Meeting (CF)
- t. Jan 9 - Yuma TMP Bi-Weekly Check-in (FV, JH)
- u. Jan 10 - Arizona Names Board Discussion (CF)
- v. Jan 13 - Regional Mobility Committee (JR)
- w. Jan 13 - Legislative Coordination Meeting with Yuma County (CF)
- x. Jan 13 - ADOT/YMPO Coordination Meeting (CF, FV, JH, PW)
- y. Jan 14 - YMPO LRTP Update - PMT (CF, FV, JH)
- z. Jan 14 - Roads of Regional Significance (RORS) RFP review – (CF, FV)
- aa. Jan 15 - Yuma Region Transportation Projects with Representative Nick Kupper LD 25 (CF)
- bb. Jan 15 - Rural Summit Discussion with MetroPlan and SEAGO (CF)

- cc. Jan 16 - Yuma Region Transportation Projects YMPO/ADOT/RTAC with Senator Tim Dunn (CF, FV, JH)
- dd. Jan 16 - RORS Debrief – Wilson & Company (CF, JH, FV,PW)
- ee. Jan 21 - RTAC Advisory Committee (CF)
- ff. Jan 21 - Yuma PM10 SIP Update Meeting (FV)
- gg. Jan 21 - Yuma MPO LRTP Update - PMT Meetings (CF, FV, JH)
- hh. Jan 22 - 5310 Application Workshop – In person (JR)
- ii. Jan 22 - ADOT Redesignation of Critical Freight Corridors -TAC Meeting1
- jj. Jan 23 - Yuma TMP Bi-Weekly Check-in (FV, JH)
- kk. Jan 23 - Yuma Region Transportation Projects with LD 23 Representatives Brian Fernandez and Michele Pena (CF, FV, Councilmember Ramos)
- ll. Jan 23 - Executive Board New Member Orientation – Supervisor Darren Simmons (CF)
- mm. Jan 27 - Board Meeting and Legislator Lunch at League of Arizona Cities and Towns Building (CF, Councilmember Ramos)
- nn. Jan 28 - Rural Transportation Summit Planning Session – Virtual (CF)
- oo. Jan 28 - YMPO LRTP PMT (CF, FV, JH)
- pp. Jan 30 - CTAA Legislative Fly in Webinar (JR)
- qq. Jan 30 - YMPO Executive Board Meeting (All)

19. Adjournment.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.

Anticipated Future 2025 Meetings and Locations.

Future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. In general, meetings will be the last Thursday of each month, and the next two meetings are tentatively scheduled for February 27, and March 27, 2025.



YMPO EXECUTIVE BOARD REGULAR MEETING DRAFT MINUTES

EXECUTIVE BOARD

Regular Meeting

Thursday, December 12, 2024
3:30 P.M.

The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance.

The Yuma Metropolitan Planning Organization (YMPO) Chairwoman, Town of Wellton Councilmember, Cecilia McCollough, called the YMPO Executive Board (the Board) meeting to order at 3:33 p.m., and asked Mr. Ward to lead, and the Board to join him, in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes.

The YMPO Bookkeeper/Administrative Assistant, Nancy Curotto, called the roll as follows:

YMPO Executive Board Members Present:

Chairwoman	Cecilia McCollough, Councilmember, Town of Wellton ^
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis ^
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe ^
Member	Art Morales, Councilmember, City of Yuma ^

^ Attended in person.

~ Participated by teleconference.

YMPO Executive Board Members Absent

Member	Lynne Pancrazi, Board of Supervisors, Yuma County *
Member	Martin Porchas, Board of Supervisors, Yuma County *
Member	Michael Shelton, Councilmember, City of Yuma #.
Member	Luis Galindo, Vice-Mayor, City of Somerton *.
Member	Sam Elters, Arizona State Transportation Board, ADOT #.

Not present, but was represented by proxy by another member, or attendee.

* Not present, and not represented by proxy by another member, or attendee.

Other Attendees Present:

Proxy Member	Paul Patane, Southwest District Administrator, ADOT ^.
Audit Team Member	Randy Ottaway, Walker and Armstrong, LLP ^.

YMPO Staff Present:

Crystal Figueroa	Executive Director ^.
Paul Ward	Principal Engineer ^.
Fernando Villegas	Senior Transportation Planner ^.
Jesus Aguilar, Jr	Mobility Manager ^.
Lourdes Lopez	Accountant II/Executive Assistant ^.
Nancy Curotto	Administrative Assistant/Bookkeeper ^.

Declaration of Votes:

Councilmember Arturo Morales declared he would exercise all five votes for the City of Yuma.

3. Title VI Declaration and Call to the Public.

The Chairwoman called on Jesus Aguilar, Jr., YMPO Mobility Manager, who read the YMPO Title VI obligations. No members of the public were present to address the Board.

4. Consent Agenda.

The Chairwoman then addressed the consent agenda items, as follows:

- A. Approval of the October 31, 2024, Board Meeting Minutes.
- B. YMPO Income/Expenditure Report for October 2024.

MOTION: Councilmember Morales moved to approve the consent agenda. Vice-Chair Maria Cruz seconded, and the motion was unanimously approved.

5. FY 2024 YMPO Audit.

The Chairwoman invited Randy Ottaway, from the Audit Company of Walker and Armstrong, to present his report to the Board regarding the results of the annual audit of YMPO Accounts for FY 2024 (July 1, 2023, through June 30, 2024). Mr Ottaway presented a summary of the results as an unmodified (or clean) opinion on YMPO's financial report and on the two supplemental reports under the single audit requirements, the first is the financial report and the second is on compliance with regard to the uniform guidance.

He reported no significant changes in the reporting year and indicated that YMPO policies were consistent with the prior year. He outlined some key performance measures and stated that YMPO had total cash (just over \$960,000, a slight decrease from the previous year) representing about 92 percent of the total expenditures for the year, a significant figure. He reported that the audit team found no financial, or single audit, findings, a good accomplishment.

He provided a summary of some of the fluctuations for the year, and indicated a slight, five percent, decrease in total assets over the previous year, resulting from a slight delay in receivables over the year. Councilmember Morales asked to

define, for YMPO, what a receivable was typically regarded as ? Mr. Ottaway answered that a receivable was generally any amount of money that had been earned but which had not yet been received. In other words, some work that had been carried out, or completed, by YMPO, but which had not yet been reimbursed (by ADOT). He indicated that the most significant liability was the pension related activity, which was consistent with most governmental organizations.

As for expenses, Mr. Ottaway reported that they had decreased over the prior year by almost seven percent. He reported a three-year increase in Highway Safety funding and a slight downtrend in FTA funds.

Ms. Figueroa summarized that YMPO had experienced some changes in staff during the past year but was pleased that we were able to take care of Information Technology (IT) Management, primarily in-house, and would be developing written policies for IT management in due course. She also thanked Ms. Lourdes for her efforts during the whole time-frame and indicated that YMPO staff will continue to pursue the Certificate of Excellence in Financial Reporting for the fiscal year ended June 30, 2024, through the Government Finance Officers Association.

The Chairwoman thanked Mr. Ottaway for his report and declared that she was extremely impressed with the state of the YMPO accounts. She asked whether there were any further questions and then asked for a motion. The Chairwoman of the Audit Committee, Ms. Wynnie Ortega, Councilmember, Cocopah Indian Tribe, moved to approve the Audit of YMPO for FY 2024. Councilmember Morales seconded and the motion was unanimously carried.

6. FY 2022-26 Transportation Improvement Program (TIP) Amendment #19.

Mr. Villegas reported that ADOT staff determined that a formal amendment was unnecessary since the projects were not officially funded. However, the TAC had decided to move forward with a slightly different motion.

Mr. Villegas stated that the amendment concerned two projects, the first being a Design Concept Report and possible construction funds for the Interstate-8 at the Avenue 8 1/2 Traffic Interchange (T.I.) project, to possibly add the other half to the current half-diamond T.I. An Arizona Smart Grant was being considered for this effort. The second project was for a Storm Drain Improvements Project at the Hacienda Estates which was also scheduled for an Arizona Smart Grant and possible Federal Emergency Management Association (FEMA) construction funds. The FEMA funds didn't need to be included in the TIP, but as the design phase was the subject of a request for Az Smart Funds, which does require TIP inclusion.

However, as the funds had not yet been applied for, they could not be regarded as 'reasonably available' under the federal requirements. As a result, YMPO

staff would include the two projects in the TIP as “Unfunded Projects,” sometimes called “Illustrative projects,” that would be included in the “Parking Lot” section of the TIP document. Then, if and when, the projects received funding, YMPO could simply transfer them to the proper TIP database by using the TIP adjustment mechanism and not having to carry out the full TIP Amendment process.

ADOT Southwest District Administrator, Paul Patane, suggested that the amount listed for the design portion of the effort was not sufficient for a full Design Concept Report (DCR) and should only be regarded as providing a scoping estimate overview for the project and that the amount needed for a DCR for a project like this would likely be in the \$2 million range. Mr. Villegas suggested that the revised motion might be to take action to add a list of unfunded projects, as shown in the YMPO TIP table presented. Councilmember Morales moved, Councilmember Cruz seconded, and the motion was unanimously approved.

7. Arizona 2025 Safety Performance Projections (Targets)

Mr. Villegas introduced this item by stating that, on August 31, 2024, the Arizona Department of Transportation (ADOT) formally established Safety Projections (Targets) for the State of Arizona for FY 2025. These Safety Projections (Targets) are based on the Safety Performance Measures established by the Federal Highway Administration’s (FHWA) Safety Performance Management (Safety PM) final ruling and are based on five-year rolling averages.

On an annual basis, ADOT requests a letter from MPOs, within 180 days of the effective date, August 31, 2024, indicating whether YMPO supports the State’s Safety Projections, or whether the MPO wants to identify their own Safety Projections. The YMPO TAC has reviewed the Safety PMs prepared by ADOT and, as YMPO does not have the ability to, realistically, set and support our own projections, the TAC recommended that YMPO should agree to the State’s projections. Mr. Villegas showed a draft letter from the director to ADOT agreeing to the projections, and two maps of the Yuma metropolitan region, indicating the locations of recent accidents of various severities. He then summarized that this item is on the agenda for information, discussion, and possible action to adopt the Arizona 2025 Safety Performance Projections (Targets).

The Chairwoman called for a motion. Councilmember Marales moved to approve the Arizona 2025 Safety Performance Projections, as presented. Councilmember Cruz seconded and the motion was unanimously approved.

8. Possible Future Studies for YMPO

YMPO Principal Engineer, Paul Ward presented this item. He reminded members that this item had been seen by the Board during the prior meeting, but some minor changes had occurred. He reported that, of the seven studies originally envisaged, he was not going to brief on the top three, as these studies were already either in the current UPWP, and/or were already funded, and/or were already regarded as a best practice by ADOT and the region.

As a result, in no particular order, the next four were as follows: A study of daily border-crossers; a map of bicycle, pedestrian and multi-use facilities in the YMPO region; a study on how, and when, the Yuma region will attain the Transportation Management Area status; and a study on the need for a regional sales tax for transportation. He referred to the outlines that had been provided to members for each study, which include a brief explanation of the possible study, the expected cost, a possible timeline and tentative scope of work. The initial outlines had been shared with the YMPO TAC during their November meeting. During that meeting, the TAC suggested a seventh possible study to address future improvements to the first fifteen miles of Interstate-8, and this outline has now been added to the list.

Mr. Ward reported that the Board had not already seen the I-8 outline and gave a brief, verbal, summary of the outline to members. He summarized that the timeline for the possible I-8 improvements was between 20 to 40 years, effectively an 'ultimate' configuration and that the expected timeframe for the study would be within the next nine to twelve months. He indicated that this I-8 study would be regarded as the fifth of five studies for prioritization.

He summarized that the TAC had requested a little more time to review and prioritize the final five studies and suggested that the Board may decide to wait until the TAC were able to finish this effort. Although this item was on the agenda for information, discussion, and possible action to prioritize future studies for eventual inclusion in a future UPWP, as there was still plenty of time remaining prior to review by the federal and state agencies, the Board decided to table this item until the next meeting.

9. FY 2023-25 YMPO UPWP Amendment #7.

YMPO Executive Director, Crystal Figueroa introduced this item. She reported that, since the original approval of the FY 2023-2025 YMPO UPWP on May 25, 2023, it has been amended six times, most recently on August 22, 2024. She mentioned that, due to the difference between the State and Federal fiscal years, there is usually a delay in determining the accurate carry/brought-forward balances from FY 2024. Amendment #7 contains updated funding amounts based on recent ledger adjustments made by ADOT and includes the commitment of additional Surface Transportation Block Grant (STBG) funds recently recommended by the

TAC, to fully fund the Long-Range Transportation Plan (LRTP), which is expected to complete by June 30, 2025. However, full FY 2025 funding is not yet available as recent action(s) by the Federal government and ADOT were based on a partial extension of the annual federal transportation budget. Ms. Figueroa referred to the memorandum included in information summary 9 which listed detailed, specific, changes to carry forward funding sources, study budgets and other adjustments.

She summarized that the funds budgeted for FY 2025 of the current UPWP were being increased from \$1,389,999 to \$1,508,864 and reported that this item is on the agenda for information, discussion, and possible action to approve the FY 2024-25 YMPO UPWP Amendment #7. The Chairwoman asked if there were any questions and, seeing none, requested a motion. Councilmember Cruz moved approval of the UPWP Amendment #7, as presented. Councilmember Morales seconded and the Amendment was unanimously approved.

10. Roads of Regional Significance (RORS) Study Request For Proposals (RFP)

Mr. Ward introduced this item by reminding members that the RORS Study is already in the current UPWP, but the budget and timeframe for the study will be finalized in the next fiscal year, at a total anticipated cost of \$120,000. Mr. Ward briefly explained what RORS are, and suggested that this study was aimed at identifying such roadways that are NOT currently State routes.

He suggested that the scope of this study would probably be slightly reduced if the outline for I-8 improvements was accepted as a full study, which appeared likely. A Request for Proposals has been developed and was tentatively targeted for release by the end of last year. However, the advertisement was delayed until this month. He concluded by reporting that this item is on the agenda for information, discussion, and possible action to approve the RORS RFP.

Councilmember Morales wanted to ensure that the study will include a variety of roadways and Mr. Ward confirmed that the study was NOT targeted at specific roadways, but would consider many roadways. Councilmember Cruz stated that, although action may not be needed, she felt that subject was important enough for the Board to take action. She moved that the Board approves the RORS RFP, as presented, Councilmember seconded and the notion was unanimously approved.

11. Tentative Schedules for Calendar Year 2025 Executive Board and Technical Advisory Committee Meetings

The Chairwoman called on YMPO Administrative Assistant/Bookkeeper, Nancy Curotto, to present this item. Ms. Curotto referred to the schedules included with information summary 11. She confirmed that YMPO Board meetings were scheduled for the last day of each month, starting at 3:30 p.m., except for November and December and would be held at the YMPO Offices, main conference room, unless otherwise changed. She also indicated that the YMPO

TAC meetings would be held on the second Thursday of each month, starting at 9:00 a.m., also in the YMPO main conference room.

Councilmember Morales reported that the League of Arizona Cities and Towns annual conference was scheduled for July/August timeframe and asked whether we should make a possible change now, or later in the year. Ms. Figueroa reported that she would check the precise schedule for this conference and would bring this item back to the Board, in due course. The Chairwoman called for a motion, Paul Patane moved to approve the schedule, as presented, Councilmember Morales seconded, and the motion was unanimously approved.

12. Resolution in Support of the AZ SMART Fund for SS4A Award for a Regional Comprehensive Safety Action Plan

Ms. Figueroa reported that YMPO had been awarded \$400,000 in federal Safe Streets For All (SS4A) grant, during the previous year and the Board had supported the idea to seek \$100,000 in Arizona State Match Advantage for Rural Transportation (SMART) funds to fill the local match requirement of the SS4A award. YMPO anticipates submitting this application soon and requests approval of a resolution in support of this application. A copy of the draft resolution is enclosed, as part of information summary 12.

The Chairwoman called for a motion, Mr. Patane moved approval of the motion as written, Councilmember Cruz seconded and, absent any further discussion, the motion was approved unanimously.

13. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached information summary.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (AZRTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.
- G. Status Report on AZ Smart Fund.

This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.

14. Possible Future Agenda Items

Ms. Figueroa reported briefly that the TA Program was expected to be open by the end of January, and further details would be released in due course.

15. Progress Reports. Ms. Figueroa stated that the progress reports were as written.
16. Adjournment.
Having no further business to discuss, Chairwoman McCullogh reported that she was in her fourth term on the Wellton Town Council, next year would be her 16th year, there was a new Mayor and , although she would be willing to continue as the Town’s YMPO representative, that decision had not yet occurred. However, she wished all members a Merry Christmas and adjourned the meeting at 4:45 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.

Anticipated Future 2025 Meetings and Locations.

Future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. The next meeting will be on January 30, 2025, and the following meeting on February 27, 2025.

Preparation and Approval of Minutes:

Minutes prepared by:

Paul Ward, Principal Engineer

Minutes reviewed to form by:

Minutes approved in regular session on
January 30, 2025

Crystal Figueroa, Executive Director,
Yuma Metropolitan Planning Organization

Councilmember Cecilia McCollough,
Chairwoman, YMPO Executive Board

Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
 November through December 2024

	Nov - Dec 24	Jul - Dec 24	YTD Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 - ADOT Grant				
4001 - PL	34,021.06	115,840.91	621,062.00	18.65%
4002 - SPR	19,616.08	57,275.31	303,036.00	18.9%
4004 - STBG	0.00	0.00	275,795.00	0.0%
4005 - 5305d (CPG)	7,692.63	22,752.74	181,284.00	12.55%
Total 4000 - ADOT Grant	61,329.77	195,868.96	1,381,177.00	14.18%
4007 - PL ISATO	0.00	0.00	10,240.00	0.0%
4050 - ADEQ Grant	0.00	0.00	10,000.00	0.0%
4055 - 5310 Funds				
4056 - RTAP	0.00	3,045.04	0.00	100.0%
4055 - 5310 Funds - Other	0.00	35,396.31	107,447.00	32.94%
Total 4055 - 5310 Funds	0.00	38,441.35	107,447.00	35.78%
4200 - YMPO UPWP Dues	0.00	0.00	88,139.53	0.0%
4400 - Interest Income	3,730.02	14,865.60	23,020.10	64.58%
4600 - Charges for Services				
4904 - Traffic Count Revenue	0.00	3,767.30	12,971.00	29.04%
Total 4600 - Charges for Services	0.00	3,767.30	12,971.00	29.04%
4700 - Other Revenue				
4907 - Misc Revenue	0.00	384.91		
Total 4700 - Other Revenue	0.00	384.91		
Total Income	65,059.79	253,328.12	1,632,994.63	15.51%
Gross Profit	65,059.79	253,328.12	1,632,994.63	15.51%
Expense				
5110 - Payroll Expenses				
5111 - Fringe Benefits	4,930.67	16,549.82	35,028.89	47.25%
5112 - Part Time Staff-Salaries				
5133 - Part Time Staff-Salaries- Local	0.00	5,397.92	9,722.00	55.52%
5112 - Part Time Staff-Salaries - Other	3,218.74	19,305.65	58,213.00	33.16%
Total 5112 - Part Time Staff-Salaries	3,218.74	24,703.57	67,935.00	36.36%
5113 - Full Time Staff-Salaries	61,234.41	191,644.95	399,682.00	47.95%
5115 - Health Insurance-ER Portion	13,019.00	37,121.00	78,114.00	47.52%
5116 - ASRS	7,510.66	22,994.44	49,040.98	46.89%
5117 - Workman's Comp Insurance	0.00	1,229.00	1,536.89	79.97%
5118 - FUTA Payroll Expense	6.29	104.28	504.00	20.69%
5120 - Life Insurance	286.00	1,014.00	1,872.00	54.17%
5141 - Health Insurance-EE Portion	0.00	0.00	0.00	0.0%
Total 5110 - Payroll Expenses	90,205.77	295,361.06	633,713.76	46.61%
5123 - Consulting Services				
5134 - Contractual-Local	0.00	1,151.95	75,192.00	1.53%
5123 - Consulting Services - Other	60,878.41	163,499.55	471,627.00	34.67%
Total 5123 - Consulting Services	60,878.41	164,651.50	546,819.00	30.11%
5124 - Staff Training/Education				
5137 - Staff Training/Edu Reimb-Local	0.00	0.00	5,000.00	0.0%
5124 - Staff Training/Education - Other	269.94	364.94	6,000.00	6.08%
Total 5124 - Staff Training/Education	269.94	364.94	11,000.00	3.32%
5125 - Audit Services	0.00	16,000.00	23,500.00	68.09%
5126 - Payroll Processing Fees	796.56	2,075.44	4,500.00	46.12%
5128 - Accounting Services	0.00	0.00	25,000.00	0.0%
5129 - Public Participation	0.00	0.00	750.00	0.0%
5130 - Reimbursement of Expenses	-313.94	75.33	7,000.00	1.08%
5131 - Data Process, Software, Hardwar	2,004.40	7,617.37	12,000.00	63.48%

Yuma Metropolitan Planning Organization Revenue & Expense Budget Performance November through December 2024

	Nov - Dec 24	Jul - Dec 24	YTD Budget	% of Budget								
5132 · Furniture and Equipment	0.00	1,363.70	12,000.00	11.36%								
5140 · Legal	0.00	1,150.00	7,000.00	16.43%								
5150 · IT Support	0.00	0.00	1,500.00	0.0%								
5151 · Building Ins, property tax	0.00	4,668.00	7,400.00	63.08%								
5152 · Equipment Maintenance	162.81	490.58	900.00	54.51%								
5153 · Office Supplies	376.76	1,481.74	3,000.00	49.39%								
5154 · Postage	19.30	19.30	300.00	6.43%								
5155 · Printing	0.00	6.00	2,000.00	0.3%								
5157 · Publications, Subscriptions	0.00	328.34	600.00	54.72%								
5158 · Registration Fees	0.00	6,575.00	10,000.00	65.75%								
5159 · Special Meetings	0.00	0.00	3,000.00	0.0%								
5160 · Telecommunications	1,895.12	6,137.80	11,500.00	53.37%								
5161 · Vehicle Purchase	0.00	0.00	35,000.00	0.0%								
5162 · Vehicle Insurance	0.00	7,309.59	8,000.00	91.37%								
5163 · Vehicle Maint., Repairs, Parts	81.28	185.89	2,000.00	9.3%								
5164 · YMPO Memberships & Dues	0.00	3,136.68	3,000.00	104.56%								
5165 · Finance Charges and Interest	0.00	0.00	200.00	0.0%								
5166 · Website Maintenance	0.00	481.00	4,157.00	11.57%								
5167 · Miscellenous Consumables	560.25	1,984.47	3,500.00	56.7%								
5168 · Employee Recruitment	0.00	81.82	500.00	16.36%								
5169 · Miscellaneous-Expense	1,068.42	3,330.94	7,000.00	47.59%								
5171 · Alarm System	54.19	294.19	750.00	39.23%								
5173 · Electric Bill	949.47	5,067.40	7,500.00	67.57%								
5174 · Grounds Maintenance	500.00	1,750.00	16,510.00	10.6%								
5175 · Janitorial	1,620.00	4,680.00	9,360.00	50.0%								
5179 · Office Building Repairs												
5181 · Pest Control	0.00	330.00	500.00	66.0%								
5179 · Office Building Repairs - Other	0.00	471.62	20,000.00	2.36%								
Total 5179 · Office Building Repairs	0.00	801.62	20,500.00	3.91%								
5182 · Sewer & Water	642.71	1,605.02	3,500.00	45.86%								
5190 · Travel - Local & Outside County	2,592.33	13,067.61	11,000.00	118.8%								
5191 · T530- Traffic Count Fuel	54.20	1,443.08	2,700.00	53.45%								
5630 · T530 Traffic Count Equipment												
5631 · T530-Local COY Materials	660.98	660.98	2,162.00	30.57%								
5630 · T530 Traffic Count Equipment - Other	2,437.31	4,291.03	4,500.00	95.36%								
Total 5630 · T530 Traffic Count Equipment	3,098.29	4,952.01	6,662.00	74.33%								
5711 · T600 LRTP	0.00	0.00	0.00	0.0%								
Total Expense	167,516.27	558,537.42	1,465,321.76	38.12%								
Net Ordinary Income	-102,456.48	-305,209.30	167,672.87	-182.03%								
Other Income/Expense												
Other Income												
4900 · In-Kind Match Revenue	12,507.01	64,643.86	154,933.00	41.72%								
Total Other Income	12,507.01	64,643.86	154,933.00	41.72%								
Other Expense												
9200 · In-Kind Match Expenses	12,507.01	64,643.86	154,933.00	41.72%								
Total Other Expense	12,507.01	64,643.86	154,933.00	41.72%								
Net Other Income	0.00	0.00	0.00	0.0%								
Net Income	-102,456.48	-305,209.30	167,672.87	-182.03%								
<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 60%;">10000 - Wells Fargo - YMPO General Account</td><td style="text-align: right;">\$72,804.30</td></tr> <tr><td>10009 - Wells Fargo - YMPO Payroll Account</td><td style="text-align: right;">\$56,052.13</td></tr> <tr><td>10100 - Yuma County Treasurer - YMPO Account</td><td style="text-align: right;">\$850,532.92</td></tr> <tr><td></td><td style="text-align: right; border-top: 1px solid black;">\$979,389.35</td></tr> </table>					10000 - Wells Fargo - YMPO General Account	\$72,804.30	10009 - Wells Fargo - YMPO Payroll Account	\$56,052.13	10100 - Yuma County Treasurer - YMPO Account	\$850,532.92		\$979,389.35
10000 - Wells Fargo - YMPO General Account	\$72,804.30											
10009 - Wells Fargo - YMPO Payroll Account	\$56,052.13											
10100 - Yuma County Treasurer - YMPO Account	\$850,532.92											
	\$979,389.35											

YMPO INFORMATION SUMMARY for Agenda Item 6

RTAC Legislative Update on Priority Projects and AZ SMART Fund

DATE: January 30, 2025

SUBJECT: RTAC Legislative Update on Priority Projects and AZ SMART Fund

SUMMARY: During the August 22, 2024, Executive Board meeting, the Board approved three prioritized regional projects totaling \$57,992,784 for inclusion in the list the Rural Transportation Advocacy Council (RTAC) intended to present to the State Legislature to possibly receive funds for local projects for rural parts of the State budget process for FY 2026. The Greater Arizona request is focused on the unmet transportation infrastructure needs and addresses the decades-old level of under-investment.

Currently, the 2025 Legislative process at the State Capitol is in full swing, and the state budget outlook is far more positive than the prior year, with an estimated \$935 million above spending levels set in the budget. The House Transportation Committee Chairman Leo Biasiucci is sponsoring the RTAC-backed legislation for possible appropriations for Greater Arizona transportation projects. Committee Vice-Chair Teresa Martinez has sponsored HB2101, the bill to appropriate another \$10M to the Arizona SMART Fund which is available to rural communities to assist in applying for and using federal transportation competitive grant funding. In the short term, the current state budget outlook is far more

YMPO has met with various members of the Yuma Legislative delegation from Legislative Districts 23 and 25 to discuss support for critical transportation projects that could significantly benefit the region. Also, an RTAC annual luncheon with legislators is anticipated next to the State Capitol to further discuss legislation for Greater Arizona transportation projects and the AZ SMART Fund request.

Yuma Priority Projects are listed, and project fact sheets are included following this summary.

Project Name	Allocation	20% Increase
US-95 Wellton-Mohawk Canal to Aberdeen Road	\$40,000,000	\$48,000,000
US-95 Pavement Rehabilitation (Phase 2) between County 17th St to Avenue D	\$6,950,000	\$8,340,000
Somerton Main Street Improvements	\$1,377,320	\$1,652,784
Total	\$48,327,320	\$57,992,784

PUBLIC INPUT:

No specific input has been provided by members of the public on this subject.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible comment at this stage.

CONTACT PERSON:

Crystal Figueroa, YMPO Executive Director

US 95: Wellton-Mohawk Canal to Aberdeen Road



Project Overview

This project is located on US 95 in southwestern Arizona, close to the Arizona-California state line and the U.S. - Mexico border. It is east of the City of Yuma, in Yuma County, within the jurisdiction of the Yuma Metropolitan Planning Organization (YMPO). US 95 begins (milepost 0) at the US-Mexico International Port of Entry I (POE I) in San Luis and proceeds northward and eastward through the City of Yuma before heading northward through Arizona and California, ultimately reaching the Canadian border. Regionally, US 95 connects east-west Interstate 8 in Yuma to east-west Interstate 10 in Quartzsite (milepost 109), making it a logical connection for heavy truck traffic, including cargo going into or out of Mexico. Unfortunately, it is a two-lane highway in need of modernization and expansion improvements to efficiently serve this important function. Locally, US 95 is the main route providing access to Yuma's largest employer of civilians, the U.S. Army YPG.

US 95 east of Yuma, Arizona is a rural two-lane undivided highway with very few passing and left-turn lanes and is one of the busiest two-lane highways in the State. It has long been identified as a safety concern, and sadly, there have been fatal and serious injury crashes on just this segment of highway. US 95 is the main route providing access to YPG (Yuma's top employer of civilians), so crashes that close this highway for hours at a time are highly detrimental to the region.

The remaining 10 mile section of US 95 from the Wellton Mohawk Canal to Aberdeen Road received funding with the recent 2023 RAISE Grant award for final design. This funding will facilitate the corridor being shovel ready for construction. This 10 mile section is currently being designed as two projects. First, is the Wellton Mohawk Canal to Imperial Dam Road portion (5.3 miles), current estimated cost is \$107.61 million. Second, is the Imperial Dam Rd. to Aberdeen Rd., section is at 4.7 miles, current estimated cost is \$75.8 million.

In FY 24, \$33M was appropriated from the State general fund. This State funding request is for \$48 million. A request of \$44 million for FY 26 to fund construction of the 4.7 mile segment from Imperial Dam Rd to Aberdeen Rd. An additional \$4 million in FY 26 is being requested for funding of preconstruction development activities (e.g. right of way, utilities, project clearances, design) associated with the 5.3 mile segment of US 95 from Wellton Mohawk Canal to Imperial Dam Rd.

Vicinity Map & Site Photo



Project Lead

Arizona Department of Transportation



Project Schedule

Construction in 2025



Project Cost

Total Project Cost: \$183,410,000

State Funding Request: \$48,000,000



Contact Info

Paul Patane

SW District Administrator,
Yuma 928-317-2115

ppatane@azdot.gov



Location



ADOT
Yuma County
AZ Legislative District 25
YMPO Region



"Local
Governments and
Citizens Working
Together

US-95 Corridor: 3 Segments

County 22nd Street (San Luis) to County 11th Street (Yuma)

Phase II (Co. 17th to Avenue D)



Project Overview

This project is located in Yuma County in southwestern Arizona, close to the Arizona-California state line and the U.S.- Mexico border. It is South and West of the City of Yuma, in Yuma County, within the jurisdiction of the Yuma Metropolitan Planning Organization (YMPO). This roadway, US-95, is a major arterial roadway on the NHS, is the highest Yuma County Project being submitted for consideration. The roadway serves as the Western Canamex corridor and connects the Ports of Entry I and II, through San Luis, Somerton, Cocopah, City of Yuma and Yuma County.

This project limit is 18 miles. Project will mill and overlay three inches along the whole corridor, in three phases of approx. equal lengths and costs. The project serves five local agencies in the Yuma region. Phase I was funded in FY24 for approx. \$5.9M and construction is currently scheduled to start in September 2024. This request is to fund Phase II which is estimated to cost \$8.64M.

This roadway upon completion will serve the five communities will consist of a new pavement layer that will serve Regional and International traffic for future conditions. This roadway is characteristically challenged due to high concentrations of agriculture and winter visitors and is an established corridor of Regional Significance for the Yuma Metropolitan Planning Region for International Commerce and Agriculture.

Phase 2 of 3 of the entire project will be constructed with the \$8.34M State funding request and a local contribution of Highway Users Revenue Fund (HURF). This project was nominated by the Yuma County staff as the highest priority project. Local Partnering agencies are Cities of Yuma Somerton and San Luis, Cocopah Indian Tribe, and Yuma County.



Project Lead

Yuma County



Project Schedule

Design in 2025

Construction in 2026



Project Cost

Total Project Cost: \$20,270,000

State Funding Request: \$8,340,000

Local Contribution: \$300,000

Phase II: \$8,640,000



Contact Info

Frank Sanchez, PE

County Engineer

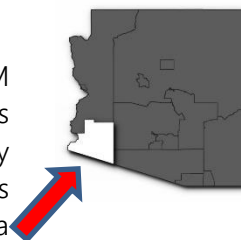
Yuma 928-817-5120

francisco.sanchez@yumacounty



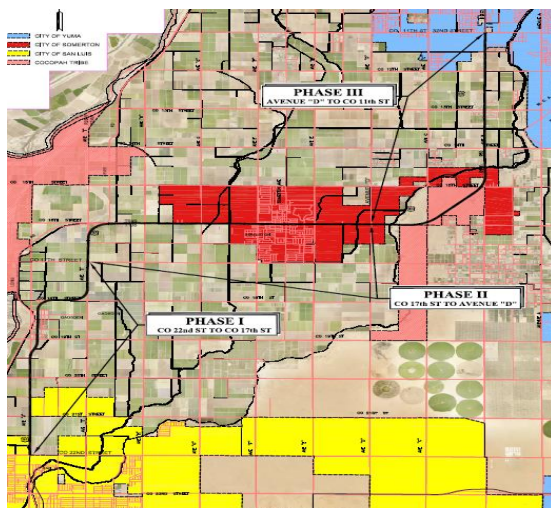
Location

Yuma County
AZ Legislative District 23
YMPO Region

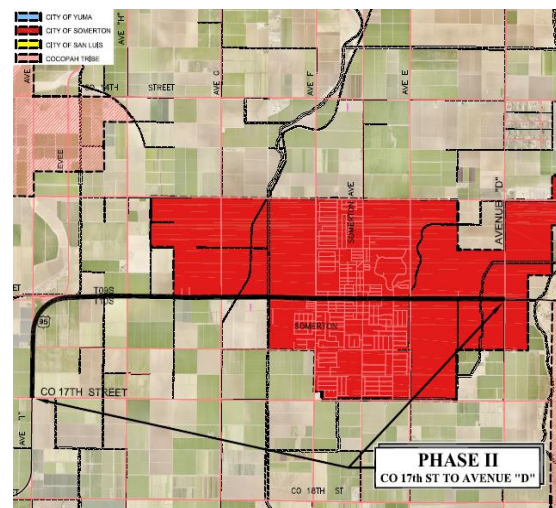


*Local Governments and Citizens Working Together

Vicinity Map



PHASE II



Main Street (SR 95) Improvements Downtown Redevelopment Phase 1



Project Overview

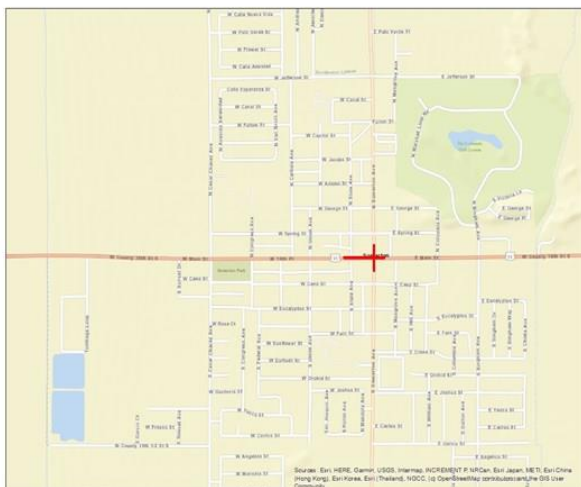
This project is in the City of Somerton in Southwestern Arizona, near the Arizona-California state line and the U.S.-Mexico border. It is southwest of the City of Yuma in Yuma County and falls within the jurisdiction of the Yuma Metropolitan Planning Organization (YMPO). The focus is on Main Street (SR 95), a crucial East-West corridor, and the surrounding Somerton Avenue/Sanguinetti Park area, a key North-South route.

This project is a top priority for the City of Somerton, addressing essential upgrades and replacements. The traffic signal at the intersection of Main Street (SR 95) and Somerton Avenue will be replaced and upgraded to improve traffic flow and safety. Existing sidewalks and ramps will be replaced and widened to meet ADA standards, ensuring accessibility for all pedestrians. Additionally, the project will address traffic congestion and enhance the Level of Service at the intersection by improving circulation and replacing old, damaged asphalt.

This project is a significant benefit to the local and regional community by creating ADA accessible pedestrian sidewalks and ramps, reduce traffic congestion, and improve the Level of Service at the intersection.

This project will be designed and constructed in phases with \$1,652,784 requested from State funding local contribution of \$52,000. This project was nominated by city staff as the high priority project. Design is anticipated 2025 and construction expected in 2026.

Vicinity Map & Site Photo



Project Lead

City of Somerton



Project Schedule

Design in 2025

Construction in 2026



Project Cost

Total Project Cost: \$1,704,784

State Funding Request: \$1,652,784

Local Contribution: \$52,000



Contact Info

Charles Gutierrez

Public Works Director

Somerton 928-722-7371

Charlesgutierrez@somertonaz.gov



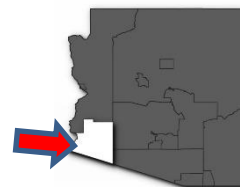
Location

City of Somerton

Yuma County

AZ Legislative District 23

YMPO Region



"Local
Governments and
Citizens Working
Together"

YMPO INFORMATION SUMMARY for Agenda Item 7

Renaming – U.S. Route 95 in Honor of the Late Gary Knight

DATE: January 30, 2025

SUBJECT: Naming of U.S. Route 95 in Honor of the Late Gary Knight

SUMMARY:

As a distinguished Yuma resident, the late City of Yuma Councilmember, and Arizona State Transportation Board member, Gary Knight was a tireless champion for transportation improvements in his region, particularly US Highway 95. On August 22, 2024, the Executive Board approved Resolution 156 formally recommending that the Arizona State Board on Geographic and Historic Names (ASBGHN) consider the permanent, posthumous designation of US-95 as the Gary Knight Memorial Highway.

The ASBGHN has a statutory responsibility for reviewing application proposals and determining the most appropriate names for places in Arizona. The proposal was submitted to ASBGHN in December of 2024. As part of the collaborative, multi-stage process, every proposal receives thorough research and opportunities for community stakeholders to provide feedback to the ASBGHN Board in its considerations. ASBGHN recommended gathering community feedback on the “Gary Knight Memorial Highway” proposal through letters of support and by using the [Proposed Name Response Form](#).

The approval process is a minimum of two-months long and the naming of the Gary Knight Memorial Highway will be eligible for a vote at the April 22, 2025 ASBGHN regular Board meeting. Gathering support for the naming of Gary Knight Memorial Highway prior to the April 22nd ASBGHN Board meeting is crucial to this overall effort.

A draft letter of support for community stakeholders is included for your consideration for distribution by YMPO.

PUBLIC INPUT:

No members of the public have provided any input on this item.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to approve the letter of support to community stakeholders for the naming of U.S. 95 to the Gary Knight Memorial Highway

CONTACT PERSON:

Crystal Figueroa, Executive Director, 928-783-8911

[Date]

Arizona State Board on Geographic and Historic Names
Research Support Staff
1901 W. Madison
Phoenix, AZ 85009

Re: The Yuma Metropolitan Planning Organization (YMPO) Proposal for Naming of United States (and State Route) Highway 95, the Gary Knight Memorial Highway

Dear Board Member,

On behalf of the {Name of Entity}, I am pleased to express my strong support for the Yuma Metropolitan Planning Organization (YMPO) proposal to name United State Highway 95 mileposts 31-48 as the Gary Knight Memorial Highway. This designation would honor the legacy of Gary Knight, whose contributions to our community and commitment to public service have left an incredible mark.

Mr. Knight, a Yuma native and Navy veteran, served the public for decades, often focusing on advancing transportation in southwestern Arizona. As an Arizona State Transportation Board member and Chairman, Mr. Knight represented District 6, which includes Yuma, La Paz, Yavapai, and Mohave counties. He worked tirelessly to improve transportation infrastructure and connect rural communities to the rest of the country during his six-year term from 2018-2023.

Mr. Knight was a three-term Yuma City Council Member and Deputy Mayor from 2017-2019. He was appointed to the YMPO Board and served for ten years, committing to coordinating and directing transportation planning and project implementation. He also represented the Yuma region on the Rural Transportation Advocacy Council, supporting regional projects such as State Route 95 for legislative action. He served in many others, including the Greater Yuma Port Authority and legislative affairs committees of the local Chamber of Commerce.

During this time in public service, one of Mr. Knight's priorities was to improve the safety of residents traveling to the Yuma Proving Grounds and Martinez Lake Road, which led the effort to acquire millions of dollars in federal-aid funding to improve State Route 95 and provide safe access to one of Yuma's key economic assets, the United States Army Yuma Proving Grounds. These included efforts to secure funding through state appropriations and successful federal grants that have been critical in moving the multi-phase project forward. Mr. Knight's was a tireless champion for the U.S. Highway 95 corridor safety improvement project.

Undeniably, Gary Knight was a dedicated public servant and passionate advocate for the development and safety of our transportation infrastructure. His efforts have significantly improved the lives of countless residents in our region. Naming this highway in his memory would serve as a lasting tribute to his impact and inspire future generations to follow in his footsteps.

I urge the Board to approve this proposal, which would recognize Gary Knight's invaluable contributions and ensure that his memory continues to be celebrated.

Thank you for considering this important request.

Sincerely,

[Name]

[Position Title]

[Email address or Phone Number]

YMPO INFORMATION SUMMARY for Agenda Item #8

The Transportation Alternatives Program (TAP)

DATE: January 30, 2025

SUBJECT: The Transportation Alternatives Program (TAP).

SUMMARY:

Under the Bipartisan Infrastructure Law (BIL)'s Surface Transportation Block Grant (STBG) Program, the Transportation Alternatives Program (TAP) set-aside provides funding to build a variety of alternative transportation projects that achieve safer, connected, and equitable on and off-road networks for all users. The TAP encompasses a variety of smaller-scale alternative-mode transportation and related projects. These projects may include pedestrian and bicycle facilities, recreational trails, Safe Routes To School projects (SRTS), historic preservation, vegetation management and environmental mitigation projects related to stormwater and habitat connectivity.

The call for projects for this next round of TA applications is expected to open in January. ADOT expects to maintain a budget of \$17 million annually for the TA program. It is strongly recommended to review the TA Program Resources and TA Program Guidebook, available at <https://azdot.gov/TA>. Now is the time to pull together TA project information, such as: LOS, scoping, project descriptions, design and construction schedules, cost estimates, etc., ahead of the Screening Application deadline.

Date	Major TA Deliverables/Deadlines (2025)
January 2025	Call for projects
January 2025	ADOT Screening Application review begins
February 2025	Initial Screening Application deadline
March 2025	Final Evaluation Application deadline
April 2025	TA TACs recommended project priority list
May 2025	Arizona State Transportation Board approves project awards

PUBLIC INPUT:

There has been no public input on this subject, to date.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible comment only, at this stage.

CONTACT PERSON:

Jeff Heinrichs, IT Manager/Associate Planner.

YMPO INFORMATION SUMMARY for Agenda Item 9

Arizona 2025 Safety Performance Projections

DATE: January 30, 2025

SUBJECT: Revised 2025 Pavement Targets

SUMMARY:

In 2022, the Arizona Department of Transportation (ADOT) established performance targets for the 2022-2025 performance period as required by the federal legislation Moving Ahead for Progress in the 21st Century Act of 2012 (MAP-21).

ADOT exceeded the poor condition targets of 2.0% for Interstate pavement and 6.0% for non-interstate NHS pavement. Therefore, ADOT has decided to revise the poor pavement condition targets for the interstate and the non-Interstate NHS to 4.5% and 10%, respectively.

ADOT requests a letter from your MPO within 180 days of the effective date, November 22, 2024, indicating whether your MPO supports ADOT's revised pavement targets or identifying MPO targets for the poor condition pavement measures.

Attached is a draft letter agreeing that YMPO intends to support the revised 2025 pavement targets established by ADOT for possible approval by the Executive Board.

The TAC recommends approval of the Revised 2025 Pavement Targets to the Executive Board.

PUBLIC INPUT:

There has been no public input on this subject.

TECHNICAL & POLICY IMPLICATIONS:

23 CFR 490.105 allows for MPOs to establish targets, other than those established by State DOT. However, YMPO has declined to use this authority and supports the revised targets set by ADOT.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to approve the Revised 2025 Pavement Targets.

CONTACT PERSON:

Fernando Villegas, Senior Transportation Planner.



Katie Hobbs, Governor
 Jennifer Toth, Director
 Greg Byres, Deputy Director for Transportation/State Engineer
 Audra Merrick, MPD Director
 Iqbal Hossain, MPD Deputy Director

November 22, 2024

Ms. Crystal Figueroa
 Executive Director
 Yuma Metropolitan Planning Organization
 230 West Morrison St.
 Yuma, AZ 85364

Subject: Revised 2025 Pavement Target

Dear Ms. Figueroa,

In 2022, the Arizona Department of Transportation (ADOT) established performance targets for the 2022-2025 performance period as required by the federal legislation Moving Ahead for Progress in the 21st Century Act of 2012 (MAP-21). These targets are summarized below:

- Percent of National Highway System (NHS) Bridges classified in good condition based on deck area: 2- and 4-year target - 52%
- Percent of NHS Bridges classified in poor condition based on deck area: 2- and 4-year target - 4%
- Percent of Interstate Pavements in Poor condition: 2- and 4-year target - 2%
- Percent of non-Interstate NHS pavements in Poor condition: 2- and 4-year target - 6%
- Percent of Interstate Pavements in Good Condition: 2- and 4-year target - 44%
- Percent of non-Interstate NHS Pavements in Good Condition: 2- and 4-year target - 28%
- Percent of person-miles that have reliable travel times on the Interstate: 2 year - 81%; 4 year - 71%
- Percent of person-miles that have reliable travel times on the non-Interstate NHS: 2 year - 84%; 4 year - 77%
- Freight Reliability on the Interstate (Truck Travel Time Reliability Index): 2 year - 1.37; 4 year - 1.48
- Congestion Mitigation & Air Quality (CMAQ) Emissions Reductions (Kilograms per day):
 - Volatile Organic Compounds – 2 year - 222.950; 4 year - 343.669
 - Carbon Monoxide – 2 year - 5027.922; 4 year - 8120.895
 - Nitrogen Oxides – 2 year - 393.892; 4-year - 572.136
 - Particulate Matter (≤ 10 microns) – 2 year - 965.365; 4 year - 1817.637
 - Particulate Matter (≤ 2.5 microns) – 2 year - 0.000; 4 year - 3.467

ADOT recently submitted a federally-required mid-period performance report regarding progress on our targets for this period. ADOT exceeded the poor condition targets of 2.0% for Interstate pavements and 6.0% for non-Interstate NHS pavements. The actual poor condition values for 2023 were 2.3% for Interstate pavements and 6.1% for non-Interstate NHS. The

MAP-21 regulations allow DOTs to update their targets at the mid-period and ADOT has decided to **revise the poor pavement condition targets for the Interstates and the non-Interstate NHS to 4.5% and 10% respectively.**

Metropolitan Planning Organizations (MPO) have the option of supporting the State targets or of establishing their own targets within 180 days of State target establishment. ADOT requests a letter within 180 days of this notification indicating whether the Yuma MPO supports ADOT's revised pavement targets or identifying MPO targets for the poor condition pavement measures.

Please email or post the letter to:

Thor Anderson
1611 West Jackson Street
Mail Drop 310B
Phoenix, Arizona, 85007
tanderson@azdot.gov

Thank you for your assistance. If you have any questions, please call me at 602-712-4574.

Sincerely,

DocuSigned by:

Thor Anderson

829C15A3B898464...

Thor Anderson
Performance/Asset Manager
Arizona Department of Transportation

Cc: Romare Truly, FHWA
Maria Burton-Sunder, ADOT
Jennifer Holbert, ADOT

Certificate Of Completion

Envelope Id: 340CA20026734A88A107A71201A4E2EA	Status: Completed
Subject: Complete with DocuSign: Revised Pavement target - YMPO (2).pdf	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Ashlee Haugen-Lewis
Time Zone: (UTC-07:00) Arizona	206 S 17th Ave
	Phoenix, AZ 85007
	AHLewis@azdot.gov
	IP Address: 70.180.4.52

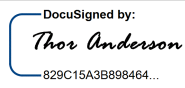
Record Tracking

Status: Original	Holder: Ashlee Haugen-Lewis	Location: DocuSign
11/22/2024 8:27:21 AM	AHLewis@azdot.gov	

Signer Events

Thor Anderson
 tanderson@azdot.gov
 Performance Management
 Arizona Dept of Transportation
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 829C15A3B898464...
 Signature Adoption: Pre-selected Style
 Using IP Address: 68.98.62.220

Timestamp

Sent: 11/22/2024 8:27:44 AM
 Viewed: 11/22/2024 8:44:16 AM
 Signed: 11/22/2024 3:59:37 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/22/2024 8:27:44 AM
Envelope Updated	Security Checked	11/22/2024 9:25:38 AM
Envelope Updated	Security Checked	11/22/2024 9:25:38 AM
Envelope Updated	Security Checked	11/22/2024 2:01:01 PM
Envelope Updated	Security Checked	11/22/2024 2:01:01 PM
Certified Delivered	Security Checked	11/22/2024 8:44:16 AM
Signing Complete	Security Checked	11/22/2024 3:59:37 PM
Completed	Security Checked	11/22/2024 3:59:37 PM
Payment Events	Status	Timestamps

YUMA METROPOLITAN PLANNING ORGANIZATION

230 West Morrison Street
Yuma, Arizona 85364

Phone: (928) 783-8911

www.ympo.org



January 30, 2025

Mr. Thor Anderson
ADOT Performance/Asset Manager
1611 West Jackson Street
Mail Drop 310B
Phoenix, Arizona, 85007

Mr. Anderson

Re: Revised 2025 Pavement Target

In 2022, the Arizona Department of Transportation (ADOT) established performance targets for the 2022-2025 performance period as required by the federal legislation Moving Ahead for Progress in the 21st Century Act of 2012 (MAP-21).

ADOT recently submitted a federally required mid-period performance report regarding progress on our targets for this period. ADOT exceeded the poor condition targets of 2.0% for Interstate pavements and 6.0% for non-interstate NHS pavements. The actual poor condition values for 2023 were 2.3% for Interstate pavements and 6.1% for non-Interstate NHS.

The MAP-21 regulations allow ADOT to update its targets at mid-period, and ADOT has decided to revise the poor pavement condition targets for the Interstates and the non-Interstate NHS to 4.5% and 10%, respectively.

Yuma MPO adopted the revised pavement targets established by ADOT for the region during the January 30, 2025, YMPO Executive Board Meeting.

Sincerely,

Crystal Figueroa
Executive Director
Yuma Metropolitan Planning Organization

YMPO INFORMATION SUMMARY for Agenda Item 10

Possible New Studies in the Unified Planning Work Program (UPWP)

DATE: January 22, 2025.

SUBJECT: Possible New Studies in the YMPO Unified Planning Work Program (UPWP).

SUMMARY:

The UPWP is YMPO’s main workload planning document and is guided by the visions, goals, objectives, and investment framework established in the LRTP and by the Board. YMPO develops the UPWP every two years and proposes the budget on an annual basis. Staff are starting to prepare a Draft of the FY 2026-27 YMPO UPWP for consideration and eventual approval by the Executive Board. The tentative schedule for UPWP development is shown in Table One, below:

Table One - Tentative Schedule for the FY 2026-27 UPWP		
Date	Activity	Who
Oct - Dec 2024	Produce Outlines for possible inclusion	Staff/TAC/Board
Dec 24/Jan 25	Start UPWP Development	YMPO
Feb 2025	Initial internal UPWP review	YMPO TAC/Board
By Mar 2025	Draft UPWP for review by ADOT	YMPO/ADOT
Apr 2025	Biennial UPWP reviews and comments	FHWA/FTA/ADOT
Apr 2025	Final Draft UPWP	YMPO
May 2025	Approve UPWP	Executive Board
May/June 2025	Final UPWP to ADOT for Approval/Funding	YMPO/ADOT

The UPWP will include the studies and plans required by federal authorities and by YMPO By-Laws. In addition to the usually required studies and plans, YMPO customarily carries out other studies of a regional nature. During the last two Board and TAC meetings, members were presented with several outlines for possible studies, provided by YMPO staff, for consideration for possible inclusion in future UPWPs.

The TAC requested that staff send a prioritization matrix to them for further review and prioritization, prior to being acted on by the Board. This review and prioritization have now occurred, and this information summary contains the results of each member’s responses. As previously reported to the Board, YMPO already has three studies that are either underway and/or will be included in the next UPWP. These are a Comprehensive Safety Action Plan (CSAP) and Demonstration; a Roads of Regional Significance Study; and a Short-Range Transit Plan Update.

The Request for Proposals for the RORS Study has recently been advertised, and members will receive further information about this study in a future meeting. A further five studies have been suggested and outline summaries of these have already been shared with TAC and Board members. These are (in no particular order):

1. A Study of Daily Border-Crossers who work in the YMPO region and their transportation needs (predominantly targeted for the City of San Luis);
2. A Regional Map showing bicycle, pedestrian and multi-use facilities (alternative transportation modes) in place and/or programmed;
3. How and when will the Yuma region attain Transportation Management Area (TMA) status and what the ramifications will be;
4. A Study on the need for a regional sales tax; and
5. As a supplement to the RORS Study, a study on the need for improvements to Interstate-8, within the Yuma metropolitan region.

During the January 9, 2025 TAC meeting, the TAC recommended that the studies be prioritized as follows:

1. How and when will the Yuma region attain TMA status was equal with;
1. A study on the need for a regional sales tax;
3. The Interstate-8 improvements study;
4. A study of daily border-crossers;
5. A regional map showing bicycle, pedestrian and multi-use facilities.

The TAC votes are shown in Table Two as follows:

Table Two: TAC Ranking of Possible YMPO Regional Studies												
Rank	Study Name	Cost ?	Yuma 1	Yuma 2	Yuma 3	YC 1	YC 2	San Luis	Som.	Cocopah Tribe	ADOT	Total
1	TMA Upgrade	\$55,000	2	1	2	2	3	1	4	4	2	21
1	Regional Sales	\$125,000	3	3	1	1	1	2	1	5	4	21
3	I-8 Improvs	\$110,000	1	2	4	3	2	5	5	3	3	28
4	Border Crossers	\$75,000	5	4	5	5	4	3	2	1	1	30
5	Bike/Ped Facilities	\$85,000	4	5	3	4	5	4	3	2	5	35

The Town of Wellton did not have a member present during the TAC meeting.

The outlines for the above studies are not yet locked in place and changes are still possible. For example, ADOT and the City of Yuma have requested that the I-8 Improvements be changed to include two possible traffic interchanges on the Avenue B and Avenue D alignments.

As shown in the Table One schedule above, the study outlines, and the prioritization approved by the Board, will be presented to the FHWA, FTA and ADOT during their review in early April 2025 and, depending on their input, may be included in the final UPWP.

PUBLIC INPUT:

Apart from inclusion in the Board and TAC agendas, there has been no specific public input on this subject, to date. Some consultant companies have shown interest in the possible studies and have requested to review the outlines.

ACTION NEEDED: This item is on the agenda for information, discussion, and possible action to prioritize future studies for inclusion in the UPWP.

CONTACT PERSON:

Paul Ward, YMPO Principal Engineer

YUMA METROPOLITAN PLANNING ORGANIZATION

230 West Morrison Street
Yuma, Arizona 85364

Phone: (928) 783-8911

www.ympo.org



January 22, 2025

Secretary of Transportation
U.S. Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Subject: Office of the Secretary, Department of Transportation, FY 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program

Dear Secretary,

I am writing on behalf of Yuma Metropolitan Planning Organization to endorse Yuma County's application for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant. Our support is for the extension of Avenue E, connecting State Route 195 to US Highway 95.

This significant project entails the development of a new north-south roadway corridor linking the San Luis Port of Entry II to the Somerton and Yuma communities. By forging this essential roadway, direct access from the international border to US-95 for commercial vehicles will be established, alleviating commercial traffic from the main streets of these communities and minimizing the risk of accidents.

The extension of Avenue E promises multifaceted benefits. It stands to elevate the region's competitiveness by granting direct entry to the San Luis II Port of Entry, facilitating billions of dollars in trade between the U.S. and Mexico. Additionally, it will streamline the path between Yuma's International Airport and the San Luis II Commercial Port of Entry, while significantly enhancing access to Rolle Airfield for both general aviation and future commercial services. In addition to the previously mentioned benefits, the new roadway will include a multi-use path alongside the roadway, allowing pedestrians and cyclists to navigate the area safely. This feature will provide a better quality of life for those who utilize walking or biking paths.

Moreover, this endeavor addresses a critical concern by mitigating congestion on US-95 and SR-195 during peak periods. By curbing traffic snarls, we anticipate a substantial reduction in the potential for accidents, markedly amplifying the safety of Yuma County's transportation infrastructure.

I am confident that the extension of Avenue E is an essential infrastructure development crucial for Yuma County's growth and prosperity. The anticipated reductions in travel time, traffic congestion, and potential accidents will significantly benefit our community. Moreover, this project aligns with our organization's commitment to fostering sustainable and equitable development in the region. If further information or support is needed, please do not hesitate to reach out. We are eager to assist in any way to ensure the success of this vital initiative.

Sincerely,

Crystal Figueroa
Executive Director
Yuma Metropolitan Planning Organization

YMPO INFORMATION SUMMARY for Agenda Item 12

Election of YMPO Officer for 2025

DATE: January 30, 2025

SUBJECT: Election of YMPO Officers for 2025

SUMMARY:

The YMPO By-Laws for the YMPO Executive Board require that members of the YMPO shall elect the following officers: Chair, Vice Chair, and Secretary-Treasurer. In the absence of the Chair, or upon his/her inability to act or serve, the Vice Chair shall have the powers of the Chair. The Chair, Vice Chair and Secretary-Treasurer will serve without compensation and, shall serve for a period of one year.

By-Laws also require that elected officers of the YMPO shall serve on a rotation basis; when the Chair or Vice Chair's position is vacated, the Vice Chair assumes the position of Chair, and the Secretary-Treasurer assumes the position of Vice Chair. The Executive Board must then elect another Executive Board member to the vacant office of Secretary-Treasurer, and these Officers are elected the first meeting in February.

In addition, at any one time, the three elected officers on the Executive Board must be from three different jurisdictions; and at least one office shall be held by the City of Somerton, City of San Luis, the Town of Wellton, or the Cocopah Indian Tribe. With the rotation of Councilmember Cruz to YMPO Chair, and Councilmember Ortega to Vice-Chair, this requirement will have been met.

Under current circumstances, Vice Chair (and City of San Luis Councilmember) Maria Cecilia Cruz assumes the position of Chair, Secretary-Treasurer (and Cocopah Councilmember) Winnie Ortega assumes the position of Vice Chair and the Board needs to elect a new officer to fill the Secretary/Treasurer position. If historical precedence is considered, the representative from the City of Somerton, currently Vice-Mayor Luis Galindo, would be expected to be nominated as the soon-to-be-vacant Secretary/Treasurer.

Members may contact Chair Cecilia McCollough and/or the Executive Director to make nominations (including self-nominations) or they may do so during the meeting when called on by the Chair. Although there is no requirement to rotate the Secretary/Treasurer position amongst member agencies, the attached Table One shows the agencies from which YMPO officers have come from during the past several years and shows that it is customary for each agency to have an opportunity to supply YMPO Executive Board Officers.

PUBLIC INPUT: No public comments have been received on this subject to date.

YMPO INFORMATION SUMMARY for Agenda Item 12

Election of YMPO Officer for 2025

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: YMPO staff usually try to meet with all new members of the YMPO Executive Board to help them get oriented to the YMPO mission and what it is that YMPO does. Furthermore, YMPO staff offer similar meetings to Officers to assist in the understanding of their increased duties.

POLICY: YMPO By-Laws specify most of the “how” Officers are chosen and “when.”

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to elect Councilmember Maria Cecilia Cruz to the position of YMPO Chair; to elect Councilmember Winnie Ortega to the position of YMPO Vice Chair; and then to accept nominations and elect a new YMPO Secretary/Treasurer.

CONTACT PERSON:

Crystal Figueroa, Executive Director, 928-783-891

Table One - Agencies Represented as YMPO Officers - 2008 to Date

Year	Chair	Vice Chair	Secretary/Treasurer
2008	San Luis	City of Yuma	Yuma County
2009	City of Yuma	Yuma County	City of Somerton
2010	Yuma County	City of Somerton	City of Yuma
2011	City of Somerton	City of Yuma	Yuma County
2012	City of Yuma	Yuma County	Cocopah Indian Tribe
2013	Yuma County	Cocopah Indian Tribe	City of Yuma
2014	Cocopah Indian Tribe	San Luis	City of Yuma
2015	San Luis	City of Yuma	Yuma County
2016	Yuma County	City of Yuma	Town of Wellton
2017	City of Yuma	Town of Wellton	City of Somerton
2018	Town of Wellton	City of Somerton	Cocopah Indian Tribe
2019	Cocopah Indian Tribe	City of Somerton	City of San Luis
2020	City of Somerton	City of San Luis	Yuma County
2021	City of San Luis	Yuma County	City of Yuma
2022	Yuma County	City of Yuma	Town of Wellton
2023	City of Yuma	Town of Wellton	City of San Luis
2024	Town of Wellton	City of San Luis	Cocopah Indian Tribe
2025	City of San Luis	Cocopah Indian Tribe	City of Somerton

YMPO INFORMATION SUMMARY for Agenda Item 13

YMPO Subcommittee Members and Other Representatives for 2025

DATE: January 30, 2025

SUBJECT: YMPO Subcommittee Members and Other Representatives for CY 2025.

SUMMARY:

YMPO has three subcommittees, one to oversee the annual Audit process, a second to oversee any changes to YMPO By-Laws, and a third to evaluate the Executive Director.

The Audit Committee is required under YMPO By-Laws, consists of three members of the Executive Board, and is chaired by the elected YMPO Secretary/Treasurer. There are no restrictions on which agencies the members need to come from, and there are no stated term limits for members. The key role for the Audit Committee is to review the Annual Audit (also required under YMPO By-Laws) and report to the Executive Board. As stated, the Secretary/Treasurer is the Chair of the Committee, so only two additional members need to be identified.

The By-Laws Committee is not actually called-out in YMPO By-Laws, but such a Committee has been utilized in the past to review proposed changes to the By-Laws and Personnel Policies and Procedures, on an as-needed basis, and report back to the Executive Board with recommendations. Due to the limited need for such a Committee, the composition of the By-Laws Committee is decided on a case-by-case, as needed, basis. Regardless, the Board may decide to wait before deciding on candidates.

The Executive Director Evaluation Committee is also not called out in YMPO By-Laws but is referred to as part of the YMPO Policies and Procedures Manual. In particular, Chapter II - Employment Structure and Compensation; Subchapter A - YMPO Staff; Section ii - Performance Reviews, calls for a subcommittee of three Board Members, from different agencies, one of whom will be the current Chair. This subcommittee meets with the Executive Director, discusses the Director's performance, and presents a report to the full Executive Board on possible action, including a recommendation for a raise, if appropriate.

In addition to the above subcommittees, there are two Statewide Boards/Councils, the Arizona State Transportation Board (AZSTB) and the Rural Transportation Advisory Council (RTAC). YMPO customarily appoints members (and alternates) to attend these, to represent the region. This agenda item is an advance notice that these appointments will most likely occur during the Executive Board meeting on February 27, 2025, in conjunction with the previous agenda item, and no action is anticipated at this meeting. Although subcommittee members are usually nominated and then elected, AZSTB and RTAC representatives are usually appointed by the YMPO Chair, although elections may be held if more than one member volunteers their services.

The Arizona State Transportation Board (AZSTB): The AZSTB is comprised of appointed officials from six districts around the state. These officials serve six-year terms, are appointed by the Governor, and are confirmed by the State Senate. The AZSTB holds approximately 12-15 meetings annually throughout the State, including two or three study sessions. District 6 comprises La Paz, Mohave, Yavapai, and Yuma Counties, and the current AZSTB District 6 member is Mohave County Manager Sam Elters.

As indicated, the **official** position for District 6 represents four Counties, so YMPO MAY choose to identify a representative, and an alternate, who have expressed an interest in attending some of the AZSTB meetings to specifically lobby the AZSTB on behalf of the Yuma region's needs, **in addition to** Mr. Elters.

Rural Transportation Advisory Council (RTAC): In the mid-90s, when the Casa Grande Resolves were being developed and implemented (benefitting mainly the substantially urban Maricopa and Pima Counties) a group of predominantly rural Arizona Counties decided to form a separate group to look after the transportation interests of the rural areas, which covers the majority of the area of the State. That agency is RTAC.

A Legislative Liaison person was appointed, whose main role is to track mainly transportation legislation, at both the Federal and State levels. This position is administered through the Northern Arizona Council of Governments (NACOG) and is funded by all the rural Councils of Government and the Metropolitan Planning Organizations, excluding the Maricopa and Pima Association of Governments (MAG and PAG). Funding is split on a population basis, and YMPO currently pays just over \$21,000, each year, to fund this effort. The current Liaison person is Kevin Adam. YMPO is a full voting, member of the RTAC and usually appoints an official representative, plus an alternate.

PUBLIC INPUT: No public comments have been made on this subject to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: As Councilmember Knight is already a member of the STB (and has attended all of the meetings to date), the appointed STB member and the alternate usually only attend STB meetings during the Rural Transportation Summit and/or if the STB meets in Yuma. Representatives of the RTAC and the STB are usually selected from volunteers.

POLICY: Under the current By-Laws the newly elected Secretary-Treasurer becomes the Chair of the Audit Subcommittee.

ACTION NEEDED:

Action to appoint YMPO representatives to the AZSTB, the RTAC and the three subcommittees.

PRIOR BOARD/COMMITTEE ACTIONS:

RTAC Oversight: During CY 2024, the primary member was the late Councilmember Gary Knight, who was replaced by Councilmember Maria Cecilia Cruz upon his passing, effective 5/30/24. Mayor Cecilia McCollough was the alternate.

AZSTB Oversight: For CY 2024, Councilmember Gary Knight was originally selected as the YMPO primary representative for attending AZSTB meetings and replaced by Supervisor Pancrazi upon his passing, effective 5/30/24, and Councilmember Arturo Morales was the alternate.

The Audit Subcommittee: For CY 2024, Secretary/Treasurer Winnie Ortega, Chairwoman and Councilmember Cecilia McCollough, and Councilmember Maria Cruz served as members.

By-Laws Subcommittee: For CY 2024, Councilmembers, Arturo Morales, Wynnie Ortega, and Maria Cruz served as members.

Director Evaluation Subcommittee: For CY 2024, this subcommittee had been headed by Chairwoman Councilmember Cecilia McCollough, with Councilmember Maria Cruz and Supervisor Lynne Pancrazi served as members.

CONTACT PERSON: Crystal Figueroa, Executive Director, 928-783-8911.

Yuma Metropolitan Planning Organization
In-Kind Match Sheet

The Yuma Metropolitan Planning Organization (YMPO) is largely funded by grants from the federal government. For many of these grants, we are required to provide non-federal matches (state, local, and industry in-kind matches). This means that the value of your time and any expenses you may incur while attending a meeting or working on any items pertaining to the YMPO can be used to match our grants. This is only the value of your time, no actual cash is required. Your match is important to the YMPO program and in-kind matches from the industry and other participants help demonstrate the type of voluntary activity that has value to business and other constituencies in and outside of Yuma County.

BEFORE LEAVING THIS MEETING PLEASE FILL OUT THIS FORM AND LEAVE IT WITH THE EXECUTIVE ASSISTANT. PLEASE TAKE ADDITIONAL COPIES TO RECORD THE TIME YOU MAY SPEND OUTSIDE THE MEETINGS TO WORK ON YMPO ACTIVITIES.

DATE	HOURS	MILEAGE	TRAVEL TIME	LODGING	OTHER	PURPOSE/ ACTIVITY
TOTALS						YMPO Office Use: Total Wage: Total Mileage:

Mileage is based on \$0.655/mile (IRS Rate)

Hourly wage is based off actual employment hourly wage, YMPO Accountant will contact appropriate HR Department for wage information. If actual employment wage is not available, the wage is based off the OES Metropolitan and Nonmetropolitan Area Occupational Employment Wage Estimates for Yuma, AZ – Last Modified March 31, 2021.

YMPO OFFICE USE – HR RATE:

YMPO OFFICE USE:
TOTAL IN-KIND CONTRIBUTION:

PRINT NAME

TITLE

SIGNATURE

ORGANIZATION

TELEPHONE NUMBER

DATE SIGNED

YMPO INFORMATION SUMMARY for Agenda Item #15

Entity Dues to Member Agencies

DATE: January 30, 2025

SUBJECT: Entity Dues to Member Agencies

SUMMARY: During the May 2018, Executive Board (the Board) meeting, YMPO staff presented, and the Board approved, a working policy and a procedure for calculating matching funds in the YMPO Unified Planning Work Program (UPWP). The UPWP is usually developed during the January through May timeframe, is reviewed and/or approved by the TAC, the Executive Board and then by the Arizona Department of Transportation (ADOT) and the Federal Highway and Transit Administrations (FHWA and FTA). In addition, in the February 2023 the Board approved a change in calculating Local Dues to include the previously programmed local planning expenditures in arrears when calculating local dues to maintain the general fund over time. In February of 2024, a preliminary assessment for entity dues was mailed to member agencies using projected numbers for planning purposes.

Since the preliminary assessment, the final Entity Dues have been assessed considering the changes and approval of the FY 2024-25 YMPO Unified Planning Work Program Amendment #7 and recently updated, official population estimates from the State Office of Economic Opportunity, on December 13, 2024. Final Assessments will be mailed to member agencies this month, following the Board meeting.

Total actual entity dues have decreased from the preliminary assessment provided last year by \$9,185 from \$88,139 to \$78,954. The dues are calculated per the Executive Board-approved process of factoring in the In-Kind needed for the fiscal year's newly awarded funds, and previously programmed local planning expenditures, to maintain the general fund over time and prevent drastic fluctuations in local dues.

PUBLIC INPUT:

No public comments were made for this process.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: The process used to calculate matching funds and entity dues follows the previously established process.

POLICY: During the May 2018, Executive Board meeting, YMPO staff outlined several steps that lead to the calculation of Local Matching Funds and Entity Dues and the process was approved by the Board. This, effectively, sets the process as YMPO Policy. In addition, in February 2023 the Board approved a change in calculating Local Dues to include the previously programmed local planning expenditures in arrears when calculating local dues to maintain the general fund over time.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to approve the FY25 Entity Dues.

CONTACT PERSON:

Lulu Lopez, Accountant II, 928-783-8911

FY 2025 SUMMARY		
Cash Needed	6 Year Average	Cash (Non In-Kind) Match per Agency
\$78,954		
City of Yuma	\$34,495.45	\$36,788.80
Yuma County	\$20,210.15	\$21,395.49
San Luis	\$12,563.88	\$14,104.06
Somerton	\$5,406.40	\$5,279.84
Wellton	\$969.62	\$940.80
Cocopah	\$367.22	\$445.51
Totals	\$74,013	\$78,954

YMPO Budget and Match								
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Year Average
Total Budget	\$1,279,344	\$1,311,603	\$1,392,575	\$1,481,264	\$1,333,318	\$1,418,987	\$1,508,864	\$1,369,515.17
Total Match	\$200,899	\$227,056	\$185,713	\$181,151	\$154,932.69	\$166,716.22	\$167,789.40	\$186,077.99
Historic Cash Contributions (Non In-Kind) Match per Agency								
City of Yuma	\$39,209.02	\$36,841.03	\$21,537.43	\$29,680.60	\$38,478.83	\$ 41,225.78	\$36,788.80	\$34,495.45
Yuma County	\$24,192.96	\$22,586.44	\$12,993.05	\$16,781.09	\$21,631.98	\$ 23,075.39	\$21,395.49	\$20,210.15
San Luis	\$13,736.74	\$13,283.26	\$7,917.26	\$10,940.67	\$13,936.60	\$ 15,568.73	\$14,104.06	\$12,563.88
Somerton	\$6,594.77	\$6,188.13	\$3,597.02	\$4,389.79	\$5,660.17	\$ 6,008.51	\$ 5,279.84	\$5,406.40
Wellton	\$1,211.49	\$1,137.77	\$668.79	\$752.61	\$984.76	\$ 1,062.29	\$ 940.80	\$969.62
Cocopah	\$397.89	\$368.18	\$209.97	\$319.30	\$406.81	\$ 501.15	\$ 445.51	\$367.22
Totals	\$85,343	\$80,405	\$46,924	\$62,864	\$81,099	\$87,442	\$78,954	\$74,013
Percent of Total Budget								
Total Match % of budget	16%	17%	13%	12%	12%	12%	11%	14%
Cash Match % of budget	7%	6%	3%	4%	6%	6%	5%	5%