



## YMPO EXECUTIVE BOARD REGULAR MEETING AGENDA - REVISED

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### EXECUTIVE BOARD

Regular Meeting

Thursday, February 27, 2025  
3:30 P.M.

The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

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### YMPO EXECUTIVE BOARD

Chair	Cecilia McCollough, Councilmember, Town of Wellton
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe
Member	Martin Porchas, Board of Supervisors, Yuma County
Member	Darren Simmons, Board of Supervisors, Yuma County
Member	Luis Galindo, Councilmember, City of Somerton
Member	Art Morales, Councilmember, City of Yuma
Member	Karen Watts, Councilmember, City of Yuma
Member	Carol Smith, Deputy Mayor, City of Yuma
Member	Sam Elters, State Transportation Board, ADOT

In the event the GoTo Meeting platform has a service outage, the meeting will be held using the following dial-in conferencing information: Dial-In telephone number: (605) 313-5852, Access Code: 5852215#.

1. Call to Order and the Pledge of Allegiance.

The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes.

Lourdes (Lulu) Lopez, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

3. Title VI Declaration and Call to the Public.

Jesus Aguilar, Jr., YMPO Mobility Manager, will read a brief message, reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda.

- A. Approval of January 30, 2025, Board Meeting Minutes.
- B. YMPO Income/Expenditure Report for January 2025.

A copy of the draft minutes of the Regular Board meeting from January 30, 2025, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes. The January 2025 financial report is also expected to accompany this agenda and will be available for comment.

**This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes and financial report are attached as Items 4A and 4B, respectively.**

5. Election of Executive Board Officers – Calendar Year 2025

YMPO By-Laws provide that elected officers of YMPO shall serve on a rotation basis. Usually, the Vice-Chair assumes the position of Chair, the Secretary/Treasurer assumes the position of Vice-Chair, and the Board elects a new officer to fill the Secretary/Treasurer position.

The current Chair is Town of Wellton Councilmember Cecilia McCollough; the current Vice-Chair City of San Luis, Councilmember, Maria Cruz; and the current Secretary/Treasurer Cocopah Indian Tribe, Councilmember, Wynnie Ortega. It is understood that Councilmember Cruz will take over as Chair and Councilmember Ortega will be Vice-Chair. As a result, the only decision to make is to elect a new Secretary/Treasurer.

If we keep historical precedence, the representative from the City of Somerton, currently Councilmember Luis Galindo, would be expected to be nominated as the Secretary/Treasurer.

This year, the rotation seems to be reasonably well established; however, a change in historical precedence may be considered by the Board if necessary. Members may contact Chairwoman McCollough and/or the Executive Director to make nominations (including self-nominations) or they may do so during the meeting, when called on by the Chair. To date, there have been no nominations received.

**This item is on the agenda for information, discussion, and possible action for the usual member rotation of Board Officers, as indicated in the YMPO By-Laws and to elect a new Secretary/Treasurer. The YMPO Executive Director, Crystal Figueroa, will present this item and further information is provided in an Information Summary that is included as Item 5.**

6. Election of Subcommittee Members

YMPO has three subcommittees:

- (a) the first is to oversee the annual Audit process;
- (b) the second is to oversee any changes to YMPO By-Laws and Personnel Policies and Procedures;
- (c) the third carries out a performance evaluation for the Executive Director;

Subcommittee members follow a nomination/election process. The elected Secretary/Treasurer automatically becomes the Chair of Audit Committee, and two additional members need to be identified. Three members will also be identified to serve as the By-Laws and Personnel Policies and Procedures Committee. For the Executive Director Performance Evaluation, a subcommittee of three different agencies, one of whom will be the current Chair.

In addition, there are two Statewide Boards/Councils:

- (d) the Arizona State Transportation Board (AZSTB); and
- (e) the Rural Transportation Advisory Council (RTAC);

AZSTB and RTAC representatives are usually appointed by the YMPO Chair to attend and represent the region. Elections are only held if more than one member volunteers their services. During the January Executive Board meeting, Councilmember Maria Cruz self-nominated for the RTAC, an alternate will need to be appointed..

If any additional members are interested in taking on any of the responsibilities outlined above, they are encouraged to have someone nominate them and/or self-nominate.

**This item is on the agenda for information, discussion, and action to appoint members to three subcommittees and representatives to AZSTB and RTAC. Ms. Figueroa will present this item; further information is provided in an Information Summary included as Item 6.**

7. AZ SMART Fund Program Overview

The AZ SMART Fund was established by the Arizona Legislature in 2022 to assist eligible cities, towns, counties, and the Arizona Department of Transportation (ADOT) in competing for federal discretionary surface transportation grants. Only those applicants pursuing a federal discretionary grant may apply for AZ SMART funding.

In 2024, the Legislature significantly amended the AZ SMART program. Applications are continuously accepted based on the availability of funding.

**This item is on the agenda for information, discussion, and possible action to authorize the Executive Director to execute approval letters for current**

**and future projects in the Yuma region. Ms. Figueroa will present this item; further details are provided in Information Summary 7.**

8. FY 2022-26 Transportation Improvement Program (TIP) Amendment #19

The FY 2022-26 YMPO TIP was initially approved on July 29, 2021, and has since been amended eighteen times, most recently on December 3, 2024, through an administrative amendment.

Amendment #19 will include two planning projects: the YMPO federal award of \$400,000 for the development of a Comprehensive Safety Action Plan with \$100,000 in local match. Currently, YMPO is working with FHWA on the grant agreement. The second request is Yuma County's FY 2023-24 Railroad Crossing Elimination federal award of \$640,000 for a study to evaluate the possibility of eliminating at-grade crossings at three intersections with a local match of \$160,000. Approval of this amendment will include both projects as part of the TIP in FY 2026 and allow YMPO and Yuma County to apply for the AZ SMART Fund reimbursement for the non-federal match.

**This item is on the agenda for information, discussion, and possible action to approve the FY 2022-2026 YMPO TIP Amendment #19. Mr. Villegas will present this item; further information is available in an information summary as Item 8.**

9. Arizona Sun Cloud Data Portal Statewide Implementation

The Maricopa Association of Governments (MAG) and ADOT received an additional federal Accelerating Innovation Deployment (AID) Grant award to support the expansion of the Arizona Sun Cloud Data Portal statewide. Sun Cloud is a data portal for sharing transportation and socioeconomic datasets that support transportation planning needs. YMPO will receive access to all the data collected, and YMPO can become a contributor or technical partner.

**This item is on the agenda for information, discussion, and possible action to approve YMPO as a contributor partner. Jeff Heinrichs, YMPO IT Manager/Associate Planner, will present this item; further information is available in an information summary as Item 9**

10. FY 2025 Title VI Update

YMPO Title VI Coordinator will update the Executive Board with the latest update regarding Title VI of the Civil Rights Act of 1964.

**This item is on the agenda for discussion, comment, and possible action to recommend detailed changes to the 2025 YMPO Title VI Report YMPO Title VI Coordinator, Mr. Aguilar, will present the Title VI Update; further details are contained in an information summary included with this agenda packet, as Item 10.**

11. Accounting and Audit Services Contract Extension

YMPO utilizes the services of two companies to provide Accounting and Auditing services as separate contracts. The contracts for the audit and accounting services companies are for one year with four possible one-year extensions. The contracts were initiated for June 30, 2020, year-end, effective in 2021. YMPO will soon start another audit year cycle, and staff would like to request approval from the board to extend the contracts for one more year and advertise for accounting and audit service proposals this year for fiscal year 2026.

**This item is on the agenda for information, discussion, and possible action to extend the Accounting and Audit Services Contract for an additional year. YMPO Executive Director Crystal Figueroa, will present this item, and further information is available in the information summary 11.**

12. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in the attached information summary.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (AZRTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.
- G. Status Report on AZ Smart Fund.

**This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.**

13. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. AZ SMART Fund
- B. Transportation Alternatives Program
- C. FY 2026 and 2027 YMPO Unified Planning Work Program
- D. ADOT FY 2026-2030 Facilities Construction Program
- E. Roads of Regional Significance Study RFP

15. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events:

- a. Feb 3 – LPA/DBE Foundation of the System Use Training (LL)
- b. Feb 3 – YMPO CSCS – Monthly Check In (FV, JH, CF)

- c. Feb 3 – Arizona Sun Could Data Portal (FV, JH, CF)
- d. Feb 3 – Winter 2025 TC Kick-Off Meeting (JF)
- e. Feb 4 - Staff Meeting (CF, LL, JH, JR, FV)
- f. Feb 4 – QuickBooks Q&A w/SVMPO (CF, LL)
- g. Feb 4 – ADOT Critical Urban/Rural Freight Corridor Designation  
AUF/CRFC One-on-one Consultation (FV, JH, CF)
- h. Feb 4 – Yuma MPO LRTP Update (CF, FV, JH)
- i. Feb 5 – JLUP Working Group Meeting (CF)
- j. Feb 5 – ADOT Priority Planning Advisory Committee (PPAC) Meeting  
(CF)
- k. Feb 6 – YMPO LRTP One on one Somerton Prelim Projects (JH, FV, CF)
- l. Feb 6 – YMPO LRTP One on one Cocopah Prelim Projects (JH, FV, CF)
- m. Feb 6 – Yuma YMPO Bi-Weekly Check-In (FV, JH)
- n. Feb 10 – ADOT/YMPO Coordination Meeting (FV, JH, CF)
- o. Feb 10 – YMPO LRTP One on one Kittleson (CF, JH, FV)
- p. Feb 10 – Yuma Region Bicycle Coalition (JH, JR)
- q. Feb 10 – YMPO LRTP One on one Kittleson (CF, JH, FV)
- r. Feb 12 – YMPO LRTP One on one San Luis (CF, JH, FV)
- s. Feb 13 – TAC Meeting (CF, LL, JH, FV, JR)
- t. Feb 13 – AZ Mobility Managers Coordination Meeting (JR)
- u. Feb 13 – MPO/COG Director’s Meeting (CF)
- v. Feb 17 – YMPO TWG Meeting HOLD (CF, JH, FV)
- w. Feb 18 – Yuma MPO LRTP Update PMT Meeting (JH, FV, CF)
- x. Feb 18 – Yuma PM10 SIP Update Meeting (CF, FV)
- y. Feb 19 – Leadership Academy Kick-Off Call (JR)
- z. Feb 20 – Arizona Incoming Planner Information Exchange (FV, JR)
- aa. Feb 20 – Yuma TMP Bi-Weekly Check in (JH, FV)
- bb. Feb 27 – Evaluation Meeting – City of Yuma RFQ 25 156 SS4A (CF)
- cc. Feb 28 – YMPO Executive Board Meeting (CF, LL, JH, JR, FV)

16. Adjournment.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.*

Anticipated Future 2025 Meetings

Future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. In general, meetings will be the last Thursday of each month, and the next two meetings are tentatively scheduled for March 27 and April 24, 2025.



# YMPO EXECUTIVE BOARD REGULAR MEETING DRAFT MINUTES

EXECUTIVE BOARD  
Regular Meeting  
Thursday, January 30, 2025  
3:30 P.M.

The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance.

The Yuma Metropolitan Planning Organization (YMPO) Chairwoman, Town of Wellton Councilmember, Cecilia McCollough, called the YMPO Executive Board (the Board) meeting to order at 3:30 p.m., and asked Mr. Morales to lead, and the Board to join him, in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes.

The YMPO Accountant II/Executive Assistant, Lulu Lopez, called the roll as follows:

YMPO Executive Board Members Present:

Chairwoman	Cecilia McCollough, Councilmember, Town of Wellton ^
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis ~
Member	Darren Simmons, Board of Supervisors, Yuma County ^
Member	Art Morales, Councilmember, City of Yuma ^
Member	Luis Galindo, Councilmember, City of Somerton ^
Member	Carol Smith, Deputy Mayor, City of Yuma ~
Member	Paul Patane, Southwest District Administrator for Sam Elters^

^ Attended in person.

~ Participated by teleconference.

As six of the seven constituent member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent

Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe *
Member	Martin Porchas, Board of Supervisors, Yuma County *
Member	Karen Watts, Councilmember, City of Yuma *
Member	Sam Elters, Arizona State Transportation Board, ADOT #

# Not present, but was represented by proxy by another member, or attendee.

\* Not present, and not represented by proxy by another member, or attendee.

Other Attendees Present:

RTAC Kevin Adams

YMPO Staff Present:

Crystal Figueroa Executive Director ^.  
Paul Ward Principal Engineer ^.  
Fernando Villegas Senior Transportation Planner ^.  
Jesus Aguilar, Jr Mobility Manager ^.  
Lourdes Lopez Accountant II/Executive Assistant ^.  
Jeffery Heinrichs IT Manager/Associate Planner

Chairwoman, Cecillia McCollough welcomed three new members of the YMPO Executive Board:

- Yuma County Board of Supervisors, Darren Simmons
- City of Yuma Deputy Mayor, Carol Smith
- City of Yuma Councilmember, Karen Watts

3. Title VI Declaration and Call to the Public.

The Chairwoman called on Jesus Aguilar, Jr., YMPO Mobility Manager, who read the YMPO Title VI obligations. No members of the public were present to address the Board.

4. Annual Declaration of Votes for Calendar Year 2025

As required by YMPO By-Laws, Councilmember Art Morales declared the annual votes for the City of Yuma for the calendar year 2025 as follows: two votes for himself, two votes for Councilmember Karen Watts, and one vote for Deputy Mayor Carol Smith, for a total of five votes for the City of Yuma.

5. Consent Agenda.

- A. Approval of December 12, 2024, Board Meeting Minutes  
B. YMPO Income/Expenditure Report for November-December 2024

MOTION: Councilmember Morales moved to approve the consent agenda Deputy Mayor Smith seconded, and the motion was unanimously approved.

6. RTAC Legislative Update on Priority Projects and AZ SMART

Crystal Figueroa, YMPO Executive Director, provided a quick summary of the past steps that have occurred with Priority Projects and AZ SMART Funds. She then passed the floor to Kevin Adam, RTAC Liaison, and continued by stating that the Legislature was a few weeks into session, it has typically been the case of substantial structural challenges as far as efforts to address the level of underinvestment in transportation infrastructure. Namely, for the state to increase revenues in any manner requires a two-thirds legislative vote or 60% voter



approval via ballot. He mentioned that as it's been the case, that's incredibly difficult to accomplish. So, efforts to push to increase the revenues continue; in the interim, the focus has been on potential short-term revenue sources such as priority project legislation. This is the fourth year that a bill with priorities from across greater Arizona has been selected by each region, including YMPO. He said the thought is that if lawmakers aren't willing to increase the gas tax or take other measures to increase the permanent revenue streams that feed into the Highway User Revenue Fund which is the main transportation infrastructure funding source, not only for ADOT, but for local governments across the state. Due to the one-time funding scenario, projects were prioritized, including local projects and other activities, such as statewide projects for funding. He noted relative success in the effort in prior years, and it was attributed to a substantial amount of one-time COVID relief funding available. He noted that three years ago, there was \$1 billion; two years ago, \$650 million; and there was no funding last year due to a budget deficit and had to make about a \$1.3 billion in adjustments to accomplish a balance budget for this year. This year, approximately \$600 million may be available for projects.

Mr. Adam reported that House Bill 2304, containing greater Arizona regional projects, will be pursued and moved through the legislative process, keeping in mind that other bills also request funding from the general fund. The legislative representatives evaluate bills based on support generated by interested parties when developing the budget for potential available revenue. He mentioned that he anticipates some funding to be directed to projects.

Mr. Adam continued Legislative Process & Advocacy by stating that project selection is very much up to each legislator. Legislators typically get provided a funding amount they must work with and are asked to provide their top three or four priorities, whether it's a transportation project or directing it towards a tax cut of some sort of education program. He emphasized that local advocacy is extremely important and acknowledged that YMPO staff has proactively briefed legislators about Yuma projects and encouraged continued communication with lawmakers.

He also mentioned the efforts of the Arizona Smart Fund (HB 2101), a state assistance program for rural areas to secure federal transportation grants administered by ADOT. Established about three years ago, it has provided approximately \$49 million to rural communities across the state and resulted in about \$150 million in federal grant awards, a tremendous return on investment. Mr. Adam stated that the current balance is \$18M and will be most likely be depleted in 8-9 months. In order to keep it going, we need another \$16 million to get through the next fiscal year. He reported that lawmakers will at least appropriate to that level; however, they are confident, due to the demand and return in federal dollars that were received, that the ask can be as high as \$35

million. Vice Chair of the House Transportation Committee introduced HB 2101 which would appropriate \$10 million and is open to higher negotiation of funding level.

Chairwoman McCollough asked Mr. Adams for the bill numbers for both efforts, and Mr. Adams responded with HB 2304 for Regional Project Legislation and HB 2101 for the AZ SMART Fund.

Supervisor Simmons asked if there is any discussion on taxing EV charging stations. Mr. Adam mentioned that if there is any sort of increase that is politically viable at the Capitol, it's probably on electric vehicle charging for fuel source. He stated that in prior years, owners of electric vehicles were heavily discounted on the vehicle license tax, and it has now been phased out. Mr. Adam mentioned that the Chair of the House Transportation Committee, Leo Biasucci, is looking at the charging stations on the revenue they generate and where it is going; he mentioned that it is probable to the State general fund. The question is, should it be redirected to transportation? Currently, electric vehicles are charging basically for free. Mr. Adam reported there has been consideration of assessing an annual fee to EVs that would be comparable to what the average vehicle pays in gas taxes every year. The bill proposed last year would have generated \$9 million but did not get a supermajority (two-thirds vote).

After much discussion on efforts, Ms. Figueroa presented a list of the three regional priority transportation projects: ADOT - US 95, Wellton-Mohawk Canal to Aberdeen; Yuma County - US 95 Corridor: Phase II (Co. 17<sup>th</sup> to Avenue D, and City of Somerton - Main Street (US 95) Improvements Downtown Redevelopment Phase 1.

Paul Patane, Southwest District Administrator, ADOT, addressed the Board to discuss the ongoing and planned projects along US-95, emphasizing its regional significance. The efforts include widening sections of the road, with completed and near-completed work extending from Avenue 9E to the Wellton-Mohawk Canal. The next phase focuses on the corridor from the Wellton-Mohawk Canal to Aberdeen Road. The total project cost is approximately \$183 million, with a funding request of \$48 million, primarily for the northern section from Imperial Dam Road Main Entrance to YPG to go Northward to Aberdeen, a nearly four-mile stretch estimated at \$75.8 million. The goal is to continue widening efforts throughout Aberdeen.

Mr. Patane continued by providing the final two project updates; for Yuma County, it consists of a multi-phase project, it's an 18-mile-long segment of pavement rehabilitation due to road degrading over time, and this suggests investment to maintain and upgrade the existing pavement condition. The total

project cost is \$20.2 million, and the funding request as part of the legislative package is \$8.3 million.

The City of Somerton Phase II (Co. 17<sup>th</sup> to Avenue D) involves upgrading the Somerton Main Street intersection areas and sidewalk ramps and minor pavement improvements. Funding request is a little over 1.6 million.

7. Proposal for the Gary Knight Memorial Highway – Status

Jeff Heinrich, YMPO IT Manager/Associate Planner, updated Board members about the YMPO proposal for the naming of the US 95 Highway to the Arizona State Board on Geographic and Historic Names (ASBGHN) in December of 2024. He explained that the designation is a multi-stage process, and every proposal receives thorough research and opportunities for community stakeholders to provide feedback to the ASBGHNs in its consideration. Feedback can be provided with letters of support and by using the Proposed Name Response Form online. Mr. Heinrichs mentioned that an updated link to the response form had recently been provided and also displayed the information for Board members to see response form fields.

Mr. Heinrichs also presented the draft Letter of Support to the members for their approval.

MOTION: Mr. Morales moved to approve the Letter of Support and Ms. Smith seconded, and the motion was unanimously approved.

8. Transportation Alternatives (TA) Program Update

Mr. Heinrichs informed the Board that the TA Program is a set aside of the Surface Transportation Block Grant Program. It is a competitive program that can be used for a variety of smaller-scale alternative-mode transportation activity-related projects such as studies, scoping, planning, design, and construction. These can include pedestrian and bicycle facilities, recreational trails, multimodal pathways, safe routes to school projects, historic preservation, and vegetation management projects. Mr. Heinrichs continued by mentioning that the program is open to locals, tribal governments, transit agencies, schools and school districts, and non-profit organizations. These can partner with an eligible public entity and apply for the TA program as project sponsors for the non-profits.

He reported that the call for projects for the next round of TA applications was expected to open in January; however, it didn't seem this was happening, as only one day remains in January. So, it is most probable that a call for projects will be announced in February.

Mr. Heinrichs mentioned that for those wishing to apply, the time was now to pull together project information, letters of support, scoping, project descriptions,

design, construction schedules, cost estimates, and other project-related information. He pointed out one valuable resource as the TA Program Guidebook available in the information packet and on the ADOT website. He reiterated that it is important for those wanting to submit a project to confirm their eligibility to apply and what the requirements are for the type of project they are interested in.

Mr. Heinrichs provided the Board members with a tentative schedule of deliverables and deadlines for the TA applications and informed the Board that the Arizona State Transportation Board approves project awards.

Ms. Figueroa addressed the Board by noting that this was the second round of Call for Projects and various projects were awarded during round one. Mr. Heinrichs noted the three multimodal transportation projects:

- A. Path to the Eastside Wetlands (City of Yuma)
- B. Ave B to C Canal Bike Project (Yuma County)
- C. 32<sup>nd</sup> Multi-Modal Project (3E to 7E)

Mr. Heinrichs added that the Crane School District received funds under this program for their 21<sup>st</sup> Drive and 30<sup>th</sup> Street Project for a possible light or pedestrian hybrid beacon.

9. Revised 2025 Pavement Target

Fernando Villegas, YMPO Senior Transportation Planner informed the Board that in 2022, ADOT set performance targets for 2022-2025 per federal legislation Moving Ahead for Progress in the 21<sup>st</sup> Century Act of 2012 (MAP-21). He stated that ADOT exceeded its poor pavement condition targets of 2.0% for interstate pavement and 6% for non-interstate pavement. ADOT revised the poor payment condition targets to 4.5% for interstates and 10% for non-interstate national highway system. Mr. Villegas stated that one of the reasons ADOT wasn't able to meet the targets were due to weather conditions in 2022-2023 in the northern parts of the state and limited funding to upkeep and meet targets

ADOT requested MPOs submit a letter within 180 days of the effective date, November 22, 2024, indicating MPOs support of ADOT revised pavement targets or identifying MPO targets. Per TAC recommendation, a draft letter supporting ADOT's revised 2025 pavement targets is attached for Executive Board possible approval.

Councilmember Morales asked if ADOT has not met minimum requirements. ADOT Southwest District Administrator Mr. Patane responded that ADOT is required by federal regulations to have targets for the types of roadways such as interstates and non-interstates on the national highway system. The targets do affect eligibility for federal funding. He further mentioned that it was a fairly newer performance-based type of process where ADOT started establishing percentage

targets and after ADOT annual review of pavement conditions they discovered being over the targeted ranges. As a result, ADOT opted to increase targets to have more flexibility, he believed originally target had been set to low. He added that based on the federal dollars invested, they weren't going to be able to meet the original established percent targets. Mr. Patane added that ADOT is strictly measuring pavement conditions that include road smoothness and cracking.

MOTION: Supervisor Simmons motioned to approve the adoption of the revised ADOT performance targets. Councilmember Galindo seconded, and the motion was unanimously approved.

10. Possible Future Studies for YMPO

Principal Engineer Paul D. Ward informed the Board that this item had been presented before with a series of study outlines developed for possible projects or studies that could be done in the Yuma region and included in in the Unified Planning Work Program. He clarified that these were projects in addition to federal guideline requirements, which are also noted in the YMPO By-Laws, such as carrying out a Long-Range Transportation Plan, a Transportation Improvement Program, and an annual Audit. In addition to those, YMPO can do a variety of other studies and has done so in prior years. For example, he mentioned a Pavement Management study and a Traffic Count study.

Recently, the Technical Advisory Committee (TAC) reviewed and prioritized proposed studies for future inclusion into the next two-year program. The first ranked study was a Transportation Management Area (TMA); he added that any metropolitan area that is greater than 200,000 people in the urbanized area, as defined by the US Department of Transportation Federal Highway Administration (FHWA), in conjunction with the US Census Bureau, basically gets additional funds off the top directly from the FHWA. He stated the funding is not direct, it does still come through ADOT, but ADOT does not have the discretion as to whether they give the money, in this particular case, to the two TMAs in Arizona is the MAG and PAG regions.

Mr. Ward stated that we have over 200,000 people in Yuma County, but in the urbanized area, we have about 175,000. Almost certainly, by the next census in 2030, we'll have over 200,000 in the urbanized area. He stated that he didn't have precise numbers, but approximately 85,000 to 100,000 snowboards come yearly for about five to seven months. He continued and mentioned that we have 25,000 to 30,000 daily visitors coming across the border working within Yuma County, and as a result, can build a very good case to be recognized as a transportation management area. If successful, one of the main benefits is an increase of about \$4 million dollars in Surface Transportation Block Grant Funds from the current received \$1 million, with the possibility of up to \$5 million. When the new infrastructure bill comes in, most likely at the end of 2026, the amount will certainly increase and is dependent on the federal government. The TMA study is estimated

at a cost of about \$55,000 and would explore how we would go through a TMA upgrade and why we would bother to do such a study in retrospect to funding.

The second-ranked study was a Regional Sales Tax Study for approximately \$125,000, and in this particular case, not necessarily all local dollars but also federal funds for some of the items. Mr. Ward mentioned that four counties in the State of Arizona already have a regional sales tax specifically for transportation purposes, including Maricopa and Pinal in Phoenix, Pima County in Tucson, and Cochise County. Something that is not generally understood is that it covers 85-89% of the population of the State of Arizona. Of the remaining 11-15%, guess who's the largest county? Yes, that is Yuma County; Mr. Ward mentioned that he understands that a discussion will occur regarding this matter with County supervisors and the City of Yuma for a combined meeting and stated that he finds it extremely exciting.

He reported that the main reason for such conversation is that the gasoline tax established that everyone pays has not increased in over 30 years, and it's an important concept to understand. The reality is that the state as a whole isn't going to bang the drum and is going to have to increase the gas tax because 85% of the state already has a separate tax to handle their transportation. He added that that is part of the reason why the MAG and PAG regions have sufficient funds for doing particular projects, such as artwork in their freeways.

Mr. Ward emphasized how a Regional Sales tax would it happen, should we have it happen, and then we would have to work with member agencies to carry it out and basically make it legal. Supervisor Simmons asked if sales tax funds can be used as matching funds for federal or state grants. Mr. Ward reaffirmed that this can be done, and the reason why is because he worked with the MAG for twelve years in the Phoenix metropolitan area.

The third-ranked study was an I-8 Improvements Study. He mentioned that a Roads of Regional Significance Study will soon commence. Still, we also heard the City of Yuma was specifically looking for and also supported to some degree by ADOT. He stated that it is appropriate for the regional planning organizations to look at what improvements will likely be needed in the Yuma region and effectively for the first 15 to 16 miles within the next 20 to 40 years. He mentioned we have a 20-year long-range transportation plan in the process; however, it doesn't necessarily focus on individual routes in detail.

The fourth-ranked study suggested assisting the City of San Luis in this particular case by looking at the border crossers who come across every day. He further explained that government agencies have to provide transportation and parking for the daily workers who come across and work in our county. It's appropriate to

find out how many and how we can help them; this study won't fund the money to help them but the research to find out exactly what's going on.

The final item concerns the fact that every member agency has some form of bicycle and a pedestrian facility map showing what facilities are available. What we're looking to do is effectively combine all of those maps and show gaps in the system. He stated that this study is merely a suggestion, and the TAC effectively ranked the list of studies with the highest ranked TMA Upgrade and Regional Sales Tax.

Mr. Ward mentioned that three other studies at the top of the list, which include a recently request for proposal Roads of Regional Significance Study. A Short-Range Transit Plan Update, that we don't officially have in our Unified Planning Program or our budget, but it's an item that is regarded as best practice at the state level. The final item is a Comprehensive Safety Action Plan funded with a Safe Streets for All grant of \$400,000, with a \$100,000 local match possibly funded with a state grant or already committed local funds if the grant is unsuccessful.

He informed the Board that staff, with the direction of TAC and approval of the Executive Board, will develop a Unified Planning Work Program (UPWP) over the next two to three months. On April 2nd, the Federal Highway Administration, Federal Transit Administration, and ADOT will be presented with potential studies that were going to be carried out as part of the next two-year FY 2026-27 UPWP. The final prioritization and study outlines will be reviewed by these federal and state authorities in April. At that point if there are any objections to any of the studies, it will be addressed then as necessary.

Ms. Figueroa added that this item is on the agenda to approve these studies to be included in the Unified Planning Work Program for FY 2026-2027 as funding allows.

Mr. Patane asked Mr. Ward if the Safety Action Plan already had an included list of projects.

Mr. Ward answered that the Safety Action Plan does not require it, and the YMPO will not include a list of projects but a demonstration of activity. He added that as part of the long-range transportation plan, there will be a list of projects for potential safety funds

Mr. Villegas added that this demonstration activity will identify 20 locations in Yuma County that need safety improvements and will be part of the study.

Mr. Patane stated that he wanted to make sure that jurisdictions knew that the Safety Action Plan would include a list of potential future projects for which each

entity can apply for federal funds.

Ms. Figueroa added that the grant process's implementation phase is handled by member jurisdictions, who apply for implementation funds after completing the comprehensive safety action fund.

MOTION: Councilmember Cruz motioned to approve the list of prioritized projects and ADOT Administrator Mr. Patane seconded, and the motion was unanimously approved.

11. Railroad Crossing Elimination Program and Regional Letter of Support

Ms. Figueroa informed the Board that the Yuma County Railroad Crossroad elimination grant was selected to examine viable options and develop design concepts for eliminating the three crossings over the Union Pacific tracks at Avenue 9E, Fortuna Road, and County 29E. This was a collaborative effort between the City of Yuma, the Town of Wellton, and Yuma County. The grant award was for \$640,000 and is expected to improve safety and mobility at railroad crossings.

Supervisor Simmons added that involving YPG personnel would be beneficial, as they were highly supportive, especially regarding Fortuna Crossing, which causes significant traffic delays for the YPG. He mentioned that trains frequently block the intersection, hindering regular traffic and emergency response vehicles from the Foothills to the YPG area.

Ms. Figueroa informed the Board that the local match associated with the grant and responsibility was divided between the three collaborative partners and that the AZ SMART Program fund is an option to pursue reimbursement of local match funds. The opportunity was relayed to Yuma County Engineer Frank Sanchez.

Ms. Figueroa also presented the Board with a draft regional letter of support for Yuma County's 2025 Rebuilding American Infrastructure and Sustainability RAISE Grant, supporting the extension of Avenue E to D, which connects State Route 195 to US Highway 95. If successful, the proposed project would establish a vital north/south connection linking the commercial port of entry and the cities of Somerton and Yuma County communities. She concluded by stating that the deadline for the application was before the Board meeting; as a result, under her authority, she provided a letter of support, considering that the Board had approved of the project in the past.

12. Election of Executive Board Officers - Calendar Year 2025

Ms. Figueroa informed the Board that YMPO By-Laws require the election of a Chair, Vice Chair, and Secretary-Treasurer, who serve one-year terms without compensation. Officers rotate, with the Vice Chair becoming Chair and the



Secretary-Treasurer becoming Vice Chair, while a new Secretary-Treasurer is elected in February. Officers must represent different jurisdictions, and at least one must be from the Cities of Somerton and San Luis, the Town of Wellton, or the Cocopah Indian Tribe. It is anticipated that Councilmember Maria Cecilia Cruz to become the Chair, Winnie Ortega the Vice Chair, and a new Secretary-Treasurer must be elected, likely Vice-Mayor Luis Galindo. Nominations can be submitted before or during the meeting.

Ms. Figueroa provided the Board members with a rotation chart of the members' jurisdictions and their assignments for several years.

13. Election of YMPO Subcommittee Members and Identification of Officials for Attending AZSTB and RTAC meetings - Calendar Year 2025

Ms. Figueroa stated that the YMPO has three subcommittees: the Audit Committee consisting of three members of the Executive Board and required by the YMPO By-Laws to be chaired by the Secretary/Treasurer. The second is the By-Laws Committee, formed to review policy changes such as By-Laws and Personnel Policies and Procedures. Third, the Executive Director's Evaluation Committee calls for three Board members from different agencies, one of who is the Chair. The Committee is tasked with assessing the Director's performance.

Additionally, the YMPO Chair appoints representatives and alternates to two statewide councils: the Arizona State Transportation Board (AZSTB), which oversees transportation planning, and the Rural Transportation Advisory Council (RTAC), which advocates for rural transportation needs.

Ms. Figueroa informed the Board that Councilmember Cruz nominated herself to remain the RTAC representative, and an alternative would need to be selected. Other Appointments for the roles are expected at the February 27, 2025, Executive Board meeting.

Mr. Ward mentioned that regarding the incoming Secretary/Treasurer, the By-Laws state that YMPO staff are allowed to take responsibility for most of the role's duties with the one exception, which is to Chair the audit.

14. In-Kind Match Forms - Annual Reminder for Executive Board Members

Lulu Lopez, YMPO Accountant II/Executive Assistant, reminded Board members to complete an In-Kind form every time they work for YMPO, such as reading, commenting on agendas, or attending meetings, either in person or virtual, or conferences. She informed the Board that YMPO is able to capture their time as a soft match for federal grants funding YMPO activities. Ms. Lopez stated that the effort is an excellent way to lower the cash match our member agencies need to contribute.

15. Entity Dues from Member Agencies

Ms. Lopez presented the Board of the updated Non-In-Kind matching funds (Entity Dues) required from member agencies for approval. These updates reflected FY 2024-25 UPWP Amendment #7 changes and newly updated population estimates from December 2024. She reported that the actual entity dues decreased from the preliminary assessment by \$9,185, with final FY 2025 Dues totaling \$78,954 will be assessed to members upon Board approval.

MOTION: Mr. Morales motioned to approve the FY 2025 Entity Dues; Supervisor Simmons seconded and was unanimously approved.

16. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in the attached information summary.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (AZRTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities. YMPO Representative Councilmember Cruz commented on the recently attended RTAC Legislative Luncheon and mentioned it was a well-attended meeting with notable support from Legislators for the Greater Arizona transportation needs.
- F. Projects - Economic Development and Transportation.
- G. Status Report on AZ Smart Fund.

Ms. Cruz addressed the Board and stated that after her attendance at the Rural Transportation Advocacy Council, along with Ms. Figueroa, she was proud to announce that there was a great deal of support from legislatures for transportation needs for rural Arizona.

17. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. YMPO Accounting Manual, Employee Manual, and Procurement Updates.
- B. Election of Executive Board Officers – Calendar Year 2025
- C. Election of Subcommittee Members
- D. AZ SMART Fund

E. Transportation Alternatives Program

F. FY 2026 and 2027 YMPO Unified Planning Work Program

Mr. Patane asked for information regarding the upcoming Arizona State Transportation Board Meeting that will be held in Yuma.

Ms. Figueroa answered that the State Transportation Board is scheduled to visit Yuma for its March 21, 2025, meeting, typically held on the third Friday of the month. Plans are being made to host them, possibly with a dinner or breakfast in collaboration with the City of Yuma. The event will highlight regional priorities, particularly U.S. 95, with potential input from YPG to emphasize its importance for continued funding.

Mr. Ward commented that The State Transportation Board meeting is a valuable opportunity to engage with board members statewide. While district administrators influence programs, final approval of the Five-Year Facilities Construction Program rests with the State Transportation Board.

18. Progress Report

Members and staff will update the Board on the progress of ongoing projects and other recent events:

- a. Dec 13 - COG/MPO Planners Meeting (FV, JR)
- b. Dec 16 - RTAC Board Meeting (CF, FV)
- c. Dec 16 - YMPO Audit Exit Conference with ADOT (CF, LL)
- d. Dec 17 - Yuma PM-10 SIP Update (FV, PW)
- e. Dec 17 - 2024 Traffic Count Labor (JH, CF)
- f. Dec 18 - Transportation Alternatives TAC (JH)
- g. Dec 19 - Yuma Engineering Community Annual Dinner Presentation (CF)
- h. Dec 20 - AZ State Transportation Board Meeting – Virtual Sierra Vista (CF, Supervisor Pancrazi, Councilmember Morales participated)
- i. Dec 23 - Website content/design review (JH, LL, CF, PW)
- j. Dec 24 - AZ SMART Fund Meeting with Town of Wellton (FV, CF, PW)
- k. Dec 24 - Yuma MPO LRTP Update - PMT Meeting (FV, JH)
- l. Dec 26 - Yuma TMP Bi-Weekly Check-in (FV, JH)
- m. Dec 31 - 1099 Training - Virtual (LL)
- n. Jan 6 - Staff Meeting (All)
- o. Jan 6 - YMPO CSCS - Monthly Check-In (CF, PW, FV, JH)
- p. Jan 7 - Yuma MPO LRTP Update - PMT Meetings (CF, PW, FV, JH)
- q. Jan 7 - Psychological Safety: Building Trust and Empowering Teams (CF)
- r. Jan 9 - YMPO TAC Meeting (CF, FV, JH, JR, LL)
- s. Jan 9 - Transportation Sales Tax Meeting (CF)
- t. Jan 9 - Yuma TMP Bi-Weekly Check-in (FV, JH)
- u. Jan 10 - Arizona Names Board Discussion (CF)
- v. Jan 13 - Regional Mobility Committee (JR)

- w. Jan 13 - Legislative Coordination Meeting with Yuma County (CF)
- x. Jan 13 - ADOT/YMPO Coordination Meeting (CF, FV, JH, PW)
- y. Jan 14 - YMPO LRTP Update - PMT (CF, FV, JH)
- z. Jan 14 - Roads of Regional Significance (RORS) RFP review – (CF, FV)
- aa. Jan 15 - Yuma Region Transportation Projects with Representative Nick Kupper LD 25 (CF)
- bb. Jan 15 - Rural Summit Discussion with MetroPlan and SEAGO (CF)
- cc. Jan 16 - Yuma Region Transportation Projects YMPO/ADOT/RTAC with Senator Tim Dunn (CF, FV, JH)
- dd. Jan 16 - RORS Debrief – Wilson & Company (CF, JH, FV, PW)
- ee. Jan 21 - RTAC Advisory Committee (CF)
- ff. Jan 21 - Yuma PM10 SIP Update Meeting (FV)
- gg. Jan 21 - Yuma MPO LRTP Update - PMT Meetings (CF, FV, JH)
- hh. Jan 22 - 5310 Application Workshop – In person (JR)
- ii. Jan 22 - ADOT Redesignation of Critical Freight Corridors -TAC Meeting1(CF)
- jj. Jan 23 - Yuma TMP Bi-Weekly Check-in (FV, JH)
- kk. Jan 23 - Yuma Region Transportation Projects with LD 23 Representatives Brian Fernandez and Michele Pena (CF, FV, Councilmember Ramos)
- ll. Jan 23 - Executive Board New Member Orientation – Supervisor Darren Simmons (CF)
- mm. Jan 27 - Board Meeting and Legislator Lunch at League of Arizona Cities and Towns Building (CF, Councilmember Ramos)
- nn. Jan 28 - Rural Transportation Summit Planning Session – Virtual (CF)
- oo. Jan 28 - YMPO LRTP PMT (CF, FV, JH)
- pp. Jan 30 - CTAA Legislative Fly in Webinar (JR)
- qq. Jan 30 - YMPO Executive Board Meeting (All)

Ms. Figueroa thanked Mr. Ward for assisting YMPO staff with his 30 years of transportation planning experience. His guidance was greatly appreciated.

Mr. Ward answered: “I've been in transportation planning pushing 30 years now, all of it in Arizona. I did transportation planning before coming here, and from that point of view, I am excited about Yuma's possibilities. Yuma's growing up, and it's growing up very fast. I spent many years in the Phoenix metropolitan area, and I considered Yuma to be where I stopped and filled up on my way to San Diego. I'm sorry, but many people in the Phoenix metropolitan area probably still think of us that way and in Tucson. But I'm feeling a change, I really am, and have done so over the past eight years I've been here. I'm seeing the change, and I'm delighted to report that what I'm seeing is a very positive change in how things are going. Thank you all for supporting the region the way you do and for the opportunity to serve.”

16. Adjournment.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.*

Anticipated Future 2025 Meetings and Locations.

Future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. In general, meetings will be the last Thursday of each month, and the next two meetings are tentatively scheduled for February 27, and March 27, 2025.

Preparation and Approval of Minutes:

Minutes prepared by:

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Lulu Lopez, Accountant II/Executive Assistant

Minutes reviewed to form by:

Minutes approved in regular session on  
February 27, 2025

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Crystal Figueroa, Executive Director,  
Yuma Metropolitan Planning Organization

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Councilmember Cecilia McCollough,  
Chairwoman, YMPO Executive Board

## Yuma Metropolitan Planning Organization Revenue & Expense Budget Performance January 2025

	Jan 25	Jul '24 - Jan 25	YTD Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · ADOT Grant</b>				
4006 - CRP	0.00	0.00	0.00	0.0%
4001 - PL	0.00	115,840.91	621,062.00	18.65%
4002 - SPR	0.00	57,275.31	303,036.00	18.9%
4004 - STBG	10,443.00	10,443.00	275,795.00	3.79%
4005 · 5305d (CPG)	28,071.00	50,823.74	181,284.00	28.04%
<b>Total 4000 · ADOT Grant</b>	<b>38,514.00</b>	<b>234,382.96</b>	<b>1,381,177.00</b>	<b>16.97%</b>
4007 · PL ISATO	0.00	0.00	10,240.00	0.0%
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%
<b>4055 · 5310 Funds</b>				
4056 · RTAP	0.00	3,045.04	0.00	100.0%
4055 · 5310 Funds - Other	21,013.89	56,410.20	107,447.00	52.5%
<b>Total 4055 · 5310 Funds</b>	<b>21,013.89</b>	<b>59,455.24</b>	<b>107,447.00</b>	<b>55.33%</b>
4200 · YMPO UPWP Dues	0.00	0.00	88,139.53	0.0%
4400 · Interest Income	2,853.65	17,719.25	23,020.10	76.97%
<b>4600 · Charges for Services</b>				
4904 · Traffic Count Revenue	0.00	3,767.30	12,971.00	29.04%
<b>Total 4600 · Charges for Services</b>	<b>0.00</b>	<b>3,767.30</b>	<b>12,971.00</b>	<b>29.04%</b>
4700 · Other Revenue				
4907 · Misc Revenue	0.00	384.91		
<b>Total 4700 · Other Revenue</b>	<b>0.00</b>	<b>384.91</b>		
<b>Total Income</b>	<b>62,381.54</b>	<b>315,709.66</b>	<b>1,632,994.63</b>	<b>19.33%</b>
<b>Gross Profit</b>	<b>62,381.54</b>	<b>315,709.66</b>	<b>1,632,994.63</b>	<b>19.33%</b>
<b>Expense</b>				
<b>5110 · Payroll Expenses</b>				
5111 · Fringe Benefits	2,613.25	19,163.07	35,028.89	54.71%
<b>5112 · Part Time Staff-Salaries</b>				
5133 · Part Time Staff-Salaries- Local	821.65	6,219.57	9,722.00	63.97%
5112 · Part Time Staff-Salaries - Other	1,929.40	21,235.05	58,213.00	36.48%
<b>Total 5112 · Part Time Staff-Salaries</b>	<b>2,751.05</b>	<b>27,454.62</b>	<b>67,935.00</b>	<b>40.41%</b>
5113 · Full Time Staff-Salaries	31,577.63	223,222.58	399,682.00	55.85%
5115 · Health Insurance-ER Portion	6,509.50	43,630.50	78,114.00	55.86%
5116 · ASRS	3,561.91	26,556.35	49,040.98	54.15%
5117 · Workman's Comp Insurance	0.00	1,229.00	1,536.89	79.97%
5118 · FUTA Payroll Expense	199.46	303.74	504.00	60.27%
5120 · Life Insurance	143.00	1,157.00	1,872.00	61.81%
5141 · Health Insurance-EE Portion	0.00	0.00	0.00	0.0%
<b>Total 5110 · Payroll Expenses</b>	<b>47,355.80</b>	<b>342,716.86</b>	<b>633,713.76</b>	<b>54.08%</b>
<b>5123 · Consulting Services</b>				
5134 · Contractual-Local	0.00	1,151.95	75,192.00	1.53%
5123 · Consulting Services - Other	30,183.65	193,683.20	471,627.00	41.07%
<b>Total 5123 · Consulting Services</b>	<b>30,183.65</b>	<b>194,835.15</b>	<b>546,819.00</b>	<b>35.63%</b>
<b>5124 · Staff Training/Education</b>				
5137 · Staff Training/Edu Reimb-Local	0.00	0.00	5,000.00	0.0%

## Yuma Metropolitan Planning Organization Revenue & Expense Budget Performance January 2025

	Jan 25	Jul '24 - Jan 25	YTD Budget	% of Budget
5124 · Staff Training/Education - Other	0.00	364.94	4,000.00	9.12%
<b>Total 5124 · Staff Training/Education</b>	<b>0.00</b>	<b>364.94</b>	<b>9,000.00</b>	<b>4.06%</b>
5125 · Audit Services	0.00	16,000.00	23,500.00	68.09%
5126 · Payroll Processing Fees	387.00	2,462.44	4,500.00	54.72%
5128 · Accounting Services	21,346.50	21,346.50	25,000.00	85.39%
5129 · Public Participation	0.00	0.00	750.00	0.0%
5130 · Reimbursement of Expenses	0.00	75.33	7,000.00	1.08%
5131 · Data Process, Software, Hardwar	933.98	8,551.35	12,000.00	71.26%
5132 · Furniture and Equipment	0.00	1,363.70	8,000.00	17.05%
5139 · RTAP Expense	0.00	3,650.00	0.00	100.0%
5140 · Legal	0.00	1,150.00	7,000.00	16.43%
5150 · IT Support	0.00	0.00	1,500.00	0.0%
5151 · Building Ins, property tax	0.00	4,668.00	7,400.00	63.08%
5152 · Equipment Maintenance	95.49	586.07	900.00	65.12%
5153 · Office Supplies	105.25	1,586.99	3,000.00	52.9%
5154 · Postage	0.00	19.30	300.00	6.43%
5155 · Printing	57.08	63.08	2,000.00	3.15%
5157 · Publications, Subscriptions	63.36	391.70	600.00	65.28%
5158 · Registration Fees	0.00	6,575.00	10,000.00	65.75%
5159 · Special Meetings	0.00	0.00	3,000.00	0.0%
5160 · Telecommunications	977.62	7,115.42	11,500.00	61.87%
5161 · Vehicle Purchase	0.00	0.00	35,000.00	0.0%
5162 · Vehicle Insurance	0.00	7,309.59	8,000.00	91.37%
5163 · Vehicle Maint., Repairs, Parts	0.00	185.89	2,000.00	9.3%
5164 · YMPO Memberships & Dues	0.00	3,136.68	3,000.00	104.56%
5165 · Finance Charges and Interest	0.00	0.00	200.00	0.0%
5166 · Website Maintenance	308.00	789.00	4,157.00	18.98%
5167 · Miscellenous Consumables	124.63	2,109.10	3,500.00	60.26%
5168 · Employee Recruitment	0.00	81.82	500.00	16.36%
5169 · Miscellaneous-Expense	30.98	3,361.92	7,000.00	48.03%
5171 · Alarm System	120.00	414.19	750.00	55.23%
5173 · Electric Bill	511.06	5,578.46	7,500.00	74.38%
5174 · Grounds Maintence	250.00	2,000.00	16,510.00	12.11%
5175 · Janitorial	0.00	4,680.00	9,360.00	50.0%
5179 · Office Building Repairs				
5181 · Pest Control	75.00	405.00	500.00	81.0%
5179 · Office Building Repairs - Other	0.00	471.62	20,000.00	2.36%
<b>Total 5179 · Office Building Repairs</b>	<b>75.00</b>	<b>876.62</b>	<b>20,500.00</b>	<b>4.28%</b>
5182 · Sewer & Water	358.92	1,963.94	3,500.00	56.11%
5190 · Travel - Local & Outside County	112.29	13,179.90	17,000.00	77.53%
5191 · T530- Traffic Count Fuel	62.10	1,505.18	2,700.00	55.75%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	660.98	2,162.00	30.57%
5630 · T530 Traffic Count Equipment - Other	155.39	4,446.42	4,500.00	98.81%
<b>Total 5630 · T530 Traffic Count Equipment</b>	<b>155.39</b>	<b>5,107.40</b>	<b>6,662.00</b>	<b>76.67%</b>
5711 · T600 LRTP	0.00	0.00	0.00	0.0%

## Yuma Metropolitan Planning Organization Revenue & Expense Budget Performance January 2025

	Jan 25	Jul '24 - Jan 25	YTD Budget	% of Budget
<b>Total Expense</b>	103,614.10	665,801.52	1,465,321.76	45.44%
<b>Net Ordinary Income</b>	-41,232.56	-350,091.86	167,672.87	-208.8%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4900 - In-Kind Match Revenue	7,175.96	71,819.82	154,933.00	46.36%
<b>Total Other Income</b>	7,175.96	71,819.82	154,933.00	46.36%
<b>Other Expense</b>				
9200 - In-Kind Match Expenses	7,175.96	71,819.82	154,933.00	46.36%
<b>Total Other Expense</b>	7,175.96	71,819.82	154,933.00	46.36%
<b>Net Other Income</b>	0.00	0.00	0.00	0.0%
<b>Net Income</b>	<b>-41,232.56</b>	<b>-350,091.86</b>	<b>167,672.87</b>	<b>-208.8%</b>

  

10000 - Wells Fargo - YMPO General Account	\$66,699.02
10009 - Wells Fargo - YMPO Payroll Account	\$54,910.13
10100 - Yuma County Treasurer - YMPO Account	\$758,034.62
	<u>\$879,643.77</u>



# **YMPO INFORMATION SUMMARY for Agenda Item 5**

## **Election of YMPO Officer for 2025**

**DATE:** February 27, 2025

**SUBJECT:** Election of YMPO Officers for 2025

### **SUMMARY:**

The YMPO By-Laws for the YMPO Executive Board require that members of the YMPO shall elect the following officers: Chair, Vice Chair, and Secretary-Treasurer. In the absence of the Chair, or upon his/her inability to act or serve, the Vice Chair shall have the powers of the Chair. The Chair, Vice Chair and Secretary-Treasurer will serve without compensation and, shall serve for a period of one year.

By-Laws also require that elected officers of the YMPO shall serve on a rotation basis; when the Chair or Vice Chair's position is vacated, the Vice Chair assumes the position of Chair, and the Secretary-Treasurer assumes the position of Vice Chair. The Executive Board must then elect another Executive Board member to the vacant office of Secretary-Treasurer, and these Officers are elected the first meeting in February.

In addition, at any one time, the three elected officers on the Executive Board must be from three different jurisdictions; and at least one office shall be held by the City of Somerton, City of San Luis, the Town of Wellton, or the Cocopah Indian Tribe. With the rotation of Councilmember Cruz to YMPO Chair, and Councilmember Ortega to Vice-Chair, this requirement will have been met.

Under current circumstances, Vice Chair (and City of San Luis Councilmember) Maria Cecilia Cruz assumes the position of Chair, Secretary-Treasurer (and Cocopah Councilmember) Winnie Ortega assumes the position of Vice Chair and the Board needs to elect a new officer to fill the Secretary/Treasurer position. If historical precedence is considered, the representative from the City of Somerton, currently Councilmember Luis Galindo, would be expected to be nominated as the Secretary/Treasurer.

Members may contact Chair Cecilia McCollough and/or the Executive Director to make nominations (including self-nominations) or they may do so during the meeting when called on by the Chair. Although there is no requirement to rotate the Secretary/Treasurer position amongst member agencies, the attached Table One shows the agencies from which YMPO officers have come from during the past several years and shows that it is customary for each agency to have an opportunity to supply YMPO Executive Board Officers.

**PUBLIC INPUT:** No public comments have been received on this subject to date.

# **YMPO INFORMATION SUMMARY for Agenda Item 5**

## **Election of YMPO Officer for 2025**

### **TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: YMPO staff usually try to meet with all new members of the YMPO Executive Board to help them get oriented to the YMPO mission and what it is that YMPO does. Furthermore, YMPO staff offer similar meetings to Officers to assist in the understanding of their increased duties.

POLICY: YMPO By-Laws specify most of the “how” Officers are chosen and “when.”

### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action to elect Councilmember Maria Cecilia Cruz to the position of YMPO Chair; to elect Councilmember Winnie Ortega to the position of YMPO Vice Chair; and then to accept nominations and elect a new YMPO Secretary/Treasurer.

### **CONTACT PERSON:**

Crystal Figueroa, Executive Director, 928-783-891

**Table One - Agencies Represented as YMPO Officers - 2008 to Date**

<b>Year</b>	<b>Chair</b>	<b>Vice Chair</b>	<b>Secretary/Treasurer</b>
<b>2008</b>	San Luis	City of Yuma	Yuma County
<b>2009</b>	City of Yuma	Yuma County	City of Somerton
<b>2010</b>	Yuma County	City of Somerton	City of Yuma
<b>2011</b>	City of Somerton	City of Yuma	Yuma County
<b>2012</b>	City of Yuma	Yuma County	Cocopah Indian Tribe
<b>2013</b>	Yuma County	Cocopah Indian Tribe	City of Yuma
<b>2014</b>	Cocopah Indian Tribe	San Luis	City of Yuma
<b>2015</b>	San Luis	City of Yuma	Yuma County
<b>2016</b>	Yuma County	City of Yuma	Town of Wellton
<b>2017</b>	City of Yuma	Town of Wellton	City of Somerton
<b>2018</b>	Town of Wellton	City of Somerton	Cocopah Indian Tribe
<b>2019</b>	Cocopah Indian Tribe	City of Somerton	City of San Luis
<b>2020</b>	City of Somerton	City of San Luis	Yuma County
<b>2021</b>	City of San Luis	Yuma County	City of Yuma
<b>2022</b>	Yuma County	City of Yuma	Town of Wellton
<b>2023</b>	City of Yuma	Town of Wellton	City of San Luis
<b>2024</b>	Town of Wellton	City of San Luis	Cocopah Indian Tribe
<b>2025</b>	City of San Luis	Cocopah Indian Tribe	City of Somerton

# **YMPO INFORMATION SUMMARY for Agenda Item 6**

## **YMPO Subcommittee Members and Other Representatives for 2025**

**DATE:** February 27, 2025

**SUBJECT:** YMPO Subcommittee Members and Other Representatives for CY 2025.

### **SUMMARY:**

YMPO has three subcommittees, one to oversee the annual Audit process, a second to oversee any changes to YMPO By-Laws and Personnel Policies and Procedures, and a third to evaluate the Executive Director.

The Audit Committee is required under YMPO By-Laws, consists of three members of the Executive Board, and is chaired by the elected YMPO Secretary/Treasurer. There are no restrictions on which agencies the members need to come from, and there are no stated term limits for members. The key role of the Audit Committee is to review the Annual Audit (also required under YMPO By-Laws) and report to the Executive Board. As stated, the Secretary/Treasurer is the Chair of the Committee, so only two additional members need to be identified.

The By-Laws & Personnel Policies and Procedures Committee is not actually called out in the YMPO By-Laws, but such a committee has been utilized in the past to review proposed changes to the By-Laws and Personnel Policies and Procedures on an as-needed basis and report back to the Executive Board with recommendations.

The Executive Director Evaluation Committee is also not called out in YMPO By-Laws but is referred to as part of the YMPO Policies and Procedures Manual. In particular, Chapter II - Employment Structure and Compensation, Subchapter A - YMPO Staff; Section ii - Performance Reviews, calls for a subcommittee of three Board Members from different agencies, one of whom will be the current Chair. This subcommittee meets with the Executive Director, discusses the Director's performance, and presents a report to the full Executive Board on possible action, including a recommendation for a raise, if appropriate.

In addition to the above subcommittees, there are two Statewide Boards/Councils, the Arizona State Transportation Board (AZSTB) and the Rural Transportation Advisory Council (RTAC). YMPO customarily appoints members (and alternates) to attend these, to represent the region. This agenda item is an advance notice that these appointments will most likely occur during the Executive Board meeting on February 27, 2025, in conjunction with the previous agenda item, and no action is anticipated at this meeting. Although subcommittee members are usually nominated and then elected, AZSTB and RTAC representatives are usually appointed by the YMPO Chair, although elections may be held if more than one member volunteers their services.

The Arizona State Transportation Board (AZSTB): The AZSTB is comprised of appointed officials from six districts around the state. These officials serve six-year terms, are appointed by the Governor, and are confirmed by the State Senate. The AZSTB holds approximately 12-15 meetings annually throughout the State, including two or three study sessions. District 6 comprises La Paz, Mohave, Yavapai, and Yuma Counties, and the current AZSTB District 6 member is Mohave County Manager Sam Elters.

As indicated, the **official** position for District 6 represents four Counties, so YMPO MAY choose to identify a representative, and an alternate, who have expressed an interest in attending some of the AZSTB meetings to specifically lobby the AZSTB on behalf of the Yuma region's needs, **in addition to** Mr. Elters.

Rural Transportation Advisory Council (RTAC): In the mid-90s, when the Casa Grande Resolves were being developed and implemented (benefitting mainly the substantially urban Maricopa and Pima Counties) a group of predominantly rural Arizona Counties decided to form a separate group to look after the transportation interests of the rural areas, which covers the majority of the area of the State. That agency is RTAC.

A Legislative Liaison person was appointed, whose main role is to track mainly transportation legislation, at both the Federal and State levels. This position is administered through the Northern Arizona Council of Governments (NACOG) and is funded by all the rural Councils of Government and the Metropolitan Planning Organizations, excluding the Maricopa and Pima Association of Governments (MAG and PAG). Funding is split on a population basis, and YMPO currently pays just over \$21,000, each year, to fund this effort. The current Liaison person is Kevin Adam. YMPO is a full voting, member of the RTAC and usually appoints an official representative, plus an alternate.

**PUBLIC INPUT:** No public comments have been made on this subject to date.

**TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** As Councilmember Knight is already a member of the STB (and has attended all of the meetings to date), the appointed STB member and the alternate usually only attend STB meetings during the Rural Transportation Summit and/or if the STB meets in Yuma. Representatives of the RTAC and the STB are usually selected from volunteers.

**POLICY:** Under the current By-Laws the newly elected Secretary-Treasurer becomes the Chair of the Audit Subcommittee.

**ACTION NEEDED:**

Action to appoint YMPO representatives to the AZSTB, the RTAC and the three subcommittees.

**PRIOR BOARD/COMMITTEE ACTIONS:**

RTAC Oversight: During CY 2024, the primary member was the late Councilmember Gary Knight, who Councilmember Maria Cecilia Cruz replaced upon his passing, effective 5/30/24. Mayor Cecilia McCollough was the alternate.

AZSTB Oversight: For CY 2024, Councilmember Gary Knight was originally selected as the YMPO primary representative for attending AZSTB meetings. He was replaced by Supervisor Pancrazi upon his passing, effective 5/30/24, and Councilmember Arturo Morales was the alternate.

The Audit Subcommittee: For CY 2024, Secretary/Treasurer Winnie Ortega, Chairwoman and Councilmember Cecilia McCollough, and Councilmember Maria Cruz served as members.

By-Laws Subcommittee: For CY 2024, Councilmembers, Arturo Morales, Wynnie Ortega, and Maria Cruz served as members.

Director Evaluation Subcommittee: For CY 2024, this subcommittee had been headed by Chairwoman Councilmember Cecilia McCollough, with Councilmember Maria Cruz and Supervisor Lynne Pancrazi served as members.

**CONTACT PERSON:** Crystal Figueroa, Executive Director, 928-783-8911.

# YMPO INFORMATION SUMMARY for Agenda Item 7

## Arizona SMART Fund

**DATE:** February 27, 2025

**SUBJECT:** AZ Smart Fund Program Overview

**SUMMARY:**

The AZ State Match Advantage for Rural Transportation (SMART) Fund Program of \$50M was established by the Arizona Legislature in 2022 to assist eligible cities, towns, counties, and the Arizona Department of Transportation (ADOT) in competing for federal discretionary surface transportation grants. Applications to the AZ SMART Fund must first be approved by the applicants Metropolitan Planning Organization (MPO). ADOT administers this fund, and the State Transportation Board (STB) approves all awards.

In 2024, the Arizona Legislature amended the AZ SMART Fund Program expanded eligible applicants to include organizations, such as MPOs, tribes, non-profits, and for-profit entities.

Applicants may request AZ SMART Funds for:

- Reimbursement of up to 50% of the eligible costs associated with Grant Development and Submission of an application for a federal discretionary grant. Limited to counties with a population of less than 100,000 and cities and towns with a population of less than 10,000 (Town of Wellton).
- Reimbursement of non-federal match for a federal grant.
- Reimbursement of design and other engineering services expenditures that meet federal standards for projects eligible for a federal grant.

**AZ SMART FUNDS AWARDED – Yuma Region**

AWARDED YEAR	MUNICIPALITY	AWARD TYPE	FUNDING CATEGORY	PROJECT NAME	AWARD AMOUNT	FEDERAL GRANT	FEDERAL GRANT AMOUNT
2023	City of San Luis	DOES	Municipality Over 10K	Cesar Chavez Blvd Improvements	\$2,787,435	RSTGP 2023	\$25,000,000
2023	Yuma County	DOES	County Over 100K	Avenue E/D New Roadway Construction	\$610,000	RAISE 2025	Not Awarded
2024	City of Yuma	MATCH	Municipality Over 10K	Comprehensive Safety Action Plan	\$90,000	SS4A 2024	\$480,000
2024	City of Yuma	MATCH	Municipality Over 10K	Yuma Multi-Modal Transportation Center	\$3,537,057		\$10,614,225
2023	ADOT	DOES	N/A	US Highway 95, Wellton-Mohawk Canal to Imperial Dam Road	\$3,750,000	RAISE 2023	\$8,500,000
<b>TOTAL</b>					<b>\$10,774,492</b>		<b>\$44,594,225</b>
AVAILABLE FUNDING							
ADOT	UNDER 10K	OVER 10K	COUNTY UNDER 100K	COUNTY OVER 100K	TOTAL FUNDING		
\$3,741,004	\$3,741,004	\$3,741,004	\$3,741,004	\$3,741,004	\$18,705,020		

YMPO intends to apply for the AZ SMART Funds this year to reimburse the non-federal match awarded for the Safe Streets and Roads for All (SS4A) Grant program. YMPO was awarded \$400,000 in federal funds to develop a Comprehensive Safety Action Plan, with a local match requirement of \$100,000.

Resolution 157 was approved during the December 12, 2024, Executive Board meeting to support YMPO's submission of the AZ SMART Fund application to possibly fulfill the local match requirements for the Comprehensive Safety Action Plan.

The City of Yuma has interest in applying for reimbursement of Design and Other Engineering Services (DOES) for two projects: the 1-8/Avenue 8-1/2 E Traffic Interchange Design Concept Study and the Hacienda Estates Storm Drainage Improvements. Lastly, Yuma County intends to apply for reimbursement of non-federal match for the recently awarded Railroad Crossing Elimination Grant for approximately \$160,000.

Section V of the Request for Grant Application and Agreement (RFGAA) explains the scores and rankings of the applications in detail. Projects that include safety improvements get more points, and projects listed on the MPO TIP, agency's CIP, municipal General Plan, or County Comprehensive Plan with evidence of public support get more points. (See table below)

Figure 5

<b>PRIORITY CRITERIA, ORDER OF IMPORTANCE AND SCORES</b>		
<i>Priority Criteria</i>	<i>Evidence or Source</i>	<i>Points</i>
<b>1. Project includes safety improvements</b>		
a. Project addresses more than one of the below	Demonstrated by scope of work provided by the Applicant and based on the definitions in the <a href="#">Strategic Highway Safety Plan</a> ("SHSP")	15
b. Project addresses safety of vulnerable road users		10
c. Project addresses intersection safety		5
d. Project addresses roadway lane departures		5
e. Project address other safety factors		5
f. Project does not address safety improvements		0
<b>2. Evidence of public support for Project</b>		
a. Project is included in the approved regional TIP for the jurisdiction in which the Project is located	Page from regional or tribal TIP	15
b. Project is included in an adopted planning document of the jurisdiction in which the Project is located	Page from General Plan or CIP	10
c. Project has been discussed in public meetings or study sessions	Minutes of meeting/study session	5
d. Project is not in an adopted planning document and has not been discussed in public meetings or study session	NA	0
<b>3. Population of city/town or county in which Project is located – Points will be based on the jurisdiction in which the Project is located. If project spans multiple jurisdictions, the one in which the largest percentage of the Project is located will be used.</b>		
<b>a. Projects located in a Municipality of less than 10,000 population</b>		
1) Municipalities 0 to 4,999 population		10
2) Municipalities 5,000 to 9,999 population		5
<b>b. Projects located in a Municipality with population of 10,000 or more</b>		
1) Municipalities 10,000 to 49,999 population		10
2) Municipalities 50,000 and above		5
<b>c. Projects located in a County of less than 100,000 population</b>		
1) Counties under 40,000 population		10
2) Counties 40,001 to 100,000 population		5
<b>d. Projects located in a County with population of 100,000 or more</b>		
1) Counties over 100,000 to 149,999 population		10
2) Counties over 150,000 and above		5
<b>e. ADOT Projects (applies only to ADOT applications)</b>		
NA		
<b>4. Long-term impacts</b>		
a. Infrastructure project - Description of life cycle costs is included with application	Identified in application questions	5
b. Non-infrastructure project - Description of long-term impacts is included with application		5
c. Estimate is not included with application		0
<b>5. The percent (whole numbers only) of cash monies provided by Applicant</b>		
a. 51% to 75% or higher	Calculated based on answer to application questions	3
b. 26% to 50%		2
c. 25% or less		1
d. 0%		0
<b>6. Extent that Applicant will partner with other entities to deliver Project</b>		
a. Five Letters of Support	Based on the number of Letters of Support uploaded with the Application (maximum of 5)	5
b. Four Letters of Support		4
c. Three Letters of Support		3
d. Two Letters of Support		2
e. One Letter of Support		1
f. No Letters of Support		0



Applications are being accepted based on available funding. A letter of approval from YMPO is required as part of the application process by any eligible applicants in the region. To avoid delays in the application process, project eligibility will be assessed by YMPO staff and possible executed letters by the Director.

**PUBLIC INPUT:** There has been no public input on this subject to date.

**ACTION NEEDED:** This item is on the agenda for information, discussion, and possible action to authorize the Executive Director to execute approval letters for current and future projects in the Yuma region.

**CONTACT PERSON:** Crystal Figueroa, Executive Director, 928-783-8911.

# YUMA METROPOLITAN PLANNING ORGANIZATION

230 West Morrison Street  
Yuma, Arizona 85364

Phone: (928) 783-8911

www.ympo.org



February 27, 2025

Lisa Danka  
Programming Manager  
AZ SMART Fund Program  
ADOT Multimodal Planning Division  
Phoenix, AZ 85007

Dear Board Member,

Subject: YMPO Approval of the YMPO AZ SMART Fund Application

The Yuma Metropolitan Planning Organization (YMPO) is pleased to inform you that the YMPO Executive Board has approved the YMPO application to the Arizona State Match Advantage for Rural Transportation (AZ SMART) program for reimbursement of \$100,000 non-federal local match for a recently awarded fiscal year 2024 federal Safe Streets for All (SS4A) grant of \$400,000 to develop a region-wide Comprehensive Safety Action Plan (CSAP) and Demonstration Activity through Resolution 157.

The CSAP will build upon the 2019 YMPO Strategic Transportation Safety Plan (STSP), Arizona DOT's 2024 STSP, and the upcoming City of Yuma SS4A Safety Action Plan. It will integrate the principles of the USDOT National Roadway Safety Strategy, including the FHWA's Safe System Approach, and the goal of zero fatalities on the region's roads. It will address the needs of all communities within the YMPO region, including residents, employees, visitors, and recreational users. Special emphasis will be placed on enhancing safety for vulnerable road users, including pedestrians, bicyclists, seniors, children, and individuals with disabilities, as well as serving disadvantaged communities across YMPO's region.

The plan will include a demonstration activity that includes conducting 20 Manual on Uniform Traffic Control Devices (MUTCD) Engineering Studies that further safety applications of the MUTCD. These studies will include traffic signal warrant studies and pedestrian hybrid beacon (PHB) warrant studies for 20 locations in the region. The warrant studies will identify locations that will have a huge impact on reducing fatal and serious injury crashes with the installation of appropriate traffic control devices. The CSAP will help prioritize locations in need of traffic signals and PHB warrant studies. The CSAP will list possible safety projects eligible for the SS4A implementation funding for YMPO member agencies.

The YMPO strongly supports AZ SMART fund match application for the SS4A federal discretionary grant for its CSAP and Demonstration Activity. Thank you for considering this application for reimbursement of non-federal match request.

Yours Sincerely,

Crystal Figueroa,  
YMPO Executive Director

# YMPO INFORMATION SUMMARY for Agenda Item 8

## FY 2022-26 YMPO Transportation Improvement Program – Amendment #19

**DATE:** February 27, 2025

**SUBJECT:** FY 2022-26 YMPO Transportation Improvement Program (TIP) – Amendment #19.

**SUMMARY:**

The FY 2022-26 YMPO TIP was initially approved on July 29, 2021, and has since been amended eighteen times, most recently on December 3, 2024, through an administrative amendment.

Amendment #19 will include two planning documents that have received federal funding. YMPO was awarded \$400,000 in federal funding to develop a Comprehensive Safety Action Plan and YMPO is responsible for \$100,000 in local match. Currently, YMPO is working with FHWA on the grant agreement. During the December 12, 2024, Executive Board meeting, the Board approved Resolution 157 to support the AZ SMART Fund application submittal by YMPO.

Yuma County was awarded \$640,000 in federal funding to develop a design concept for grade-separating three crossings over the Union Pacific tracks at Avenue 9E, Fortuna Rd, and County 29E. Yuma County, the City of Yuma, and Wellton are responsible for a \$160,000 local match.

Approval of this amendment will include these projects as part of the TIP in FY 2026 and allow YMPO and Yuma County to apply for the AZ SMART Fund reimbursement for the non-federal match.

**FY 2026**

TIP No.	FY	Agency	Project Name/Location	Project Description	Func/Class	Fund Source	Federal \$	HURF	Local \$	Total \$
<b>2026</b>										
MPO 26-04P	2026	YMPO	Comprehensive Safety Action Plan	Development of a Comprehensive Safety Action Plan for the YMPO Region	N/A	SS4A	\$400,000	\$0	\$100,000	\$500,000
YC 26-05P	2026	Yuma Co.	Railroad Crossing Elimination (Three Intersections)	Design Concept: Avenue 9E, Fortuna Rd, and County 29E.	Various	RCE	\$640,000	\$0	\$160,000	\$800,000

**PUBLIC INPUT:**

There has been limited public input on this subject.

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action to approve the FY 2022-26 YMPO TIP Amendment #19 by the Executive Board.

**CONTACT PERSON:** Fernando Villegas, Senior Transportation Planner

# **YMPO INFORMATION SUMMARY for Agenda Item 9**

## **Arizona Sun Cloud Data Portal Statewide Implementation**

**DATE:** February 27, 2025

**SUBJECT:** Arizona Sun Cloud Data Portal Statewide Implementation.

### **SUMMARY:**

The Arizona Sun Cloud is a data portal for sharing information and statistics on everything from roads, traffic flow and transportation information to broadband connectivity and socioeconomic data. In 2017 Sun Cloud was initially funded by federal grant money – with \$1M coming from the Federal Highway Administration. Over a five-year period, Sun Cloud developers collaborated with numerous partners across the Sun Corridor megaregion to develop the data portal that currently exists. The Sun Cloud portal is a tool that can be used to enhance and strengthen the regional planning process. The portal and its data is accessible for use by everyone.

Recently, a second round of federal funding has been awarded for the Arizona Sun Cloud project, and they are looking to expand the portal to cover greater Arizona. As part of this effort MAG in support with ADOT are reaching out to regions outside the Sun Corridor to see if there is interest in being a contributor or a technical partner. To be a contributor there is a one-time cost of \$5,000 in in-kind or local funds and grants YMPO a voice in the Arizona Sun Cloud project decision making processes, as an alternative YMPO can pay nothing and remain a technical partner at no cost. We will still collaborate with the Sun Cloud project, but we will be unable to provide decision-making input.

### **PUBLIC INPUT:**

There has been no public input on this subject to date.

### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action to approve that YMPO become a contributor in the Sun Cloud project for a one-time cost of \$5,000, in either in-kind or local funds.

### **CONTACT PERSON:**

Jeff Heinrichs, IT Manager/Associate Planner.

# YMPO INFORMATION SUMMARY AGENDA ITEM 10

## YMPO Title VI Annual Report

**DATE:** February 27, 2025

**SUBJECT:** YMPO FFY 2025 Title VI Plan Update

### **SUMMARY:**

The Yuma Metropolitan Planning Organization (YMPO) has prepared the FY 2025 Title VI Annual Report to ensure compliance with federal civil rights regulations regarding nondiscrimination in transportation planning and programs. The previous version of the plan was approved on July 18, 2024. Since then, the Arizona Department of Transportation (ADOT) has requested further development in specific areas, including clarifying the methodology for analyzing Self-Identification (Self-Id) survey data and implementing a Four-Factor Analysis project-by-project basis. The goal is to ensure meaningful access to transportation planning and resources for individuals with Limited English Proficiency (LEP).

This report includes a detailed analysis of Self-Identification survey data and a Four-Factor Analysis to assess the need for language assistance and ensure compliance with Title VI LEP requirements. Additionally, YMPO conducts transportation-related program reviews to uphold Title VI and Environmental Justice principles, ensuring equitable access and non-discriminatory practices in transportation planning and services.

### **ADOT Recommendations**

ADOT has recommended clarifying the methodology for analyzing Self-Identification (Self-Id) survey data and implementing a Four-Factor Analysis project-by-project basis. The goal is to ensure meaningful access to transportation planning and resources for individuals with Limited English Proficiency (LEP).

#### **1. Self-Identification Survey Data Analysis**

YMPO collects demographic data from the American Community Survey and Census to evaluate program equity, ensure Title VI compliance, and track participation through self-identification surveys at key meetings.

#### **2. Four-Factor Analysis for LEP Populations**

The Four-Factor Analysis determines the need for language assistance and ensures compliance with Title VI LEP requirements.

#### **3. Transportation-Related Program Reviews**

YMPO's review of transportation-related programs ensures compliance with Title VI and Environmental Justice principles. This includes:

YMPO collects demographic data from various sources to evaluate program equity, ensure Title VI compliance, and track participation through self-identification surveys at key meetings.

### **ACTION NEEDED:**

The following item is on the agenda for discussion, information, and possible action to approve the ADOT-approved 2025 YMPO Title VI Plan. This approval is contingent on no significant comments or objections received.

### **CONTACT PERSON:**

Jesus "JR" Aguilar, Mobility Manager/Title VI Coordinator, 928-783-8911

# **YMPO INFORMATION SUMMARY AGENDA ITEM 11**

## **Accounting and Auditing Services Contract Extension**

**DATE:** February 27, 2025

**SUBJECT:** Accounting and Audit Services Contract Extension

### **SUMMARY:**

YMPO By-Laws require an annual audit of YMPO accounts. To complete this task, YMPO utilizes the services of two companies to provide Accounting and Auditing services as separate contracts. The Pun Group accounting company assists YMPO staff in preparing an Annual Financial Statement of Accounts. Walker and Armstrong provide audit services including preparation of the Annual Comprehensive Financial Report and Single Audit report. The contracts for the audit and accounting services companies are for one year with four possible one-year extensions. The contracts were initiated for June 30, 2020, year-end effective in FY 2021.

YMPO will soon start another audit cycle, and staff would like to request approval from the Board to extend both contracts for one more year and advertise proposals for accounting and audit services at the end of this year for fiscal year 2026.

Towards the end of this year, staff will prepare a Request for Proposal for audit services and a Request for Qualification for accounting services as it is more detailed. However, the description of the accounting services is more detailed, so the Request for Qualifications (RFQ) option will be developed. The audit committee is anticipated to be involved in this process for a recommendation to the Board; further details will then be provided.

### **PUBLIC INPUT:**

No input has been provided by members of the public on this subject.

### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action to authorize the Executive Director to contract with two companies, as recommended by the Audit Committee.

### **CONTACT PERSON:**

Crystal Figueroa, Accountant II and Executive Assistant, 928-783-8911.