

**Yuma Metropolitan Planning Organization**  
***“Local Governments & Citizens Working Together”***

**TECHNICAL ADVISORY COMMITTEE MEETING**

**August 12, 2010**

**MINUTES**

**MEMBERS**

**PRESENT:**

John Starkey, City of San Luis  
Paul Brooberg, City of Yuma  
Samuel Palacios, City of Somerton  
Roger Patterson, Yuma County  
Joel Olea, City of Yuma  
Paul Melcher, Yuma County  
Rodney Rinehart, Town of Wellton  
Jennifer Albers, City of Yuma  
Mark Hoffman, ADOT

**MEMBERS**

**ABSENT:**

Paul Soto, Cocopah Indian Tribe

**OTHERS**

**PRESENT:**

Bruce Fenske, ADOT  
MaryEllen Finch, MCAS  
Paula Backs, MCAS  
Charlene FitzGerald, YMPO  
Shelly Kreger, YMPO  
Charles Gutierrez, YMPO  
Edd McDaniel, YMPO

**I. CALL TO ORDER**

Vice-Chair John Starkey called the meeting to order at 9:00 a.m. The following votes were declared by the City of Yuma: Paul Brooberg – 2 votes, Jennifer Albers – 2 votes, Joel Olea – 1 vote.

**II. MINUTES OF TAC MEETINGS – July 8, 2010 and July 13, 2010**

Jennifer Albers noted the following corrections on the July 8, 2010 minutes:

Page 4, Item 7, paragraph 2, 3<sup>rd</sup> sentence: currently reads “...”the project will unlikely be unable to be ready....”. Revise to say “...unlikely be able to be ready....”.

Page 5, paragraph 5 states that Paul Melcher made a motion and she believed it was John Starkey that made the motion. However, no one remembered who made the motion so leave as is.

Page 5, Item 8, paragraph 2, 3<sup>rd</sup> sentence, the Cocopah Representative is listed as Omar and should have a last name. Edd McDaniel replied that his last name is Herrera.

MOTION: Jennifer Albers made a motion to approve the minutes with the noted corrections.

SECOND: Rodney Rinehart

ACTION: Motion carried unanimously

In regards to the July 13, 2010 minutes, John Starkey commented that the Juan Sanchez Blvd project was pulled out of the rankings, but they are shown on everyone's comments except for Mr. Brooberg's. Also on the motion, #4 was labeled as County 22<sup>nd</sup> Street, when it is really U.S. Hwy 95 and not Juan Sanchez. This needs to be pulled out of all the scores and U.S. Hwy. 95/Main Street needs to be inserted in its place. Joel Olea also commented that he did not see his scores on the minutes and he had submitted them at a previous meeting. Mr. Olea's scores should be added to the minutes.

MOTION: Roger Patterson made a motion to approve the July 13, 2010 minutes with changes as discussed.

SECOND: Paul Brooberg.

ACTION: Motion carried unanimously.

### **III. TAC PROJECT STATUS REPORTS**

Rodney Rinehart reported for the Town of Wellton:

Quiet zone is complete.

2<sup>nd</sup> PARA meeting scheduled for October 7<sup>th</sup>.

Roger Patterson reported for Yuma County:

Red Top Wash Bridge – slowly progressing and has another 60-day extension.

14th St. ARRA Overlay Project – complete.

HSIP – Expecting RPMs from Co. 23<sup>rd</sup> to Arizona Avenue on 95. Signed the IGA, received the Environmental and sent in the plans.

County 19<sup>th</sup> St. Bridge – in progress.

John Starkey reported for San Luis:

Curb, gutters and side walk work (downtown area) – meeting with Cemex last week and should begin work next week.

Paul Brooberg reported for the City of Yuma:

Neighborhood roadway projects – remove as it is completed.

Ave 3E from 24<sup>th</sup> St. to 32<sup>nd</sup> St. – will not start until middle of January.

Ave. A from 16<sup>th</sup> St. to 24<sup>th</sup> St. – complete and remove from list.

5<sup>th</sup> Ave. water line and pavement replacement – from 8<sup>th</sup> St. to 16<sup>th</sup> St. Construction should start around October 1<sup>st</sup>.

HSIP – School sign replacement. City council to review at their September 1<sup>st</sup> meeting for resolution adoption, then forward IGA and begin work.

ADOT: No reports  
I-8 from milepost 0 to 13.7  
16<sup>th</sup> Street widening project  
I-8 Rock fall protection project from mile post 17 to milepost  
32<sup>nd</sup> St. to Ave 2 ½E drainage project

Sam Palacios reported for the City of Somerton:  
Somerton Avenue, from Fern Street to Jefferson - waiting on funds.  
Musgrove between Cano, Williams, and Hill – Construction should start September 1,  
2010. Hall Brothers Excavation is the Contractor.  
HSIP - Design parking on Main Street.

#### **IV. PROJECT SELECTION PROCESS – RANKING CRITERIA**

Charles Gutierrez provided the current procedures for project selections and ranking criteria of STP funds. At this time, YMPO is asking the TAC to review this information and make decisions at the next meeting as to how these procedures can be updated to be in accordance with the new transportation bill. Roger Patterson asked if there were criteria on Air Quality and Economic Impacts.

Paul Melcher arrived at 9:30 a.m.

The design and right-of-way are eligible activities and the TAC agreed that these activities should be eligible.

#### **V. HSIP – 2011 PROJECT SUBMITTAL**

Charles Gutierrez sent out the HSIP manual to all TAC members, adopted in March 2010. Page 26 states that the funding cycle is July 1 – July 31, 2010, and the cut-off date to ADOT is May 31, 2010. All entities need to provide DCR's and present it to the TAC so they can be ranked and submitted by May 1, 2011. There was a discussion on when projects need to be submitted to the TAC.

Charles Gutierrez then discussed how our local area could share projects with other areas. The TAC discussed the advantages of 2011 and 2012 projects being submitted by the November deadline.

MOTION: Jennifer Albers made a motion to consider going to Item XI, November meeting cancellation. Instead of cancellation the meeting can be scheduled for November 4, 2010.

SECOND: NONE

ACTION: NONE

*(Agenda item taken out of order)*

MOTION: Jennifer Albers made a new motion to schedule the November TAC meeting for November 18, 2010 at 9:00 a.m. at the County DDS Offices.

SECOND: Joel Olea

ACTION: Motion carried unanimously.

*(returned to agenda item V)*

MOTION: Jennifer Albers made a motion to have the HSIP project submittals for 2011 projects on October 14, 2010.

SECOND: Roger Patterson.

ACTION: Motion carried unanimously.

## **VI. YMPO WEB-SITE PROPOSALS**

Charles Gutierrez stated that copies of the proposals were sent to TAC members via e-mail and include proposals from Global Spex and All Access Media. There was a short discussion as to why the web site needed updated and the process involved in updating the web site with the current contractor. The TAC discussed receiving three quotes and the TAC should not make a decision based on just two quotes. Mr. Gutierrez replied that he spoke with five other local companies in the Yuma area, but none of them wanted to quote the job.

MOTION: Roger Patterson made a motion to recommend to the Executive Board to award the web-site contract to Global Spex Inc.

SECOND: John Starkey.

ACTION: Motion carried.

## **VII. RFP FOR TRANSIT STUDY**

Charlene FitzGerald explained the issues going on with transit. Because of budget issues, services will need to be reduced in order to comply with the FTA budget. What YMPO would like to do is review the current structure including routes and times, and the structure of an RTA. Mark Hoffman added that there are some items from the initial needs assessment scope of work that need to be added to the revised scope of work (system design). The TAC discussed the action to be taken today, and Ms. FitzGerald replied that she is asking the TAC to recommend to the Executive Board that the YMPO do an origin/destination study and a route study.

MOTION: Paul Melcher made a motion to continue this item until the revised RFP can be presented to the TAC.

SECOND: Jennifer Albers.

DISCUSSION: Roger Patterson asked how the reduction in services would impact Dial-A-Ride and Ms. FitzGerald replied that it would only affect the Contractor and not services. He also asked about a timeline, and Ms. FitzGerald answered that it needs to be done immediately. Mark Hoffman stated that the study could take 6-8 months complete. Phase I can be incorporated as soon as the study is done and then move to Phase II to get the RTA feasibility done by 2012 and get the tax on the ballot.

ACTION: Motion carried unanimously.

The TAC also agreed to forward any RFP comments to Mr. Gutierrez for review.

**VII. RAIL AND BORDER PLANNING &  
VIII. FREIGHT PLANNING – JPAC**

Charlene FitzGerald reported that YMPO has met with several different groups (GYPA, GYEDC), local businesses, brokers, and Union Pacific in regards to CBI projects and how to continue programming the funds around the border region.

Another thing being researched is the development of freight and the increase that will be happening with freight and Punta Colonet, as well as issues happening at Long Beach, etc. There was a study on a multi-modal logistics center that will be in Yuma and YMPO is awaiting the results from the study. After these meetings, it was decided to develop a countywide transportation consortium made up of technical officials, not elected officials. Ms. FitzGerald summarized all of the main points from the last meeting held on July 30, 2010. Roger Patterson asked if the Executive Board appointed YMPO to the newest committee and Ms. FitzGerald answered that they did not. YMPO is only coordinating the groups from the Yuma region for their input versus the elected officials.

**X. ANNOUNCEMENT – SENIOR PLANNER POSITION**

Charlene FitzGerald announced that YMPO has recruited a new Senior Planner, Paul Patane, who will start work on September 7, 2010. He will be working Tuesdays, Wednesdays, and Thursdays, part-time. This will relieve many of the extra responsibilities currently being covered by Charles Gutierrez.

**AGENDA ADDENDUM ITEM**

**A.1. 2011-2016 TIP AMENDMENT APPROVAL**

Charlene FitzGerald stated that during the development of the new TIP, the construction for the Somerton project was left off for the year 2011. In addition, ADOT balances were restored and carried forward in the amount of \$5.6 million. This leaves funding available in the amount of \$2.2 million to program for the year 2011.

The other amendment of the transit table is to include 2013 and 2014 funding as requested by ADOT.

MOTION: Sam Palacios made a motion to approve both 2011-2016 TIP amendments as presented.

SECOND: Roger Patterson.

ACTION: Motion carried unanimously.

**XII. EXECUTIVE DIRECTOR'S REPORT**

FEMA: Shelly Kreger is on the LEPC and Charles Gutierrez is on the Yuma Regional Communication Systems Committee. YMPO has met with Department of Homeland Security group from Phoenix and they are currently researching the

emergency plan for the region and how it will impact YCAT with it being part of the mobility management should an emergency happen. FEMA may be here in October to meet with the TAC.

Overweight Trucks: Gail Lewis will be at the Executive Board meeting with an update on the Nogales project.

### **XIII. PROJECT UPDATES**

No discussion.

### **XIV. AGENDA ITEMS FOR NEXT MEETING**

No discussion.

### **XV. PROGRESS REPORT**

- A. Heinfeld and Meech Quickbooks Training.** July 12 – 13, 2010. Shelly Kreger and Norma Lekan participated.
- B. Special TAC Meeting / TE Grant Ranking.** July 13, 2010. Charlene FitzGerald, Charles Gutierrez, Shelly Kreger and Norma Lekan attended.
- C. WMYA TAC Meeting / via conference call.** July 14, 2010. Shelly Kreger and Charles Gutierrez participated.
- D. AZTA Legislative Committee Meeting/ via conference call.** July 16, 2010. Charlene FitzGerald participated.
- E. WMYA Steering Committee Meeting / Phoenix.** July 20, 2010. Charlene FitzGerald attended.
- F. MPO/COG Director Meeting / Phoenix.** July 20, 2010. Charlene FitzGerald attended.
- G. Economic Development Community Goals and Objectives Workshop/ Phoenix.** July 21, 2010. Charlene FitzGerald attended.
- H. LRTP Goals and Objectives Workshop/ Phoenix.** July 22, 2010. Charlene FitzGerald attended.
- I. SRTS-PAP Conference call.** July 28, 2010. Charles Gutierrez participated.
- J. Rail and Border issues Meeting / Yuma.** July 30, 2010. Charlene FitzGerald, Norma Lekan and Charles Gutierrez attended.
- K. WMYA Policy Committee Meeting / Webinar.** August 3, 2010. Charlene FitzGerald participated.
- L. MPO/COG ADOT Coordination Meeting / Conference call.** August 3, 2010. Charlene FitzGerald participated.
- M. MAG-Training /Peoria.** August 5, 2010. Charles Gutierrez attended.
- N. CBI Meeting / Phoenix.** August 6, 2010. Charlene FitzGerald attended.
- O. LEPC Meeting / Yuma.** August 11, 2010. Shelly Kreger attended.

### **XVI. ADJOURN**

MOTION: Jennifer Albers made a motion to adjourn the meeting.  
SECOND: Paul Brooberg.  
ACTION: Motion carried.

Meeting was adjourned at 11:08 a.m.

Minutes prepared by:

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Norma Lekan  
Executive Assistant

Minutes submitted by:

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Charlene FitzGerald  
YMPO Executive Director

Minutes approved by:

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Paul Melcher, Chair  
YMPO Technical Advisory Committee