

**Yuma Metropolitan Planning Organization**  
***“Local Governments & Citizens Working Together”***

**TECHNICAL ADVISORY COMMITTEE MEETING**  
**November 18, 2010January 13, 2011**  
**MINUTES**

**MEMBERS**

**PRESENT:**

Paul Melcher, Yuma County  
John Starkey, City of San Luis  
~~Samuel Palacios, City of Somerton~~  
Roger Patterson, Yuma County  
Rodney Rinehart, Town of Wellton  
Jennifer Albers, City of Yuma  
Mark Hoffman, ADOT  
Joel Olea, City of Yuma  
Paul Brooberg, City of Yuma

**MEMBERS**

**ABSENT:**

Paul Soto, Cocopah Indian Tribe  
Samuel Palacios, City of Somerton  
~~Paul Brooberg, City of Yuma~~

**OTHERS**

**PRESENT:**

~~Sharon Williams, City of San Luis~~  
~~\_\_\_\_\_ Dan Sanders, City of Yuma~~  
~~Bruce Fenske, Mary Ellen Finch, ADOT/MCAS~~  
~~\_\_\_\_\_ Ana Lugo, City of Yuma~~  
~~\_\_\_\_\_ Jason Moyes, Irrigation District~~  
~~\_\_\_\_\_ Shannon Scutari, ADOT~~  
~~\_\_\_\_\_ Mike Kies, Consultant~~  
~~\_\_\_\_\_ Shelly Kreger, Pearl Cowan, YMPO~~  
~~Charles Gutierrez, YMPO~~  
Paul Patane, YMPO  
Norma Lekan, YMPO

Formatted: Font: 16 pt

**I. CALL TO ORDER**

Chair Paul Melcher called the meeting to order at 9:00~~3~~ a.m. The following votes were declared by the City of Yuma: Jennifer Albers – 2 votes, Joel Olea – ~~3~~2 votes and Paul Brooberg – 1 vote.

Introductions were made around the table.

Formatted: Font: 16 pt

**II. ELECTION OF OFFICERS**

As per the by-laws, the Vice-Chair is moved up to the Chair position, which is John Starkey. After discussion, the following motion was made:

MOTION: Jennifer Albers nominated Sam Palacios from the City of Somerton for Vice-Chair.

Formatted: Underline

SECOND: Joel Olea.

Formatted: Underline

ACTION: Motion carried.

Formatted: Tab stops: 3,81 cm, Left

MOTION: Paul Brooberg moved that nominations be closed.

Formatted: Underline

SECOND: Joel Olea.

Formatted: Underline

ACTION: Motion carried.

Formatted: No underline

MOTION: Paul Melcher moved that Sam Palacios be appointed Vice-Chair.

Formatted: Underline

SECOND: Paul Brooberg.

Formatted: Font: Not Bold

ACTION: Motion carried.

Formatted: Font: Not Bold, Underline

THE MEETING WAS THEN TURNED OVER TO CHAIR JOHN STARKEY.

Formatted: Underline

Formatted: Font: Not Bold

Formatted: Font: Not Bold, Underline

**III. MINUTES OF TAC MEETING – OCTOBER-NOVEMBER 21<sup>st</sup>, 2010**

Formatted: Font: Not Bold

Formatted: Font: 16 pt

Paul Melcher recommended the following changes:

Page 3 – Item V. HSIP Approval, first paragraph at top of page. Delete second sentence regarding Irene Higgs.

Formatted: Indent: Left: 1,27 cm, First line: 1,27 cm

Page 4 – Item XI. CBI Update. Add last names to Sharon (Williams) and John (Starkey).

MOTION: ~~Rodney Rinehart~~ Jennifer Albers made a motion to approve the minutes ~~with changes submitted.~~

Formatted: Font: 16 pt

SECOND: Jennifer Albers Rodney Rinehart.

ACTION: Motion carried.

**III. TAC PROJECT STATUS REPORTS**

Rodney Rinehart reported for the Town of Wellton:

PARA study – ~~The public meeting was held on October 27<sup>th</sup> and w~~Working on paper 23. ~~is out for review.~~ Public meeting will be held on March 2, 2011.

Formatted: Indent: Left: 0 cm, First line: 0 cm

Roger Patterson reported for Yuma County:

Mr. Patterson stated that in a previous discussion regarding HSIP funds being used for restriping and replacement, Mr. Patane mentioned that a program was necessary and asked for clarification of the program/procedures. Mr. Patane replied that it is recommended that any type of asset management tool

Formatted: Indent: First line: 1,27 cm

TAC Minutes ~~November 18, 2010~~ January 13, 2011

~~is utilized so that tracking can be done to assure that replication of projects can be avoided. Mr. Patterson then asked if there is any type of policy regarding this and Mr. Patane replied that there is no policy, only recommendations, but he will follow up on this concern.~~

~~County 19<sup>th</sup> St & Ave F is a bridge design – not a traffic Signal Consultant selected.  
County 14<sup>th</sup> & Ave 5E Traffic signal & intersection improvements – out to bid today Consultant selected.~~

~~S. Frontage Rd. & Payson traffic signal – project complete/halfway complete.  
County 14<sup>th</sup> St. & Somerton Ave. Intersection improvement - Begin next month.  
HSIP - Avenue C – 8<sup>th</sup> St. north to Figueroa – Finalizing documents.~~

~~HSIP – RPM's from Co. 23<sup>rd</sup> – addendum done. Project is pavement/restriping to board, and price increased to \$490,000.~~

~~John Starkey reported for San Luis:~~

~~CDBG for curbs & gutters – most curbs are installed. Inlets and disposal pits are being installed on the sidewalks Working on punch list, most of project is completed.  
Improvements are being made on 1<sup>st</sup> Avenue Juan Sanchez Blvd overlay, Ave. H to Ave. F - - Project Assessment – T.E. added Traffic Analysis – Draft received and forwarded to YMPO and ADOT.:~~

~~Downtown Project – US 95/Main St. cul-de-sac, including southbouth traffic being moved to Archibald Street.~~

~~Joel Olea had nothing to report for the City of Yuma. However, Dan Sanders reported the following:~~

~~Ave 3E from 24<sup>th</sup> St. to 32<sup>nd</sup> St. is scheduled to be completed by 1/22/10 Paul Patane asked about the PA status on San Luis, and Mr. Starkey replied that Jacobs was doing it, but no activity has been reported for several months. Mr. Patane asked Mark Hoffman to check on the status.~~

~~Paul Brooberg reported for City of Yuma:~~

~~Avenue 3E, 24<sup>th</sup> St. to 32<sup>nd</sup> St. – deadline moved up by one month.  
32<sup>nd</sup> St., Avenue A to Avenue B – project on administrative hold.~~

~~Paul Patane asked about the 3E design moving forward and Mr. Brooberg replied that Phase II of the 3E project is moving forward as the consultant is ready to resubmit to ADOT. They have been on hold due to a right-of way acquisition issue. They will be holding two meetings next week.~~

~~Bruce Fenske Mark Hoffman reported for ADOT:~~

~~I-8 from milepost 0 to 13.7 – Currently being advertised for mill and fill Awarded this month and – C construction will to begin next month in (February).~~

~~Roger Patterson commented about the 9E to Aberdeen road timeline being extended due to environmental issues/concerns. Mr. Patane asked that Mr. Fenske have an update at the next meeting.~~

~~Sam Palacios reported for the City of Somerton: NO REPORT~~

~~Somerton Avenue, from Fern Street to Jefferson – IGA received from ADOT and is currently being reviewed by their legal department.  
Musgrove between Cano, Williams, and Hill – Project is 50% complete.  
HSIP – IGA signed and sent to ADOT for design.~~

Formatted: Superscript

Formatted: Superscript

Formatted: Indent: First line: 0 cm

Formatted: Indent: Left: 1,27 cm, First line: 0 cm

Formatted: Indent: First line: 0 cm

Formatted: Indent: Left: 0 cm, First line: 0 cm

Formatted: Indent: Left: 2,54 cm, First line: 1,27 cm

Formatted: Indent: Left: 1,27 cm, First line: 1,27 cm

Formatted: Superscript

Formatted: Superscript

Formatted: Superscript

Formatted: Indent: Left: 1,27 cm, First line: 1,27 cm

Formatted: Indent: First line: 0 cm

Formatted: Font: 16 pt

#### **IV. FUNCTIONAL CLASSIFICATIONS PROJECT RANKING CRITERIA UPDATE**

~~Charles Gutierrez distributed a map and some information and reported that this information was taken from ADOT GIS Functional Classification Website link. YMPO was provided from the ADOT GIS the functional classification codes as per ADOT. Roger Patterson commented that the YPG road is owned by the government and should not be included. Mark Hoffman reported that he will ask to see if Mike McGill will come back to the TAC with updates in the near future. This will be an ongoing agenda item. Paul Patane reminded the TAC that an e-mail was previously sent out on potential categories to consider in the ranking process. He needs the TAC's suggestions sent to him by next week.~~

Formatted: Font: 16 pt

#### **VI. HSIP APPROVAL CBI UPDATE**

~~Paul Patane mentioned that ADOT uses some type of tracking system for data tracking system/database in order to track signing, striping, paving, etc., and that HSIP monies are available to purchase this equipment. Mr. Gutierrez added that 2011 dollars must be obligated by May 1, 2011. There was a discussion from the City of Yuma on the Cartograph software and a suggestion was made that all entities acquire the same program software so that all entities are able interact with each other. reported that a list of projects that have been approved was distributed. Yuma projects were awarded approximately \$13million and Mr. Patane added that match amounts are five percent (5%). He then provided a brief description of each project. Any questions are to be directed to Irene Higgs, ADOT HSIP, at 602 712 7581. After discussion, the following motion was made:~~

~~\_\_\_\_\_ MOTION: \_\_\_\_\_ Jennifer Albers made a motion to approve the amendment of the 2011 HSIP as presented.~~

~~\_\_\_\_\_ SECOND: \_\_\_\_\_ Sam Palacios.~~

~~\_\_\_\_\_ ACTION: \_\_\_\_\_ Motion carried.~~

Formatted: Font: 16 pt

#### **VII. HIGH RISK RURAL ROAD PROGRAM (HRRRP) SAFE ROUTES TO SCHOOL**

~~Paul Patane reported on the HRRRP. Roger Patterson stated that the Avenue G project is designed and ready to go to bid, and that another possible project is at County 18<sup>th</sup> & Somerton Avenue provided an explanation of the program and a brief description of the applications submitted. -~~

Formatted: Font: 16 pt

#### **VIII. PARA PROJECTS UPDATE HPMs**

~~Mark Hoffman stated that Wellton PARA Working Paper 2 is out for comments/review. The Yuma County Transit application for \$250,000 has been approved and monies will be released in December with a selection in January. The Foothills project has been accepted; however, it was reduced to \$180,000 (\$200,000 minus \$20,000 public input). The scope is being finalized and should be out the~~

~~TAC Minutes November 18, 2010/January 13, 2011~~

~~same time as the transit study. Paul Patane commented that Charles Gutierrez sent the TAC members the information on the HPMS. The TAC needs to review the information and forward any revisions to Mr. Gutierrez and Mr. Patane no later than February 17, 2011.~~

#### ~~VIXH. PROJECT RANKING CRITERIA STATE RAIL PLAN~~

~~Paul Patane distributed information asked the TAC to narrow the list down to 5-10 items and establish a weighting system. After a discussion, Paul Melcher stated that members send additions/suggestions to Paul Patane by the close of business on Monday, November 29, 2010. Mr. Patane will redistribute the list, indicating the top 10, and present the list at the December 9 meeting. Item skipped until presenters arrive.~~

Formatted: Font: 16 pt

#### ~~IX. HPMSIP DISCUSSION~~

~~€~~

~~Charles Gutierrez reported that a webinar has been scheduled for December 1, 2010, from 10:00 am to 12:00. Information has been e-mailed to the TAC. Paul Patane read an e-mail that he received from Irene Higgs, listing her concerns and issues.~~

Formatted: Font: 16 pt

#### ~~IX. AIR QUALITY CONFORMITY REPORT STATE RAIL PLAN~~

~~SPaul Patane reported that the report has been sent to the TAC for their review. It is out for public comment until December 1, 2010. Mr. Patane added that in the near future he will be meeting with all of the entities to gather information on how information is being tracked as well as what is being done to meet the conformity criteria. He will be asking that this information be submitted to YMPO at the end of the fiscal year. hannon Scutari of ADOT and Mike Keies (consultant) arrived and made a presentation on the 2010 Statewide Rail Framework Study.~~

~~After the presentation there was an open discussion, and emphasis from the TAC was that the Western Passage of the Canamex border needed to be included as a corridor of opportunity.~~

Formatted: Font: 16 pt

~~MOTION: John Starkey made a motion to recommend to the Executive Board that the Air Quality Conformity Report be approved, taking into consideration any public comments.~~

~~SECOND: Roger Patterson.~~

~~ACTION: Motion carried.~~

#### ~~XI. CBI-PARA UPDATE~~

~~Item skipped.~~

Formatted: Font: 16 pt

~~Paul Patane reported the following:~~

~~Juan Sanchez Blvd. Looks favorable; however, application needs updated and once he updates it he will copy Sharon and John.~~

~~Avenue E Staging Area Looks favorable; however, application needs updated. Once updated, copy will be sent to John and Sharon.~~

~~Avenue E Extension / Corridor Analysis Mr. Patane is awaiting information and once received, will send it to Yuma County. Roger Patterson added that it should be changed to County 11<sup>th</sup> Street (not County 14<sup>th</sup> Street).~~

~~Avenue 3E Reconstruction Awaiting PPAC/STB approval~~

~~Avenue E (San Luis POE to SR195) Awaiting PPAC/STB approval~~

~~Arizona Multimodal Logistics Center Awaiting PPAC/STB approval~~

~~Binational San Luis Transportation Study Awaiting PPAC/STB approval~~

## **XII. ~~2011-2014 TIP APPROVAL~~ RAIL RESOLUTION #116**

~~Paul Patane reported that the 3E project is ready to go and can use most of the appropriated monies. Paul Melcher asked why the City of Somerton project was put back in 2016 when it was in the previously adopted TIP. Charles Gutierrez replied that it was removed then added back so that it could be functionally classified. There was also discussion on the Avenue 3E project and it needing to remain as a CBI project—this had previously been brought to the board, but was dropped based on the outcomes of the last few meetings held with Union Pacific. The goal of this resolution is to show other areas around the state that the YMPO region is supporting rail.~~

~~Paul Melcher stated that this resolution is too vague and was written based on another area (Phoenix/Tucson). Mr. Patane explained that this resolution was drafted based on another area's resolution and asked the TAC if they wanted a resolution. After a short discussion, the following motion was made:~~

MOTION: ~~Paul Melcher moved that the 2011-2016 TIP be amended as follows:~~

~~2011 City of Yuma Avenue 3E project be reduced from \$5 million to \$4.25 million; to continue this item to the next TAC meeting with an amended resolution for consideration.~~

~~City of San Luis project (Juan Sanchez Blvd. overlay) be moved from FY2014 to FY 2011, and the amount be increased to \$750,000;~~

~~City of Yuma FY 2015 project (4<sup>th</sup> Ave widening) be moved to FY 2014, with a cost of \$500,000 for construction;~~

~~Eliminate all projects in FY 2015 and FY 2016;~~

~~Move the City of Yuma's Avenue 3E project to CBI projects.~~

SECOND: Paul Brooberg, John Starkey,

The following motion was then made:

MOTION: Jennifer Albers made a motion to amend the previous motion to split the City of Yuma's 4<sup>th</sup> Avenue widening project (a total of \$1.268 million) to \$500,000 in FY 2014, and the remaining monies in FY 2015.

SECOND: Joel Olea.

ACTION: The ~~m~~Motion carried.

Formatted: Font: 16 pt

**XI. PARA UPDATE**

Formatted: Font: Bold

Mark Hoffman provided the following update:

Wellton – Working paper #3 in progress. Next TAC meeting on Feb. 15, 2011. Second public meeting on March 2, 2011 and should be completed in May/June.

New Projects: (both Yuma County)

Transit Study –

Foothills pedestrian – delayed start to July/August as it has been requested to hold both public meetings during the winter months.

~~with 8 ayes and 2 nays (Paul Melcher and Roger Patterson):~~

Then the original motion was voted on:

ACTION: ~~Motion carried with 8 ayes and 2 nays (Jennifer Albers):~~

**XIII. EXECUTIVE DIRECTOR'S REPORT**

No reports.

Formatted: Font: 16 pt

**XIV. PROJECT UPDATES**

~~No reports.~~ Jennifer Albers inquired about the YMPO web site and Paul Patane replied that a company has been selected and the content is being discussed.

Formatted: Font: 16 pt

**XV. AGENDA ITEMS FOR NEXT MEETING**

~~City of San Luis – plans and information for T.E. Projects.~~

~~Functional Classification Update s – update by Mike McGill.~~

~~Project Manager for LRTP wants to give update. Ranking Criteria.~~

Formatted: Font: 16 pt

**XVI. PROGRESS REPORT**

TAC Minutes ~~November 18, 2010~~ January 13, 2011

- ~~A. YCAT/DAR Subcommittee Meeting, December 2, 2010. Charlene FitzGerald, Shelly Kreger, Paul Patanè, Charles Gutierrez, and Norma Lekan attended.~~
- ~~B. Executive Board Meeting, December 2, 2010. Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, Patanè and Norma Lekan attended.~~
- ~~C. Regional Transportation Coordination Plan Meeting, December 3, 2010. Norma Lekan attended.~~
- ~~D. Community Transit Committee Meeting, December 8, 2010. Charlene FitzGerald, Shelly Kreger, and Norma Lekan attended.~~
- ~~E. UP Train Safety Ride, December 16, 2010. Charlene FitzGerald, Shelly Kreger, and Norma Lekan attended.~~
- ~~F. UP Meeting, December 16, 2010. Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, Paul Patane and Norma Lekan attended.~~
- ~~A. City of San Luis General Plan Meeting, October 19, 2010. Paul Patanè attended.~~
- ~~B. YMPO Air Conformity Plan Teleconference, October 21, 2010. Charlene FitzGerald and Paul Patanè participated.~~
- ~~C. ADOT Federal Project Obligation Meeting, October 26, 2010. Paul Patanè attended.~~
- ~~D. Wellton Transportation Study (PARA) Public Open House, October 27, 2010. Charles Gutierrez and Paul Patanè attended.~~
- ~~E. YCAT/DAR Subcommittee, October 28, 2010. Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, Norma Lekan and Paul Patanè attended.~~
- ~~F. YCAT/DAR Subcommittee Meeting, September 30. Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, Paul Patane and Norma Lekan attended.~~
- ~~G. Executive Board Meeting, October 28, 2010. Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, Patanè and Norma Lekan attended.~~
- ~~H. Coordination for Safe routes to School (YPG), November 9, 2010. Charles Gutierrez attended.~~

**Formatted:** Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 1,27 cm + Indent at: 1,9 cm

**Formatted:** Font: Bold

**Formatted:** Indent: First line: 0 cm

**Formatted:** Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 1,27 cm + Indent at: 1,9 cm

**Formatted:** Indent: First line: 0 cm

**Formatted:** Font: 16 pt

**XVII. ADJOURN**

~~MOTION: John Starkey made a motion to go dark in December.~~

~~SECOND: Rodney Rinehart.~~

~~ACTION: Motion carried.~~

~~The next meeting will be held at the City of Yuma Public Works Training room on February 10, 2011.~~

The meeting was adjourned at 11:54<sup>37</sup> a.m.

TAC Minutes ~~November 18, 2010~~ January 13, 2011



Minutes prepared by:

---

Norma Lekan  
Executive Assistant

Minutes submitted by:

Minutes approved by:

---

~~Charlene FitzGerald~~ Paul Patané  
Chair  
~~YMPO Executive Director~~ Senior Transportation Planner—  
Advisory Committee

---

Paul Meleher John Starkey,  
YMPO Technical