

Yuma Metropolitan Planning Organization
“Local Governments & Citizens Working Together”

TECHNICAL ADVISORY COMMITTEE

July 8, 2010

MINUTES

MEMBERS

PRESENT:

Paul Brooberg, City of Yuma
Paul Melcher, Yuma County
Samuel Palacios, City of Somerton
John Starkey, City of San Luis
Joel Olea, City of Yuma
Roger Patterson, Yuma County
Jennifer Albers, City of Yuma
Rodney Rinehart, Town of Wellton

MEMBERS

ABSENT:

Paul Soto, Cocopah Indian Tribe
Mark Hoffman, ADOT

OTHERS

PRESENT:

Sharon Williams, City of San Luis
Bruce Fenske, ADOT
Tim Edwards, Town of Parker
Paul Patane, ADOT
Jason Moyes, Yuma Irrigation District
Bryan Patterson, Kimley-Horn & Associates, Inc.
Charlene FitzGerald, YMPO
Edd McDaniel, YMPO
Charles Gutierrez, YMPO
Shelly Kreger, YMPO

I. CALL TO ORDER

Chair Paul Melcher called the meeting to order at 9:00 a.m. The following votes were declared by the City of Yuma: Jennifer Albers – 2 votes, Joel Olea – 2 votes and Paul Brooberg – 1 vote. Mr. Olea announced that he will be leaving the meeting early and will give his votes to Mr. Brooberg once he leaves.

At this time, Chair Paul Melcher moved Item III up on the agenda.

III. YMPO ISSUES AND CONCERNS

Casey Prochaska introduced herself and is here today to inform the TAC on what they can do to better help the Executive Board. Communication is very important, as many times information is not received by the Executive Board in time to make certain decisions. She is also asking for the TAC's help regarding transit issues. They are looking for individuals to serve on boards to help form a Regional Transit Authority (RTA).

Charlene FitzGerald asked Ms. Prochaska to report about the audits. Ms. Prochaska reported that the audits were in arrears but are currently being done. Once they are caught up, improvements should be seen. Paul Patane added that most of it was improper procurement procedures, not fraudulent activities, e.g., grants were not applied for, income was not coming in, and improper practices.

Paul Melcher stated that after the last meeting he had discussed with Ms. FitzGerald having staff reports as part of the agenda. He suggested that the staff reports also be done for the Executive Board as well as this may help with communicating important information between the TAC and Executive Board.

II. MINUTES OF JUNE 10, 2010 TAC MEETING

Jennifer Albers asked about Item VI. It states that the motion was approved as submitted although there was a discussion on it. She asked if it was approved as submitted or approved as amended. Charles Gutierrez added that the rankings had started but Mark Hoffman commented that there was no need to rank them. She also asked if the added project was an amendment and Mr. Melcher replied that it was an amendment.

Jennifer Albers suggested that the minutes reflect the following change:

Paul Brooberg made a motion to approve the 2011-2016 TIP amendment as amended.

Paul Melcher proposed an amendment for Item IV:

Charles Gutierrez reported that the Work Program distributed to the TAC in e-mail was a new template that ADOT, FTA and FHWA developed for MPO's in advance of a new transportation bill. The plan includes items such as sustainable communities, greenhouse gases and border planning. The TAC commented that several of these tasks are being accomplished by other agencies. Staff stated that the Executive Director wants to include more of these tasks in the annual work plan. Jess Segovia presented information on the sustainable communities grants that YMPO will be pursuing and explained the financial commitments. The TAC asked additional questions pertaining to entities duplicating the efforts, YMPO's activities as a clearinghouse for information and its responsibilities to the regional plan. TAC members asked additional funding questions pertaining to the grant match. YMPO staff informed the TAC that the Work Plan had been approved by the Executive Board that morning. The TAC questioned its ability to make any comments and discussed the fact that the entity general and comprehensive plans address many of the new items included in the work plan. The TAC recommended form changes to the 2011-2015 TIP to read 2011-2016, to correct the TAC members list to show two vacant City of Yuma positions, and to change pronoun references that state *our*, *we* and *us* to read MPO. The motion also needs to be changed that Roger Patterson made a motion to take no action on this item except to correct the changes to form.

Roger Patterson had a comment on Item XI, Page 5 at the bottom of the page:

Paul Melcher had previously requested that information be sent prior to the monthly meetings, but not necessarily two meetings ahead of time.

In addition, on A3 of the Sustainable Living Communities should state:

“No action to be taken at this time” instead of “to action to be taken...”

Roger Patterson added that in the discussion of the hazardous materials route, his question was whether YMPO has the authority to re-designate the hazardous routes with the concurrence of the entities. Paul Brooberg commented that with the City of Yuma this is a legislative act that must be done by the City Council. Charlene FitzGerald stated that nothing needed to be done as the route was already designated as a hazardous route.

MOTION: Paul Brooberg made a motion to approve the minutes of the June 10, 2010 YMPO Technical Advisory Committee with the recommended modifications.

SECOND: Roger Patterson.

ACTION: Motion carried.

IV. TRANSIT STATUS

Edd McDaniel reported the ridership for YCAT and DAR for the month of June as well as the difference between June 2010 and June 2009 for both. Chair Melcher suggested that the parenthesis be changed to reflect a negative number.

V. SUSTAINABLE COMMUNITIES

Felipe Zubia was not present yet so this item was moved to a later time.

VI. SR-195

Paul Patane distributed a technical memorandum to each of the members and made a presentation on the SR-195 study. There was a lengthy discussion on the alternatives, the impacts of each alternative, and each entity's concerns about the alternatives. Mr. Patane added that he is asking for a recommendation to take to the Executive Board.

Roger Patterson asked Mr. Patane when solicitations for the County's preference of its alternatives will be done and Mr. Patane replied that they have to do what is best for the region. Paul Melcher asked what would happen in the recommendation is for Alternative B and the City of Yuma does not concur. Mr. Patane replied that if a consensus cannot be made, the ADOT Engineer Office Director will come down and meet with elected officials so that a decision can be made.

John Starkey stated that Alternative A is the least expensive; it protects the neighborhoods, but puts all of the truck traffic from SR195 into the 3E/freeway intersection. Alternative B is going to get the most complaints from the community due to truck traffic down Araby Road and cost more money. Alternatives F and H are so expensive and did not understand why they would even be considered.

Mr. Melcher asked if it would suffice that the TAC were to make a motion stating that all alternatives are technically sound, or if action needs to be taken on one preferred alternative. Mr. Patane replied that he needs input on the technical memorandum that was prepared by ADOT and he feels it is the TAC's responsibility for regional transportation. Mr. Patterson commented that in looking at the costs of alternatives F and H, no recommendation should be made.

Mr. Patterson recommended the first three alternatives and made the following motion.

MOTION: Roger Patterson made a motion to recommend that the Executive Board consider the No-build, Alternative A or Alternative B.
SECOND: John Starkey.
ACTION: Motion carried.

(Item taken out of order)

IX. TRANSPORTATION ENHANCEMENT APPLICATION RANKINGS

Charles Gutierrez distributed the score/ranking sheet to be completed after the presentation.

Bryan Patterson of Kimley-Horn gave a brief presentation of Wellton's project.

Kevin Etherly, Project Manager for the City of Yuma, presented his information on the two projects that the City of Yuma is proposing: the entranceway to the Territorial Prison and the West Main Canal. He added that the Prison has the higher priority between the two.

Sam Palacios of the City of Somerton explained his project, along Cesar Chavez Street.

Sharon Williams of the City of San Luis presented her two applications, and explained that the projects will coincide with each other. The TAC discussed if the Juan Sanchez project was eligible since it was a design document and discussed identifying CBI funds for the study and for other construction uses.

Two State projects for ADOT: Mr. Etherly gave presentations on ADOT's two state project applications.

The TAC took a short recess and reconvened at 11:15 a.m.

The TAC had several scoring questions related to the ranking sheets. Members from San Luis, Somerton and Wellton stated that they had received their packets late and did not have time to read and score the applications.

Mr. Melcher stated he would like them to be able to score them and present their scores at a special meeting next week.

MOTION: Jennifer Albers made a motion to hold a special meeting on Tuesday, July 13, 2010 at 9:00 a.m. for the ranking of the enhancement applications.
SECOND: Sam Palacios.
ACTION: Motion carried.

VII. 2007-2011 TIP AMENDMENT/CBI-TABLE 12A/STP-TABLE 3

Paul Melcher explained that Table 12A was remanded back to the TAC by the Executive Board for further consideration. The Executive Board wants the TAC to rank the projects, as well as to review the 3E project for feasibility for CBI funds.

Charlene FitzGerald explained how the funding was taken from other areas and offered to fund projects locally. However, the local border projects here have to be done immediately. Paul Brooberg added that the project will unlikely be ready by the end of the 2010 fiscal year. Roger Patterson replied that the project should be added as a high priority so that if it does get selected, and not obligated by September 30, it will carry over as long as the funds do not expire.

The project will be called 3E widening improvements that will be located from the 24th Street Extension to Gila Ridge Road, 0.4 miles of construction and construction administration. Funding will be \$7 million CBI/local.

Charlene FitzGerald gave a brief explanation of the CBI projects listed on Table 12A, as did Sharon Williams on the City of San Luis projects. Paul Melcher asked how the 3E project is associated with

the border projects and Ms. FitzGerald replied that the Port will result in increased traffic flow as well as the ASH was intended to carry more freight traffic.

Jennifer Albers asked about the San Luis Port of Entry project that was funded in 2007 and whether or not it should be listed on the table and Ms. FitzGerald replied that this was the 2007-2011 TIP so it needs to remain on the table. Jennifer Albers then proposed the following rankings:

- #1 – Juan Sanchez Boulevard
- #2 – San Luis Port of Entry to staging area
- #3 – Avenue 3E
- #4 – Marketing Feasibility and land use and short rail line study
- #5 – San Luis Avenue E
- #6 – Avenue E Extension corridor analysis
- #7 – Yuma Expressway corridor analysis

She added that #6 and #7 should be linked together as they are similar to each other.

John Starkey commented that only #3 and #5 are construction projects and the rest of the projects are analysis. Paul Melcher stated that there is a balance of \$960,000 to cap the total at \$20 million and asked if the TAC has an objection to increasing the #1 project to \$1.3 million in case transportation enhancement funds do not come through. The TAC had no objection.

The TAC members continued to discuss prioritization of the proposed rankings.

MOTION: Paul Melcher made a motion to rank the projects in the following order:
#1 – Juan Sanchez Boulevard PA build-out assessment
#2 – San Luis Port of Entry to staging area
#3 – Avenue 3E widening and improvements
#4 – San Luis Avenue E
#5 – Marketing Feasibility and land use and short rail line study
#6 – Avenue E Extension corridor analysis
#7 – Yuma Expressway corridor analysis

SECOND: Jennifer Albers
ACTION: Motion carried.

Charlene FitzGerald stated that in regards to Table 3, there was a question as to whether or not some projects had been moved forward, but it was decided to cancel this item.

VIII. 2011-2016 TIP APPROVAL

Shelly Kreger stated that she is still waiting on CIP projects from everyone except City of Yuma and Wellton.

There was a correction in the YMPO staff, as well as a spelling error. Paul Brooberg's position title is Director of Engineer, Jennifer Albers is Principal Planner. The Cocopah also has a representative, Omar Herrera. Paul Patane is a member of the Executive Board.

MOTION: Roger Patterson made a motion to approve the 2011-2016 TIP with the revisions to the participant member page, and deleting the 2016 project on subpage 2 of the STP program.
SECOND: Jennifer Albers.
ACTION: Motion carried.

ADDENDUM TO AGENDA

A.1. TAC MEETING LOCATION – ROTATION BETWEEN CITY AND COUNTY FACILITIES:

Paul Melcher reported that because the YMPO conference room is crowded, he offered to have the TAC meetings at the County's Aldrich Auditorium and Charlene FitzGerald discussed with the City the possibility of alternating hosting the TAC meetings. Paul Brooberg added that they have scheduled the Public Works training room on the even months to host the TAC meetings. The County can host them on the odd months.

MOTION: John Starkey made a motion to rotate between the City and County – even months at the City and odd months at the County until otherwise decided.

SECOND: Roger Patterson.

ACTION: Motion carried.

X. EXECUTIVE DIRECTOR'S REPORT

No discussion.

XI. PROJECT UPDATES

No discussion.

XII. AGENDA ITEMS FOR NEXT MEETING

No discussion.

XIII. PROGRESS REPORT

- A. Air Quality Forum** / June 10, 2010. Tucson, AZ. Charlene FitzGerald attended.
- B. ADOT Steering committee LRTP** / June 15, 2010. Phoenix, AZ. Charlene FitzGerald attended.
- C. NTD 2010 Report Year Updates Webinar**/ June 15, 2010. Norma Lekan attended.
- D. State Implementation Plan Training for Potential New Ozone Nonattainment Areas** / June 16, 2010. Phoenix, AZ. Charlene FitzGerald attended.
- E. Freight Economic Impact Seminar (TREDIS Webinar)**/ June 16, 2010. Charles Gutierrez participated.
- F. Wellton PARA TAC Meeting No. 1**/ June 17, 2010. Charles Gutierrez attended.
- G. WACOG-TAC Meeting** / June 22-23, 2010, Bullhead City, AZ. Charlene FitzGerald and Charles Gutierrez attended.
- H. YMPO Executive Board Meeting** / June 24, 2010. Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, and Edd McDaniel attended.
- I. AzTA Retreat** / June 24-25, 2010. Phoenix, AZ. Charlene FitzGerald attended.
- J. MPO/COG Planners Meeting**/ June 25, 2010. Phoenix, AZ. Shelly Kreger attended.

- K. Special YMPO Executive Board Meeting via conference call / June 28, 2010.**
Charlene FitzGerald, Charles Gutierrez, Edd McDaniel and Norma Lekan participated.
- L. JPAC Meeting / June 28, 2010.** Phoenix, AZ. Charlene FitzGerald attended.
- M. FEMA Meeting / July 1, 2010.** Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, and Norma Lekan attended.

XIV. FUNCTIONAL CLASSIFICATIONS

Presentation made after meeting adjourned.

XV. ADJOURN

The meeting was adjourned at 12:15 p.m.

Minutes prepared by:

Norma M. Lekan
Executive Assistant

Minutes submitted by:

Charlene FitzGerald
YMPO Executive Director

Minutes approved by:

Paul Melcher, Chair
YMPO Technical Advisory Committee